

TO MEMBERS OF THE COUNCIL

Notice is hereby given that a meeting of the Council of the London Borough of Bromley is to be held on Monday 20 July 2020 at 7.00 pm which meeting the Members of the Council are hereby summoned to attend.

PLEASE NOTE: This will be a virtual meeting and members of the press and public can see and hear the meeting by visiting the following page on the Council's website:-

<https://www.bromley.gov.uk/councilmeetingslive>

Live streaming will commence shortly before the meeting starts.

Prayers

A G E N D A

- 1 Apologies for absence
- 2 Declarations of Interest
- 3 To confirm the Minutes of the meeting of the Council held on 24th February and 13th May 2020 (Pages 3 - 64)
- 4 Questions

In accordance with the Council's Constitution, questions that are not specific to reports on the agenda must have been received in writing 10 working days before the date of the meeting (by 5pm on 6th July 2020).

Questions specifically on reports on the agenda should be received within two working days of the normal publication date of the agenda. Please ensure that questions specifically on reports on the agenda are received by the Democratic Services Team by **5pm on Tuesday 14th July 2020.**

(a) Questions from members of the public for written reply.

(b) Questions from members of the Council for oral reply.

(c) Questions from members of the Council for written reply.

- 5 To consider any statements that may be made by the Leader of the Council, Portfolio Holders or Chairmen of Committees.

Recommendations from the Executive/Leader

- 6 Budget Monitoring 2019/20: New Homes Bonus - Housing Investment Fund
(Pages 65 - 76)
- 7 Housing Revenue Account
(Pages 77 - 86)
- 8 Safer Bromley Partnership Strategy Update
(Pages 87 - 112)

Recommendation from Development Control Committee

- 9 Planning Protocol
(Pages 113 - 136)

Other reports

- 10 Health and Wellbeing Board - Annual Report 2019/20
(Pages 137 - 140)
- 11 SACRE Annual Report 2018/19
(Pages 141 - 154)
- 12 Councillor Attendance 2019/20
(Pages 155 - 158)
- 13 To consider Motions of which notice has been given.
- 14 The Mayor's announcements and communications.

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Ao Adetosoye

**Ade Adetosoye OBE
Chief Executive**

**BROMLEY CIVIC CENTRE
BROMLEY BR1 3UH
Friday 10 July 2020
Vol.57 No.2**

LONDON BOROUGH OF BROMLEY

MINUTES

of the proceedings of the Meeting of the
Council of the Borough
held at 7.00 pm on 24 February 2020

Present:

**The Worshipful the Mayor
Councillor Nicholas Bennett MA J.P.**

**The Deputy Mayor
Councillor Kira Gabbert**

Councillors

Gareth Allatt	Peter Fortune	Angela Page
Vanessa Allen	Hannah Gray	Chris Pierce
Graham Arthur	Christine Harris	Neil Reddin FCCA
Kathy Bance MBE	Colin Hitchins	Will Rowlands
Yvonne Bear	Samaris Huntington-	Michael Rutherford
Julian Benington	Thresher	Richard Scoates
Kim Botting FRSA	William Huntington-	Suraj Sharma
Mike Botting	Thresher	Colin Smith
Mark Brock	Simon Jeal	Diane Smith
Kevin Brooks	David Jefferys	Gary Stevens
David Cartwright QFSM	Charles Joel	Melanie Stevens
Mary Cooke	Josh King	Harry Stranger
Aisha Cuthbert	Christopher Marlow	Kieran Terry
Peter Dean	Robert Mcilveen	Michael Tickner
Ian Dunn	Russell Mellor	Pauline Tunncliffe
Nicky Dykes	Alexa Michael	Michael Turner
Judi Ellis	Peter Morgan	Stephen Wells
Robert Evans	Keith Onslow	Angela Wilkins
Simon Fawthrop	Tony Owen	

The meeting was opened with prayers

In the Chair
The Mayor
Councillor Nicholas Bennett MA J.P.

169 Apologies for absence

Apologies for absence were received from Councillors Marina Ahmad, Katy Boughey, Will Harmer and Kate Lymer.

Apologies for lateness were received from Councillors Julian Benington, Aisha Cuthbert, Samaris Huntington-Thresher, Russell Mellor and Michael Rutherford.

170 Declarations of Interest

Councillor Simon Fawthrop declared an interest in relation to minute 178 (TEC Amendment) as he was about to take delivery of an electric car.

171 To confirm the Minutes of the meeting of the Council held on 9th December 2019

RESOLVED that, subject to the addition of Councillor Michael Turner to the list of those present, the minutes of the meeting held on 9th December 2019 be confirmed.

172 Petitions

There were no petitions to consider.

173 Questions

Three questions had been received from members of the public for oral reply. The questions, with the answers given, are set out in Appendix A to these minutes.

Seven questions had been received from members of the public for written reply. The questions, with the answers given, are set out in Appendix B to these minutes.

Sixteen questions had been received from members of the Council for oral reply. The questions, with the replies given, are set out in Appendix C to these minutes.

Seven questions had been received from members of the Council for written reply. The questions, with the answers given, are set out in Appendix D to these minutes.

174 To consider any statements that may be made by the Leader of the Council, Portfolio Holders or Chairmen of Committees.

Two statements were made as follows -

(A) From the Portfolio Holder for Adult Care and Health, Councillor Diane Smith - The Council's vision for the future of the borough's Day Centres.

The Portfolio Holder began by explaining that the Council's strategy was clearly stated at the front of the Ageing Well Strategy - "We want to ensure that older people retain their independence for as long as possible, with the

assistance of family, friends, faith and community groups, the voluntary sector and, where necessary, the Council and Health Services.”

In 2013, the Council had moved from commissioning the service through a block contract to spot purchasing arrangements, and had put in place transitional funding arrangements to help providers secure long-term sustainability. They were also encouraged to develop their offer to self-funders. Reports to Members in early 2013 showed that the Council’s approach had been extensively discussed with providers for at least three years previously. In 2017/18, the Council had agreed a one year waiver of the full market rent for one of the Day Centre providers. In 2018/19 a similar waiver agreement was made, extending to the main Day Centre providers for older people at a cost to the Council of approximately £140k. A return to full market rent was due from 2019/20, but the Council, aware that commissioners were continuing to work with providers, agreed to reduce the rent for this financial year too.

With the support of Council commissioners, providers had taken measures to improve their sustainability, including by reviewing prices and developing new partnerships, development of a marketing strategy to promote the day centres and build up their private client-base, sharing of resources and successful business models, including reviews of pricing structures, staff ratios and work rotas, work on optimising the use of day centre buildings, and supporting care staff to study for vocational qualifications whilst working. In July 2019 a possible funding opportunity had been identified for one of the day centres, and this was just being actioned by the provider. Commissioners continued to work with the Day Centres to develop their offer in a way that was sustainable and met the changing needs of individuals.

Responding to questions, the Portfolio Holder stated that, in terms of the strategic view, Members would have the opportunity to comment on the action plan that was part of the Ageing Well Strategy. Residents did have the ability to choose where to go, and did not necessarily choose to use traditional day centres. As an example, Lewisham Council had recently reduced their day centres from three to one in view of the impact of direct payments and there being a different offer in the community. The Portfolio Holder agreed that day centres did give people choice, but they were not always choosing to use the Day Centres and there were vacancies. She also agreed that Day Centres were important for offering respite, and the views of carers needed to be taken into account. The Ageing Well action plan was due to be considered at the next Adult Care and Health PDS Committee meeting in March.

(B) From the Portfolio Holder for Resources, Commissioning and Contract Management, Councillor Graham Arthur - The proposed staff pay award for 2020/21.

The Portfolio Holder stated that, in six weeks’ time, Bromley staff would be the only local government workers in London who would know what their salary was. While the national pay rise was likely to be 2%, Bromley’s increase

would be 2.5%, payable from 1st April. The Council was also setting aside £200k for merit payments - over £1m had already been paid out since the beginning of the scheme. The Council was also giving an extra reward to those at the lowest end of the pay scale by eliminating spinal points 4-8, moving them into point 9.

The Council depended on the quality of its staff, and they deserved leadership and motivation. There were now 30 trained mental health first aiders, a break-out room and access to more than 20 staff benefits. These included a salary sacrifice leased car scheme (a suggestion from staff), a childcare deposit loan scheme to help parents get back to work (a suggestion from a Member), and the annual leave purchasing scheme (suggested by the PDS Committee.)

In November the first staff conference had been held to inform staff about the transformation programme and the investment in IT to facilitate flexible working. The roll-out of the £5.2m IT improvement had been shortlisted for a national award. The Departmental Representatives Forum continued to shape what was done - their work was much appreciated.

The Council was investing in the staff of tomorrow through the YES scheme and the Frontline scheme. Twenty four apprentices and four graduates had been recruited, and these were soon to be increased. Most had now been recruited to full-time employment, some in senior positions.

The Council would continue to motivate, consult and reward as it moved to becoming a dream organisation, a place of choice to work.

In response to questions, the Portfolio Holder agreed that the Council was competing with other boroughs for the same potential employees, particularly for social workers. While salaries were often higher in inner London, Bromley could emphasise that it was an attractive place to live and work, with excellent staff benefits and working environment. He considered that staff morale was high and that turnover and retention were improving.

175 2020/21 Council Tax
Report CSD20019

Councillor Colin Smith, seconded by Councillor Graham Arthur, moved acceptance of the recommendations made by the Executive. In moving the recommendations, Councillor Smith confirmed that there were no changes to the final Mayoral precept.

The following amendments were moved by Councillor Angela Wilkins and seconded by Councillor Ian Dunn -

“The following amendments are proposed to the recommendations of the Executive set out in the Blue Book on pages 55-107.

The following changes be made to the recommended budget for 2020/21:

Amended Recommendation (2.1):

- (e) Approves a revised Central Contingency sum of £12,081k to reflect the changes in (d) and (p) to (v);

Additional Recommendation (2.1):

- (l) Agrees that £635k be carried forward from underspends in the 2019/20 Central Contingency to fund costs in 2020/21 relating to:
- implement light controlled pedestrian crossing at Chislehurst Crossroads at a cost of £350k;
 - install a 20mph speed limit for schools at a cost of £285k;
- (m) Requests that officers review options to revise CPZ charges to be based on emissions with higher charges introduced for second and subsequent vehicles at the same address. The scheme proposals to be self-financing;
- (n) Agrees to additional one off funding of £2m to be utilised over 4 years towards building maintenance with monies to be met from the Council's Invest to Save Fund earmarked reserve;
- (o) Agrees the removal of the payment of council tax by care leavers up to the age of 25 years funded from a further increase in the empty homes premium for properties empty for more than two years to 100% (assume changes from October 2020);
- (p) Provision of landlord and tenant support services at an annual cost of £70k to be funded from the Council's 2020/21 Central Contingency Sum;
- (q) Agrees to additional funding of £300k per annum for respite services to be funded from the IBCF monies set aside (£1,677k to support hospital discharge);
- (r) Apply London Living Wage as the minimum pay level for Council staff at an annual cost of £25k per annum to be funded from the Council's 2020/21 Central Contingency Sum. Also agree to commission a review at a cost of £25k to consider the implication of applying London Living Wage as a minimum pay for all LBB contractors. The review to be funded from the Commissioning Authority Programme earmarked reserve;
- (s) Agrees additional funding of £100k for mental health services with costs met from the Council's 2020/21 Central Contingency Sum;
- (t) Agrees additional funding of £250k for public health with costs to be met from the Council's 2020/21 Central Contingency Sum;

- (u) Agrees one off funding of £200k for installation of additional CCTV cameras to be funded from the Environmental Initiatives/High Street and Parks Improvement earmarked reserves. The ongoing running costs of £40k to be met from the Council's 2020/21 Central Contingency Sum;
- (v) Agrees additional funding of £100k for youth services/facilities with costs to be met from the Council's 2020/21 Central Contingency Sum;
- (w) Agrees funding of £50k per annum for Small Business Grants with the cost to be met from the Growth Fund Earmarked Reserve over a four year period;
- (x) Agrees one off funding of £5m from the Council's Invest to Save Fund earmarked reserve to provide Carbon Zero 2029 Target initiatives/investment;
- (y) Agrees funding of £250k per annum for additional staff to aid the housing development programme with the costs for four years to be met from the Council's Growth Fund earmarked reserve;
- (z) Notes that any ongoing costs will be reviewed as part of the 2021/22 budget preparation.

Further details are provided in Appendix 1 ([Appendix E](#) to these minutes).

Amended Recommendation (2.3):

- 3. That the following amounts be calculated for the year 2020/21 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992, as amended (the Act):
 - (a) £545,579k being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act.
 - (b) £378,596k being the aggregate of the amounts which the Council estimates or the items set out in Section 31A(3) of the Act."

On being put to the vote, this amendment was **LOST**.

Accordingly, the recommendations of the Executive, as moved by Councillor Colin Smith and seconded by Councillor Graham Arthur were CARRIED as follows -

That Council -

- (1) (a) **Approves the schools budget of £79.506m which matches the estimated level of Dedicated Schools Grant (DSG) after academy recoupment;**

- (b) Approves the draft revenue budgets (as in Appendix 2 to the report) for 2020/21 to include the following updated changes:
- (i) minor variation of £27k relating to the collection fund surplus/ collection fund surplus set aside.
- (c) Agrees that Chief Officers identify alternative savings/mitigation within their departmental budgets where it is not possible to realise any savings/mitigation reported to the previous meeting of the Executive held on 15th January 2020;
- (d) Approves the following provisions for levies for inclusion in the budget for 2020/21:

	£'000
London Pensions Fund Authority *	447
London Boroughs Grant Committee	248
Environment Agency (flood defence etc.) *	252
Lee Valley Regional Park *	309
Total	1,256

* Provisional estimate at this stage

- (e) Approves a revised Central Contingency sum of £12,666k to reflect the changes in (d);
- (f) Notes that the 2020/21 Central Contingency sum includes significant costs not yet allocated and there will therefore be further changes to reflect allocations to individual Portfolio budgets prior to publication of the Financial Control Budget;
- (g) Approves the revised draft 2020/21 revenue budgets to reflect the changes detailed above;
- (h) Sets a 3.99% increase in Bromley's council tax for 2020/21 compared with 2019/20 (1.99% general increase plus 2% Adult Social Care Precept) and notes that, based upon their consultation exercise, the GLA are currently assuming a 3.6% increase in the GLA precept;
- (i) Notes the latest position on the GLA precept, as above, which will be finalised in the overall Council Tax figure to be reported to full Council (see section 12 of the report);
- (j) Approves the approach to reserves outlined by the Director of Finance (see Appendix 4 to the report);
- (k) Executive agrees that the Director of Finance be authorised to report any further changes directly to Council on 24th February 2020.

(2) Council Tax 2020/21 – Statutory Calculations and Resolutions (as amended by the Localism Act 2011).

Subject to 2.1 (a) to (k) above, if the formal Council Tax Resolution as detailed below is approved, the total Band D Council Tax will be as follows:

	2019/20 £	2020/21 £	Increase £	Increase % (note #)
Bromley (general)	1,128.80	1,153.00	24.20	1.99
Bromley (ASC precept)	87.46	111.77	24.31	2.00
Bromley (total)	1,216.26	1,264.77	48.51	3.99
GLA *	320.51	332.07	11.56	3.61
Total	1,536.77	1,596.84	60.07	3.91

* The GLA Precept may need to be amended once the actual GLA budget is set.

(#) in line with the 2020/21 Council Tax Referendum Principles, the % increase applied is based on an authority's "relevant basic amount of Council Tax" (£1,216.26 for Bromley) – see paragraph 6 below. Any further changes arising from these Principles will be reported directly to Council on 24th February 2020.

(3) Council formally resolves as follows:

1. It be noted that the Council Tax Base for 2020/21 is 132,026 'Band D' equivalent properties.
2. Calculate that the Council Tax requirement for the Council's own purposes for 2020/2021 is £166,983k.
3. That the following amounts be calculated for the year 2020/21 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992, as amended (the Act):
 - (a) £543,554k being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act.
 - (b) £376,571k being the aggregate of the amounts which the Council estimates or the items set out in Section 31A(3) of the Act.
 - (c) £166,983k being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year.
 - (d) £1,264.77 being the amount at 3(c) above, divided by (1) above, calculated by the Council in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year.

- (4) To note that the Greater London Authority (GLA) has issued a precept to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in the table below
- (5) That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the table below as the amounts of Council Tax for 2020/21 for each part of its area and for each of the categories of dwellings.

Valuation Bands	London Borough of Bromley £	Greater London Authority £	Aggregate of Council Tax Requirements £
A	843.18	221.38	1,064.56
B	983.71	258.28	1,241.99
C	1,124.24	295.17	1,419.41
D	1,264.77	332.07	1,596.84
E	1,545.83	405.86	1,951.69
F	1,826.89	479.66	2,306.55
G	2,107.95	553.45	2,661.40
H	2,529.54	664.14	3,193.68

- (6) That the Council hereby determines that its relevant basic amount of council tax for the financial year 2020/21, which reflects a 3.99% increase (including Adult Social Care Precept of 2%), is not excessive. The Referendums Relating to Council Tax Increases (Principles) (England) Report 2020/21 sets out the principles which the Secretary of State has determined will apply to local authorities in England in 2020/21. Any further changes arising from these Principles will be reported directly to Council on 24th February 2020. The Council is required to determine whether its relevant basic amount of Council Tax is excessive in accordance with the principles approved under Section 52ZB of the Local Government Finance Act 1992.
- (7) Set aside a sum of £2m in 2019/20 as an earmarked reserve for transformation funding for health and social care.
- (8) Set aside a sum of £993k in 2019/20 as an earmarked reserve for health estate development in Bromley.

The following Members voted in favour of the motion -

Councillors Gareth Allatt, Graham Arthur, Yvonne Bear, Julian Benington, Nicholas Bennett, Kim Botting, Mike Botting, Mark Brock, David Cartwright, Mary Cooke, Aisha Cuthbert, Peter Dean, Nicky Dykes, Judi Ellis, Robert

Evans, Simon Fawthrop, Peter Fortune, Kira Gabbert, Hannah Gray, Christine Harris, Colin Hitchins, Samaris Huntington-Thresher, William Huntington-Thresher, David Jefferys, Charles Joel, Christopher Marlow, Robert Mcilveen, Russell Mellor, Alexa Michael, Peter Morgan, Keith Onslow, Tony Owen, Angela Page, Chris Pierce, Neil Reddin, Will Rowlands, Michael Rutherford, Richard Scoates, Suraj Sharma, Colin Smith, Diane Smith Gary Stevens, Melanie Stevens, Harry Stranger, Kieran Terry, Michael Tickner, Pauline Tunnicliffe, Michael Turner and Stephen Wells.

The following Members voted against the motion -

Councillors Vanessa Allen, Kathy Bance, Kevin Brooks, Ian Dunn, Simon Jeal, Josh King and Angela Wilkins.

176 Capital Programme Monitoring Q3 2019/20 and Capital Strategy 2020 to 2024
Report CSD20020

A motion to agree the inclusion in the Capital Programme of the new scheme proposals listed in Appendix C to the report was moved by Councillor Graham Arthur, seconded by Councillor Colin Smith and **CARRIED**.

177 Crystal Palace Park
Report CSD20041

A motion to approve the addition of the Crystal Palace Subway project to the Capital Programme at a cost of £3.141m on the basis of the scheme costs being fully funded by grants from the Strategic investment Pot, Historic England and TfL, and a contribution from the Friends of Crystal Palace Subway, was moved by Councillor Peter Morgan, seconded by Councillor Colin Smith and **CARRIED**.

178 TEC Amendment to allow London Councils a Collaborative Role in Electric Vehicle Charging Infrastructure
Report CSD20025

A motion to agree the proposed Transport and Environment Committee (TEC) amendment as requested, authorising the Director of Environment and Public Protection to sign the amendment as required, was moved by Councillor William Huntington-Thresher, seconded by Councillor Kieran Terry and **CARRIED**.

179 Treasury Management - Annual Investment Strategy 2020/21 and Quarter 3 Performance 2019/20
Report CSD20021

A motion to note the report and adopt the Treasury Management Statement and the Annual Investment Strategy for 2020/21 (Appendix 4 to the report) including prudential indicators (summarised on page 41 of the report) and the Minimum Revenue Provision (MRP) policy statement (page 20 of the report),

was moved by Councillor Graham Arthur, seconded by Councillor Colin Smith and **CARRIED**.

180 2020/21 Pay Award
Report CSD20023

The following amendment was moved by Councillor Vanessa Allen and seconded by Councillor Angela Wilkins -

“That all Bromley staff should receive the London Living Wage as a minimum.”

On being put to the vote, the amendment was **LOST**.

A motion to approve -

(i) A flat 2.5% pay increase for all staff (excluding teachers who are covered by a separate statutory pay negotiating process.)

(ii) The removal of the equivalent of spinal points 4-8 (affecting BR1, BR2, and BR3 grades) with assimilation to equivalent spinal point 9 (BR3.)

(iii) The introduction of a 4p electric car lease mileage rate for business mileage.

(iv) That the Trade Unions’ pay claim for staff be rejected (see paragraph 3.7 of the report)

and to note that, as in previous years since coming out of the nationally/regionally negotiated frameworks, Bromley staff will receive the 2020/21 pay increase in time for the April pay, was moved by Councillor Pauline Tunnicliffe, seconded by Councillor Stephen Wells and **CARRIED**.

181 Pay Policy Statement 2020/21
Report CSD200

A motion to approve the 2020/21 Pay Policy Statement was moved by Councillor Pauline Tunnicliffe, seconded by Councillor Stephen Wells and **CARRIED**.

182 Members Allowances Scheme 2020/21
Report CSD20024

A motion to approve the Members Allowances Scheme 2020/21 and the Mayoral and Deputy Mayoral Allowances, on the basis of a 2.5% increase in all allowances, in line with the recommended increase for Council staff, with the allowance for the Leader of the Council increased to £40,000 and the allowances for the Leaders of the minority groups increased by similar percentages to £9,333 and £4,667 was moved by Councillor Pauline Tunnicliffe, seconded by Councillor Stephen Wells, and **CARRIED**.

The following Members voted in favour of the motion -

Councillors Gareth Allatt, Graham Arthur, Yvonne Bear, Julian Benington, Kim Botting, Mike Botting, Mark Brock, David Cartwright, Mary Cooke, Aisha Cuthbert, Peter Dean, Nicky Dykes, Judi Ellis, Robert Evans, Simon Fawthrop, Peter Fortune, Hannah Gray, Christine Harris, Colin Hitchins, Samaris Huntington-Thresher, William Huntington-Thresher, David Jefferys, Charles Joel, Christopher Marlow, Robert Mcilveen, Russell Mellor, Alexa Michael, Peter Morgan, Keith Onslow, Tony Owen, Angela Page, Chris Pierce, Neil Reddin, Will Rowlands, Michael Rutherford, Richard Scoates, Suraj Sharma, Gary Stevens, Melanie Stevens, Harry Stranger, Kieran Terry, Michael Tickner, Pauline Tunncliffe, Michael Turner and Stephen Wells.

The following Members voted against the motion -

Councillors Vanessa Allen, Kathy Bance, Kevin Brooks, Ian Dunn, Simon Jeal, Josh King and Angela Wilkins.

The following Members abstained -

Councillors Nicholas Bennett, Kira Gabbert, Colin Smith and Diane Smith.

183 Local Pension Board Annual Report
Report CSD2042

A motion to receive and note the Local Pension Board Report 2019 was moved by Councillor Pauline Tunncliffe, seconded by Councillor Stephen Wells and **CARRIED**.

184 Appointment of Independent Person
Report CSD20026

A motion approve the appointment of Mr Ken Palmer as Independent Person until the end of the current Council in May 2022, to reaffirm the appointment of Dr Simon Davey as Independent Person until the end of the current Council in May 2022 and to confirm that Mr Palmer and Dr Davey be co-opted to the Standards Committee, was moved by Councillor Vanessa Allen, seconded by Councillor Michael Tickner and **CARRIED**.

185 To consider Motions of which notice has been given.

No motions had been received.

186 The Mayor's announcements and communications.

The Mayor reported that efforts to contact Dina Asher-Smith to invite her to a reception at the Civic Centre had not been successful yet.

The Annual Charity Quiz had been held on 14th February and the Mayor thanked Ian Payne and his family for their assistance. The Mayor added congratulations to the Deputy Mayor, whose Team had won the Mayor of Sevenoaks' Quiz.

The Mayor reminded Members of the following events -

- The Charity Dinner at Corza Restaurant in West Wickham on 27th February.
- The Mayor of Bromley Awards on 11th March.
- The Mayor's final charity event at Chapter One on 22nd April.
- A ceremony at 3pm on 8th May, to mark the 75th anniversary of VE Day.
- The end of term Thanksgiving Civic Service on 10th May at St Joseph's Church, Plaistow Lane.

The Meeting ended at 9.55 pm

Mayor

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COUNCIL MEETING

24th February 2020

QUESTIONS FROM MEMBERS OF THE PUBLIC FOR ORAL REPLY

1. From Nelson Pallister to the Portfolio Holder for Children, Education and Families

In the event of a disciplinary foster panel, under what government legislation or local rules, regulations or guidance -

(a) is the panel permitted to hold a pre-meeting with Social Services from which the accused foster carers are excluded, and

(b) are the accused foster carers forbidden to have anyone speak on their behalf, bearing in mind that foster carers, whose expertise is in offering care not engaging in legal activities, may well be totally unfamiliar with the formality and confrontational approach of a panel meeting, whilst Social Services has access to all the legal and other resources of the Council as well as having individuals trained in appearing before a panel?

Reply:

In response to parts (a) and (b) of the question, the legislation is the Fostering Services (England) Regulations 2011 - Regulation 28 covers the Reviews and Terminations of Approval - and in terms of the national minimum standards for fostering, we are looking at standard 22, which is Handling Allegations and Suspicions of Harm, and 14 - Fostering Panels and the fostering service's decision-maker.

Supplementary Question:

If an account by a foster parent and a child agrees and has never differed, do you have any guidelines for the social worker to base an allegation on the basis of their assumptions rather than the eye witness accounts of those present?

Reply:

In terms of the processes and mechanisms of these things, the regulations cover most things that could occur. If anyone is unhappy with what happens during those meetings it can be referred to an independent review mechanism. I am aware that parts of this question may be based on a live case so if there are any further details feel free to write to me and I will follow up any specifics.

2. From Sheila Grace to the Portfolio Holder for Resources, Commissioning and Contract Management

Why, when there is a widely accepted Climate Emergency and the Council has committed to achieving net zero from its own emissions by 2029, is the Council's Annual Investment Strategy completely silent on the impact and risks of fossil fuel

investments on the climate and makes no moves to divest from such harmful investments?

Reply:

It is not the authority's intention to divest of any fossil fuel investments which we have because we have not got any.

Supplementary Question:

The ex-Governor of the Bank of England, Mark Carney, has warned of the risk of fossil fuel dependent investments and those at risk of a changing climate. Has the investment strategy heeded this warning?

Reply:

His warning is extremely correct, which is why we have already done so.

3. From Sheila Grace to the Portfolio Holder for Resources, Commissioning and Contract Management

Is the Council satisfied with the PDS scrutiny of the Annual Investment Strategy, given that it dismisses consideration of the environmental policies of organisations in which it invests on the grounds that 'it would be a significant piece of work to conduct the necessary due diligence' and 'the market was "doing a good job" filtering out companies that had a more negative impact on the environment'? (Page 156, 2nd paragraph)

Reply:

The Council prepares an annual Treasury Management Strategy and Annual Investment Strategy in line with the requirements of the CIPFA Code of Practice for Treasury Management in the Public Services. The Council also published Prudential Indicators and a Minimum Revenue Provision (MRP) statement, as it is required by statute to do. Therefore, the Council complies fully with its statutory obligations as well as CIPFA management in relation to Treasury Management. As stated above, the Council has no direct investments relating to fossil fuels.

COUNCIL MEETING

24th February 2020

QUESTIONS FROM MEMBERS OF THE PUBLIC FOR WRITTEN REPLY

1. From Peter Holyoake, London Energy Risk, to the Portfolio Holder for Environment and Community Services

Residents with children in Borough schools are all in support of “improving the air quality and reducing emissions” – particularly outside schools. At present Bromley has no PM2.5 air quality monitors accessible on-line. What initiatives will Bromley take to install on-line PM2.5 monitors outside schools and other traffic hot spots?

Reply:

Currently London Boroughs are expected to report on PM 10 (in relation to particulate matter) only and there is no requirement to report on, or monitor PM 2.5. However, whilst Bromley meets the current objectives set for both PM 10 and PM 2.5 (35 µg/m³), the limits set by the WHO are lower (10 µg/m³), and there is a requirement for London Boroughs to work towards meeting the lower limits by 2030. Bromley’s levels are below 13 µg/m³ and it is anticipated that by 2030 that the lower limits will be met. As such, there are no specific plans to install these particular monitors. The draft Air Quality Action Plan is due to go out for consultation in early April 2020, and this will include all action points to meet particulate matter, and to improve air quality around schools in general.

2. From Dave Marshall to the Portfolio Holder for Environment and Community Services

Will the Portfolio Holder consider an amendment to the times of parking restrictions near to the Bromley Reform Synagogue at Highland Road? On Saturdays the Shabbat services starts at 10:30 and does not usually end until 13:00, but parking restrictions restrict parking between 12-2. It would be helpful to the community who use the Synagogue if the times of this restriction could be changed to e.g. 13:00 to 15:00.

Reply:

The parking restrictions are in place in the main to protect parking for residents living in this vicinity, so changing the hours to allow for Synagogue visitors to park would negate this purpose. Also, Highland Road is part of the much wider Bromley Town Centre CPZ, which has standard hours of operation across the whole outer zone, so changing this in just one part would not be possible.

There is however a fair amount of free parking in the area and The Hill Car Park, which has plenty of available space on a Saturday, is approximately a 10 -15 minute walk from the Synagogue.

3. From Dave Marshall to the Portfolio Holder for Children, Education and Families

What progress has been made about appointing a Director of Children's Services to replace Ade Adetosoye?

Reply:

The Director of Children's Services role is currently being held by an interim who with her leadership team successfully transformed our children's services. The leadership roles are permanently staffed apart from the Director role which is currently being re-advertised, having not being able to appoint first time following the selection interview late last year. The Current advert for the post closes on 3rd March 2020 followed thereafter by the officer and Member/Council interviews. The latter is scheduled for the week commencing 30th of March.

4. From Chloe-Jane Ross to the Portfolio Holder for Children, Education and Families

What percentage of social workers currently employed in Bromley's Children's Services are on permanent contracts and what percentage are on temporary contracts?

Reply:

Currently, we are averaging 82% permanent children's Social workers.

No local authority would have 100% permanent staff and across London the average permanent workforce is around 68% so for us in Bromley we have done incredibly well.

5. From Chloe-Jane Ross to the Portfolio Holder for Children, Education and Families

An initial special-needs assessment with a Development Paediatrician is a crucial step towards assessing any special-needs provision for a child. Would the Portfolio Holder please provide average and maximum waiting times for Development Paediatrician appointments in the borough from 1 Oct – 31 Dec 2020?

Reply:

Not every child that has additional needs will require a specialist Paediatric Assessment and this would be determined by health colleagues.

Our CCG colleagues have confirmed the following:

The Community Paediatrics Service offers advice for every child undergoing an education, health and care (EHC) needs assessment.

For the very limited time period in question 61% of assessments were carried out within the target of 6 weeks. However the preceding period showed rates of 90.4% and 91.9%. Performance is monitored regularly through CCG contract monitoring to understand the data and where there is a change this is remedied quickly.

Average wait for an appointment for Community Paediatrician following receipt of referral for EHC Needs assessment: 3.7 weeks.

Maximum wait for appointment for Community Paediatrician following receipt of referral for EHC Needs assessment: 16 weeks.

The Designated Clinical Officer for SEND is working very closely with the service to ensure that it complies with statutory requirements for health.

Children with special education needs who are being supported but who **do not** have an education, health and care plan can access a range of different health services including Community Paediatrics. Not all children will require a developmental assessment from community paediatrics as this will be dependent on individual presentation and professional judgement.

In this instance the average waiting times for an initial assessment with a Community Paediatrician in a Bromley (for all children and young people) is 8.8 weeks with the longest wait time recorded as 17.29 weeks.

6. From Julie Ireland to the Portfolio Holder for Environment and Community Services

At the Council meeting in December 2018, the Portfolio Holder undertook to liaise with the parents with children at the Unicorn school who had been campaigning for a weatherproof path from where the lollipop lady stands at the junction of South Eden Park Road with Cresswell Drive across the grass to Eden Park Avenue between the two football pitches exiting by the side of St Johns Church. Please state how much contact he has had with this parents' group (for whom I provided email addresses) and what progress has been made towards providing this path.

Reply:

Bromley's Road Safety team are currently working with the school on updating their plan and have encouraged them to work towards gold this year. However, the current School Travel Plan does not mention the proposal for the path, so perhaps parents have not discussed the matter with the school nor sought support.

7. From Julie Ireland to the Portfolio Holder for Renewal, Recreation and Housing

What assistance has the Council been able to offer the residents of Northpoint who have the same type of cladding as Grenfell Tower on their building? While this is a central government issue there is still a role for the Council including supporting the residents and ensuring interim safety measures are in place with the fire service.

Reply:

Officers in Planning, Building Control and Public Protection have worked closely with Northpoint Directors, not only to ensure that safety measures (which fall within the Council's remit) were progressed, but also to assist with progression of the ACM funding application with government.

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COUNCIL MEETING

24th February 2020

QUESTIONS FROM MEMBERS OF THE COUNCIL FOR ORAL REPLY

1. From Cllr Kieran Terry to the Portfolio Holder for Resources, Commissioning and Contract Management

How much debt interest did the London Borough of Bromley pay during 2019? In answering please indicate how much debt the London Borough of Bromley carries and a comparison to other neighbouring local authorities.

Reply:

No debt interest was paid by Bromley Council in the year 2019. The Council remains debt-free and has retained an adequate level of reserves and provisions to allow for any unforeseen costs and risks. This contrasts with neighbouring Councils who have spent over £40m in the year to service their debts, which are now running at one and a third billion pounds. So the legacy that we will leave our children is debt-free status and a prudent and well-run Council; they will be leaving their young people coming along after them debts of over a billion pounds. I think we have probably got it right. (Appendix 1)

Supplementary question:

Will the Portfolio Holder join me in expressing absolute horror around the sheer levels of debt some of these other authorities carry. Debt levels generations of people will be paying back, and huge debt interest payments these Councils are paying which are being diverted from vital frontline services. Debt levels of one and a third billion pounds are clearly unacceptable. Will he also join me in welcoming the zero interest payments, congratulating the staff and Members involved in maintaining this record given Bromley is one of the lowest funded Councils in London?

Reply:

The answer is yes, but I would like to add that, yes, we are not paying £50m interest, but we are also receiving, in the year, according to the forecast, £14.9m interest received. I can now announce that is actually going to be £15.5m.

2. From Cllr Angela Wilkins to the Portfolio Holder for Environment and Community Services

Is he confident that the provision of £875k in 2020-21 (with no funding provision for future years) is adequate to deliver this Council's target of its direct activities being carbon neutral by 2029?

Reply:

The Council's Carbon Neutral by 2029 Policy is now considered business as usual for Council activities. At the current time, I am satisfied that this revenue budget heading will provide sufficient pump priming. For further detail I refer you to the 2029

Net Zero Carbon Strategy report presented to the Environment and Community Services PDS Committee in January.

3. From Cllr Josh King to the Portfolio Holder for Renewal, Recreation and Housing

The Library Service recently had an issue with online renewals where items were not renewed for the expected period. Can the Portfolio Holder give dates when GLL were aware of the issue and when Library Contract managers were informed.

Reply:

When did I know about this? The answer is when I had your question. The same applies to GLL - there have been no issues or system faults relating to online renewals for items issued to borrowers, therefore no problems were reported either to GLL from customers or from GLL to us.

Supplementary Question:

If such an incident did occur, would you expect a penalty to be levied, and at what level would you expect?

Reply:

I am sure that if something like this did happen we would look at the contract and do whatever the contract tells us. Your question may have been promoted by the annual membership renewal process, which is a GDPR requirement. A lot of people had to renew their library membership, and some of them did not do it on time and therefore their renewal process was delayed.

4. From Cllr Kathy Bance MBE to the Portfolio Holder for Renewal, Recreation and Housing:

Can the Portfolio Holder explain why councillors are not invited to the Tackling Homelessness meeting or Forum on 11 March 2020?

Reply:

The Homelessness Forum is an open multi-agency forum to take forward the key priorities set out in the homelessness strategy. The forums are advertised on the Council's website as well as notifications being sent to all agencies who have expressed an interest in attending. Councillors are very welcome to attend the Forum meetings.

Supplementary Question:

Is there a list of such forums and meetings that Councillors might find of interest and want to attend. I did get an invite to this particular forum, but that was through a third party, and it would have been nice if all councillors were aware of it.

Reply: I do not disagree - It is on the website.

5. From Cllr Simon Jeal to the Portfolio Holder for Resources, Commissioning and Contract Management

How many freedom passes issued to Bromley residents have been deactivated since the start of the year, and why was this done ahead of their stated expiry date in March?

Reply:

In total, 2,330 disabled Freedom Pass holders were written to by Bromley, ahead of the expiry of their current passes in March 2020. This is normal practise and is directed by London Councils and happened right across London.

The purpose of the letter was to re-confirm continued residency in the borough, and ongoing eligibility to the scheme ahead of new passes being sent out which run until March 2025. Pass holders were given 4 weeks to respond with the necessary evidence, and advised that if the information was not supplied then the pass would be stopped.

By the deadline set by London Councils of 24th January, the passes belonging to anyone who didn't respond, and a number of letters returned by Royal Mail as 'gone away,' were ceased. In total 1,345 were deactivated, as we had received responses from 985 pass holders.

London Councils requires the deactivation process to happen by a deadline in January, in order to ensure new 5 year passes are produced and received before the March 2020 expiry of current passes, and are not sent to people who are no longer eligible for the scheme, or have moved boroughs or out of London.

Supplementary Question:

I have received quite a few contacts from residents who have either been given incorrect information by Liberata, have not received the forms to renew their passes or for other reasons are still awaiting renewal of their pass. Will he agree to review these cases with a view to understanding what has gone wrong and why it appears that some Bromley residents had their passes deactivated wrongly.

Reply:

I am clearly concerned by what you are saying, and I will undertake to look into that. If you let me have any information you can I will come back to you.

6. From Cllr Ian Dunn to the Portfolio Holder for Renewal, Recreation and Housing

When were you first aware that the Supplementary Planning Guidance for the Elm Road Conservation Area, where Beckenham Library stands includes the following words:-

“All the principle buildings are deemed to make a positive contribution to the character and appearance of the Conservation Area and therefore the Council will resist demolition of any building”.

Reply:

This document to which you refer dates from 2005 and has been in the public domain since this time. The wording in relation to demolition is standard for these documents. It is worth noting however that, as per committee report no. ELS0509, Historic England, then English Heritage, were of the opinion that the area was not worthy of conservation area designation.

Supplementary Question:

Can you tell me why there was no mention of this paragraph from the Supplementary Planning Guidance in the Executive paper on Beckenham Library in November, given that it is a document that has been in the public domain for fifteen years?

Reply:

Frankly I have no idea, I did not write the report and I was not aware that it was a conservation area until this came up. I will make sure that, in future, it is very much up front and centre.

7. From Cllr Vanessa Allen to the Chairman of General Purposes and Licensing Committee

The report on Members' Allowances states “the allowance for Leader of the Council should be increased to £40,000 to reflect the extent of the responsibility, the pressures and the competencies required for the role”. Please would the Chairman of General Purposes and Licensing Committee describe the competencies required?

Reply:

The competencies required are the knowledge, skills and abilities to perform the job successfully and would include the following -

To show leadership, to be a competent decision maker, to have responsibility for decisions made, and also to have communication skills, to be trustworthy, to work as part of a team, to have commercial awareness, to be results orientated, to have emotional intelligence, to be able to resolve conflicts, to show initiative, to be a great negotiator, to be motivated and to be able to delegate successfully, and finally to show adaptability in any given situation.

In short competency is defined as -

“The quality of being competent having the possession of the skill, knowledge, qualification and capacity to perform the job.”

Supplementary Question:

Given that these skills are also needed by the Portfolio Holders and, to some extent, the chairs of committees, should the increase not have been applied to them as well?

Reply:

While our portfolio holder allowances are currently much in line with most other London boroughs, the Leader's allowance has dropped substantially behind. I would point out that the recommendation to increase the payment to £40,000 is still £17,000 below the London Councils recommendation of £57,000.

8. From Councillor Kevin Brooks to the Portfolio Holder Adult Care and Health

Will the Portfolio Holder please provide an update on how far Penge residents will have to travel to see a G.P if the Trinity Medical Centre in Croydon Road closes?

Reply:

The CCG's response is as follows -

"Bromley CCG's plans do not and never have expected Trinity patients to travel outside the Penge or Anerley areas to access a GP practice. We would not expect patients to travel into Beckenham or outside the borough of Bromley. Of course, patients are welcome to travel further afield if they choose this for themselves, or if there is a practice closer to where they live. A number of Penge residents are already registered with Cator Medical Centre at Beckenham Beacon instead of a Penge practice.

If dispersal of patients of Trinity becomes necessary, we know that there is adequate space within the remaining four GP practices in Penge and Anerley to register all the Trinity patients. We would naturally support those practices to manage both a short and long term influx of patients onto their lists, by helping to fund additional clinical and administrative staff. These practices are Robin Hood Surgery, Anerley Surgery, Oakfield Surgery and Park Practice. Our first choice remains to keep Trinity Medical Centre open as long as it can provide safe, high quality and accessible care to its patients. If the location of Trinity does change and patients are unable to manage the additional distance, say from one side of Penge to the other, the GP contract that is put into place mandatorily includes an obligation to provide patients with home visits where clinically appropriate. "

Supplementary Question:

I do welcome what the CCG says, but Yeoman House, which sits right next to Trinity Medical Centre, has had a series of plans in the past for use as a site for residents. At the moment, the four practices that you mention are extremely full - I know people who go to Beckenham Beacon because it is easier to find an appointment than in Penge. How are you going to ensure that in future there are enough places in practices in the area?

Reply:

The provision of GP services is down to the CCG, and not the Council. Obviously, we will do everything that we can to support them if they need to identify further sites, and I have already suggested to them that if they want to have our input they need to get us on board in good time.

9. From Cllr Kieran Terry to the Portfolio Holder for Environment and Community Services

How much waste did Bromley Council send to landfill during the period September-December 2019?

Reply:

In September, October and November 2019, no waste was sent from Bromley to landfill for disposal. In December 2019, 0.3%, or 20 tonnes, was sent to landfill from a total of 6,985 tonnes of non-recyclable waste.

Supplementary Question:

I welcome the steps that the Council is taking to reduce its landfill waste, including removing plastic bottles from Council meetings. Can the Portfolio Holder please provide an update around the amount of waste Bromley is recycling and how we compare to other boroughs?

Reply:

(The Mayor suggested that the Portfolio Holder send the information to Councillor Terry.)

10. From Cllr Angela Wilkins to the Portfolio Holder for Renewal, Recreation & Housing

Indoor bowling facilities at the Cyphers Club in Penge have ceased and Crystal Palace Indoor Bowls Club (CPIB) are facing the prospect of closing within the next two years because of increasing costs. Both clubs provide valuable social and health benefits for our Borough, and in particular for our older residents.

The CPIB own their own site, one that has the potential to provide in excess of 50 new housing units which, if 'affordable', could assist the Council in meeting the policy requirement of the Mayor of London in relation to housing development proposed by LBB for Crystal Palace Park.

Is he prepared to give his assurance that he will undertake to explore the range of options available to both retain indoor bowling facilities in the Crystal Palace / Penge area and to think imaginatively about how the potential of much needed housing provision can be simultaneously delivered?

Reply:

The Indoor Bowls Club has already liaised with the Regeneration Team to see if there are any opportunities for collaboration on that site. This conversation is ongoing.

11. From Cllr Josh King to the Portfolio Holder for Resources, Commissioning and Contract Management

A recent report (<https://brave.com/ukcouncilsreport/>) has shown that some councils' website allow firms to track user information when users seek assistance. When did the Portfolio Holder become aware of this and what is being done to rectify this?

Reply:

The Council does not “allow firms to track user information when users seek assistance.” We do however, use several embedded Google products to help us deliver the wider website functionality across the board. By necessity these collect data and statistics in order to function. Some place cookies on users' browsers, and these are fully and openly listed and associated with our cookie banner, so that users are aware of their presence, and importantly, have the choice not to set them.

The report surmises that we have five Google products, it does not define what these are, but it does refer to one Google product as being classed as “Other Adtech” which possibly is referring to Google AdSense, which was embedded in the website as part of the old advertising banner product. This was removed some time ago, as part of a wider technical update, so depending on at which point in time the research was undertaken, this is probably what is being referred to.

12. From Cllr Kathy Bance MBE to the Portfolio Holder for Renewal, Recreation and Housing

The new LBB Housing IT system demands that everyone on the Housing Register must reapply via the new portal. Why haven't we been able to exclude people with severe mobility issues in this reapplication?

Reply:

It is not possible to transfer data from the old housing IT system, and as such all residents have to re-register onto the new system. Officers are available to assist all applicants to complete the registration and to ensure that everyone is registered. Where required, home visits can also be made to assist. Applicants do not lose their priority through this process.

Supplementary Question:

Is there a deadline for this?

Reply:

I do not believe that there is a deadline. Clearly, it is best if everyone does it as quickly as possible.

13. From Cllr Simon Jeal to the Portfolio Holder for Environment and Community Services

What has been the annual cost of the Council's Carbon Monitoring Unit from its inception to the end of this financial year?

Reply:

As even an occasional attendee, of the Environmental Services PDS will know the Council does not have a Carbon Monitoring Unit. As I have previously briefed, the Council has been successfully delivering meaningful change to our Carbon emissions through Carbon Management Programmes since 2007.

14. From Cllr Ian Dunn to the Portfolio Holder for Environment and Community Services

How did the Council respond to the recent public consultation on the Bakerloo Line Extension?

Reply:

I have circulated the letter sent by the Leader of the Council in response to that consultation. ([Appendix 2](#))

Supplementary Question:

Why was this response not sent to the Environment and Community Services PDS Committee for scrutiny prior to being sent?

Reply:

The response is just a re-statement of a past response, already detailed in our LIP, and our LIP did go through the PDS and indeed public scrutiny in the borough. The response is entirely consistent with our LIP policy which was fully scrutinised, and with past responses.

Comment by the Leader of the Council:

The reason that there was no need for this to go to the Environment PDS is that it is this Administration's policy, as TfL have been told twice previously, that we do not want a replacement for the perfectly adequate Hayes Line, we want additional functionality into Bromley town centre, and ideally Bromley South, to provide extra, new infrastructure to support new housing in the town centre and to assist Bromley town centre in becoming a back-office hub of excellence.

Additional Supplementary Question from Councillor Vanessa Allen:

Why does the Leader ignore the feedback from residents in Bromley, most of whom supported the Bakerloo Line extension to Hayes?

Reply:

You will recall that we had this question about four years ago, the last time this show rolled into town. The answer then, as now, is that if you ask a question in a certain way, promising fantastic new services, you will get the answer you want to the question. As I explained last time, you can factor the question depending on the answer you want. I know what the residents of Hayes, West Wickham, Eden Park and Elmers End want. I am a Hayes resident, and I have actually asked real people in the real world, not people on the end of a TfL consultation.

15. From Cllr Kevin Brooks to the Portfolio Holder for Environment and Community Services

Will the Portfolio Holder be able to ensure idverde provide the necessary repairs to Alexandra Recreation Ground's paddling pool in time for summer?

Reply:

The Council has been working with the service provider, Amey FM, to provide a cost effective permanent repair and associated pump works. These repairs do not fall within the scope of the parks and grounds maintenance contract with idverde. Amey have identified a solution and arrangements will be made for the repairs to be completed for the summer season.

Supplementary Question:

So I can confirm that those repairs will be fully made for the start of the summer, because it was only open for five days last year?

Reply:

That is the plan. If there are any issues with the re-instatement there may be some delays, but that is the plan.

16. From Cllr Vanessa Allen to the Portfolio Holder for Renewal, Recreation & Housing

LBB adopted its Local Plan a year ago, and has an agreed 5 Year Housing Land Supply. Please will the Portfolio Holder outline what he is doing to encourage and enable housebuilding on the sites identified in these documents?

Reply:

Many of the sites identified in the Local Plan have been discussed with developers and housing associations to encourage the development of those sites. The Council is also currently reviewing all of the identified sites which it owns to seek to progress development. Current examples include the development of Anerley town hall overflow car park, Bushell Way in Chislehurst, York Rise in Orpington and Burnt Ash Lane in my own ward.

Appendix 1 (Question 1)

Outstanding Borrowing by Local Authority as at 30 September 2019			
(Source: MHCLG Quarterly Borrowing & Investment Statistics)			
London Borough	Short Term £'000	Longer Term £'000	Total Borrowing £'000
Barking & Dagenham	111,000	804,281	915,281
Barnet	20,000	384,080	404,080
Bexley	0	223,487	223,487
Brent	0	394,122	394,122
Bromley	0	0	0
Camden	0	329,436	329,436
Croydon	267,315	1,088,001	1,355,316
Ealing	10,000	621,404	631,404
Enfield	103,000	812,541	915,541
Greenwich	0	382,945	382,945
Hackney	77,000	67,600	144,600
Hammersmith & Fulham	0	212,841	212,841
Haringey	0	415,762	415,762
Harrow	0	402,261	402,261
Havering	16,151	210,234	226,385
Hillingdon	10,000	248,699	258,699
Hounslow	46,500	206,304	252,804
Islington	44,000	297,665	341,665
Kensington & Chelsea	0	268,841	268,841
Kingston upon Thames	0	308,150	308,150
Lambeth	0	541,658	541,658
Lewisham	0	217,148	217,148
Merton	0	113,010	113,010
Newham	30,000	803,867	833,867
Redbridge	0	298,252	298,252
Richmond upon Thames	1,628	120,275	121,903
Southwark	89,500	585,134	674,634
Sutton	22,000	309,521	331,521
Tower Hamlets	0	73,293	73,293
Waltham Forest	20,000	233,737	253,737
Wandsworth	970	77,408	78,378
Westminster	0	221,209	221,209



Councillor Colin Smith
Leader of Bromley Council
LONDON BOROUGH OF BROMLEY

20th December 2019

Alex Williams
Director of City Planning
Transport for London

Dear Alex

Bakerloo consultation response

Further to your most recent consultation about the proposed Bakerloo extension, I felt it might be helpful to re-state again Bromley Council's policy position. This remains unchanged, with much of the commentary pasted from previous consultation responses.

The Council's priorities are detailed in our LIP and include specifically improving transport links into Bromley Town Centre to support it as part of building and maintaining thriving town centres. Rather than merely undertaking template consultation, I would encourage TfL to engage in meaningful dialogue with the Council to bring forward proposals which will improve transport infrastructure for Bromley town centre.

I refer to previous consultation responses and our news release of October 2019 which outlined our position. To quote from previous correspondence on the matter, "the extension of the Bakerloo line to Lewisham, we are also broadly supportive, mindful of the fact that it offers Bromley residents further options and transport choices in addition to those currently provided by DLR".

What is needed is extra capacity and connectivity for Bromley town centre rather than unnecessary alternatives at great cost.

At that point however, I regret that our respective visions do appear to diverge.

To quote directly from the Council's LIP, "The Council, therefore, supports the efforts of LB Lewisham to extend the Bakerloo line to Lewisham and would consider options for a further extension into the Borough where this provides genuinely new connectivity and capacity. For example, a phase 2 Bakerloo Line extension to Bromley North could be acceptable to the Borough if it contributed to improving connectivity on one or more of the identified corridors."

It is also the case that were such a link to be established, it would provide Bromley Town Centre with an opportunity to develop into a back office hub of excellence, providing further job opportunities for people in the sub region, a key local aspiration.

Such a connection would of course also serve to considerably reduce pressure on the Jubilee Line.

In addition to the scheme replacing existing infrastructure which works well, rather than providing extra/new capacity, we are simply unable to support the proposal, certainly in full, as it would deny direct access to London termini to a vast swathe of Bromley residents living along Hayes Line corridor, a significant number of whom purchased their properties with that connectivity in mind.

We also cannot accept that the Hayes line's access to London Bridge should be taken away to create extra capacity for other services travelling in from deeper Kent.

It is completely unacceptable that the interests of local people paying significant amounts in Mayoral precept should be set aside for benefit of others who do not.

That said, if it were possible to extend the Bakerloo line down as far as New Beckenham, to then spur off towards Bromley South, this could be something we could get behind and support, providing the existing direct links were maintained in some form of a track sharing arrangement.

Yours faithfully,

A handwritten signature in blue ink that reads "Colin Smith". The signature is written in a cursive style and is positioned above a horizontal line that extends to the right.

Colin Smith
Leader of Bromley Council
London Borough of Bromley

Room P3, Old Palace, Civic Centre, Stockwell Close, Bromley BR1 3UH
Tel: 020 8313 4422 Colin.Smith@bromley.gov.uk

COUNCIL MEETING

24th February 2020

QUESTIONS FROM MEMBERS OF THE COUNCIL FOR WRITTEN REPLY

1. From Cllr Tony Owen to the Portfolio Holder for Resources, Commissioning and Contract Management

Can you please confirm the name of Bromley's monitoring officer for Biggin Hill Airport, the job description for the post and how they can be contacted by me and members of the public by email or telephone?

Reply:

The contact details for the monitoring officer are available on the council's website www.bromley.gov.uk/bigginhillairport, with the email address being airport.monitoring@bromley.gov.uk. The Officer who had been seconded to this role has recently left the Council and we will now be moving forwards to recruit someone to this role. I am happy to forward details, including job description, when they are finalised.

2. From Cllr Kieran Terry to the Portfolio Holder for Environment and Community Services

In light of the recent blight of emergency roadworks undertaken by utility companies in Chislehurst, what powers does the Council have to act against antisocial emergency roadworks?

Reply:

Utility companies have statutory powers to install and maintain their apparatus, and while the council has powers to co-ordinate planned works we do not have any control when emergency works are required. All works on the highway require a permit, although in the case of emergency work these can be submitted retrospectively. When emergency works are required the council will challenge the duration of the permit where the timescales requested are considered to be excessive.

3. From Cllr Josh King to the Portfolio Holder for Environment and Community Services

On what dates in the last 12 months has fouling by pigeon on the pavements, central reservation and road around Birkbeck been cleaned and what dates in the same period has this area been inspected by council officers?

Reply:

Response provided is based on the assumption this is around Birkbeck Station, Elmer's End Road.

Whilst no specific cleansing for Pigeon Fouling is organised via the baseline street cleansing service, it will be attempted through ordinary scheduled work that is predicated on a dry sweep – either manually or via a mechanical sweeper. The schedule for Elmer's End Road sees footway cleansing undertaken twice weekly (Tuesdays and Fridays) and carriageway cleansing weekly on a Tuesday.

Our attempts to insist Network Rail erect some pigeon netting have not led us anywhere, and whilst prevention would be better than cure, it seems they will not install any.

We are investigating if we can undertake a cyclical jet-wash of this area (and other railway bridges that are affected by the same issue) utilising the graffiti removal service that also falls within Lot 3 of the Environmental Service Contract within the budget constraints of this service area and locations.

Since January 2019, Elmer's End Road has been inspected 10 times, using the randomised inspection system that we utilise in Neighbourhood Management. Dates and grades are below. The Neighbourhood Officer is aware that this location is a hot spot area and is working with the Service Provider to ensure cleansing standards improve, including the use of parking suspensions due to the high volume of parked cars in the area.

28/01/2019 – Carriageway - B
28/01/2019 – Carriageway - B
20/08/2019 – Footway – C
16/10/2019 – Carriageway - D
20/11/2019 – Footway - C
20/11/2019 – Carriageway – B
18/12/2019 – Footway – D
18/12/2019 – Carriageway - D
22/01/2020 – Footway – B
22/01/2020 – Carriageway - B

4. From Cllr Vanessa Allen to the Portfolio Holder for Renewal, Recreation & Housing

Please provide the number of visitors to and books borrowed from every library for calendar years 2018 and 19, broken down by library, year and month.

Reply:

(See Appendix 1 attached.)

5. From Cllr Ian Dunn to the Portfolio Holder for Environment & Community Services

Please provide a list of the requests for new infrastructure to enhance walking and cycling and reduce road danger received in the last two years, including the source of the request and the outcome.

Reply:

Requests are recorded, but it is not possible to present the data in the form you request. If you can highlight particular locations I will ask Officers to go through their data and where possible without breaching data protection requirements to list the requests you are interested in. When requests are made, the evidence included, departmental knowledge, possible interventions and costs are assessed, before applying a prioritisation to the location, which ultimately decides when/if they will receive further attention. Past requests of this type will also be reviewed, when locations are highlighted through the approved prioritisation methodologies, such as KSI frequency, school travel plans, larger planning applications etc.

6. From Cllr Ian Dunn to the Portfolio Holder for Environment and Community Services

Please provide a list of activities required to complete the Air Quality Action Plan. Please also confirm that sufficient officer time will be made available so that the draft Air Quality Action Plan can come to the March meeting of the PDS for scrutiny.

Reply:

The draft 2020 – 2025 Air Quality Action Plan is now complete and scheduled to come before the March meeting of the PDS for scrutiny. Subject to approval from the committee, the AQAP will immediately go out to consultation prior to final review and publication.

7. From Cllr Kevin Brooks to the Portfolio Holder for Environment and Community Services

Will the Portfolio Holder please explain what the current situation is with Parking Permits in Wordsworth Road, Penge as they were going to be initiated, now have been suspended without any timeline provided?

Reply:

In August 2019 a consultation with residents of Wordsworth Road was carried out to discover if the majority wished to be included in the recent CPZ that includes many nearby streets in Penge. The majority of those who responded were in favour of being included. Therefore, in December, the Traffic Order was advertised in the newspaper. During this period, a petition was received containing 53 names of people in Wordsworth Road who objected to being included in the scheme, with the petition including more addresses than the August consultation. I have therefore asked Officers to carry out another survey of views, to establish what the majority of residents want. This will be conducted in the coming weeks and following analysis of the results we will consult with Ward members and then move to a conclusion.

Monthly Visitors to Bromley Libraries (2018 and 2019)

People counters were replaced in all libraries through October and November 2018. Central Library was fully closed for refurbishment between 25th November and 1st December 2019, and partially closed from 2nd December to 31st December 2019.

	Beckenham	Biggin Hill	Burnt Ash	Central	Chislehurst	Hayes	Mottingham	Orpington	Penge	Pettis Wood	Shortlands	Southborough	St Paul's Cray	West Wickham	Grand Total
2018															
Jan	11,035	18,654	2,214	27,436	6,108	1,991	1,971	31,180	8,126	6,789	1,812	2,527	2,730	8,553	131,126
Feb	9,924	19,940	2,031	25,346	5,931	1,789	1,803	25,548	7,655	6,208	1,869	2,454	2,029	8,187	120,714
Mar	10,762	22,095	2,254	27,254	7,410	1,825	1,800	30,902	8,192	7,129	1,882	2,833	2,337	9,090	135,765
Apr	10,972	19,178	1,971	25,528	5,241	1,775	1,748	30,922	7,890	4,953	1,879	2,423	2,149	7,929	124,558
May	11,094	21,417	1,921	28,794	5,124	1,626	1,768	30,049	8,085	7,015	1,606	2,253	2,290	7,919	130,961
Jun	10,780	19,163	2,203	26,960	5,611	1,803	2,137	27,908	8,449	7,070	1,979	2,809	2,368	7,948	127,188
Jul	11,833	20,353	2,548	26,523	6,078	2,047	2,168	32,483	8,581	8,702	2,633	3,520	2,784	9,736	139,989
Aug	13,191	18,249	2,075	26,785	5,451	2,020	2,296	36,117	8,821	8,935	2,096	2,897	2,277	10,446	141,656
Sep	10,801	19,972	2,412	27,076	6,292	1,878	2,565	32,306	8,853	10,468	1,938	3,223	2,571	9,561	139,916
Oct	11,761	19,727	2,429	30,408	7,234	1,821	2,261	33,020	8,661	8,533	1,995	2,972	2,951	9,039	142,812
Nov	9,404	20,892	1,970	37,483	7,400	1,314	1,439	18,717	5,776	5,198	1,201	2,258	1,762	6,273	121,087
Dec	7,673	15,521	1,682	29,521	5,717	1,107	1,244	16,084	4,766	4,445	990	1,671	1,492	5,663	97,576
2018 Total	129,230	235,161	25,710	339,114	73,597	20,996	23,200	345,236	93,855	85,445	21,880	31,840	27,740	100,344	1,553,348
2019															
Jan	10,128	20,843	1,752	38,105	6,494	1,345	1,429	19,279	5,839	5,033	1,183	1,923	1,779	6,960	122,092
Feb	9,527	19,404	1,876	36,056	6,429	1,414	1,441	17,962	5,351	4,863	1,151	2,055	1,583	6,875	115,987
Mar	10,350	21,646	1,962	38,339	7,090	1,601	1,997	19,656	6,075	5,318	1,327	2,381	1,852	7,109	126,703
Apr	10,204	19,288	1,942	41,184	6,909	1,528	1,363	18,897	6,057	5,245	1,094	1,896	1,763	6,267	123,637
May	10,622	20,776	1,647	40,439	6,853	1,501	1,535	19,342	5,929	5,407	1,128	2,097	1,627	5,794	124,697
Jun	9,394	19,344	1,702	35,803	5,840	1,399	1,403	16,522	5,929	4,708	1,198	1,977	1,805	5,596	112,533
Jul	10,446	18,661	1,948	38,163	6,894	1,729	1,610	19,002	6,560	5,706	1,709	2,374	1,874	6,963	123,639
Aug	10,677	16,747	1,814	39,044	6,726	1,763	1,527	20,351	6,993	6,240	1,637	2,303	1,837	7,742	125,401
Sep	9,532	18,936	1,718	36,606	6,544	1,373	1,617	18,367	5,984	5,143	1,442	2,321	1,932	6,229	117,744
Oct	10,144	20,350	1,705	38,416	7,059	1,491	1,507	20,568	5,942	5,219	1,179	2,276	1,897	6,359	124,112
Nov	10,074	19,511	1,651	27,109	6,761	1,515	1,681	18,035	6,057	4,625	1,333	2,077	1,658	6,103	108,190
Dec	8,716	13,157	1,559	10,000	5,667	1,072	1,308	16,163	5,304	4,163	1,193	1,819	1,440	5,122	76,683
2019 Total	119,754	228,663	21,276	419,264	79,266	17,731	18,418	224,144	71,993	61,670	15,574	25,499	21,047	77,119	1,403,418

Monthly Item Issues at Bromley Libraries (2018 and 2019)

Central Library was fully closed for refurbishment between 25th November and 1st December 2019, and partially closed from 2nd December to 31st December 2019. Issues attributed to libraries include all physical media (books, music CDs and DVDs).

'Digital' issues include eBooks, eAudiobooks, eComic, eMagazines, Music streams and downloads, and Hardware (tablets at Central and Orpington).

Monthly record for music streams and downloads not currently available for January to July in 2018 and 2019.

'Other' includes issues attributed to Bromley Historic Collections, the Stock Services Unit, and the Callpoint and online renewals services.

Due to a change in Library Management System in February 2018, items previously renewed via the Callpoint and online renewals services begin to be attributed to the library it was originally loaned from.

	Library Branches												Digital	Other	Grand Total			
	Beckenham	Biggin Hill	Burnt Ash	Central	Chislehurst	Hayes	Mottingham	Orpington	Penge	Pets Wood	Shortlands	Southborough				St Paul's Cray	West Wickham	
2018	Jan	11,914	4,979	1,036	18,098	5,155	2,087	1,327	14,935	4,600	6,076	2,111	2,640	1,500	6,755	2,518	22,509	108,250
	Feb	14,190	5,779	1,420	23,689	5,727	2,146	1,396	17,053	4,815	7,288	2,739	2,986	1,503	8,116	2,585	731	107,163
	Mar	15,729	6,662	1,450	27,185	6,564	2,611	1,664	19,669	6,003	8,280	2,954	3,786	1,799	9,446	2,966	900	117,668
	Apr	15,880	6,562	1,608	27,625	6,248	2,398	1,480	19,375	5,744	8,012	2,626	3,615	1,738	9,165	2,700	1,027	115,803
	May	15,613	6,549	1,623	27,195	6,352	2,527	1,290	18,785	5,837	8,144	2,367	3,274	1,811	8,716	2,586	1,013	113,682
	Jun	15,476	6,195	1,520	24,801	6,143	2,394	1,611	18,160	5,631	7,982	2,709	3,376	1,678	8,886	2,548	1,253	110,363
	Jul	19,059	7,295	1,847	30,292	7,282	3,121	1,677	22,429	6,314	9,906	3,089	4,248	2,185	11,127	3,747	922	134,540
	Aug	20,260	7,649	2,061	33,322	7,830	3,127	1,800	24,910	6,489	10,807	3,460	4,181	2,064	12,294	4,370	787	145,411
	Sep	17,810	6,976	1,842	28,161	6,445	2,714	1,589	20,957	6,149	9,174	2,838	4,190	2,397	9,661	4,665	932	126,130
	Oct	17,952	6,624	1,787	29,025	6,617	2,608	1,725	21,970	5,910	9,059	2,774	4,273	2,397	9,611	5,797	912	129,041
	Nov	16,092	7,018	1,777	26,681	6,809	2,423	1,596	19,566	5,795	8,843	2,711	3,810	1,863	8,792	5,819	925	120,520
	Dec	14,124	5,339	1,318	24,332	5,509	2,196	1,270	18,542	4,901	7,981	2,548	3,300	1,531	7,964	6,135	1,197	108,187
2018 Total	194,099	77,627	19,289	320,406	76,691	30,352	18,425	236,351	66,188	101,552	32,926	43,679	22,096	110,533	46,436	33,108	1,431,758	
2019	Jan	16,250	6,774	1,469	26,953	6,279	2,332	1,553	20,235	6,020	8,389	2,750	3,714	1,641	9,255	5,465	838	119,917
	Feb	14,981	6,302	1,417	24,992	6,050	2,311	1,441	19,162	5,375	7,767	2,545	3,461	1,563	8,468	4,828	967	111,630
	Mar	16,962	7,190	1,644	28,138	6,279	2,793	1,898	21,526	5,955	8,402	2,809	4,018	1,907	9,333	5,147	1,083	124,984
	Apr	16,215	6,599	1,474	27,547	6,319	2,692	1,636	20,728	5,259	8,626	2,599	3,450	1,869	8,927	5,442	1,292	120,674
	May	15,909	6,857	1,534	26,791	5,858	2,823	1,743	20,287	5,212	8,496	2,699	3,773	1,648	8,574	5,641	868	118,713
	Jun	15,248	6,492	1,310	24,196	5,850	2,848	1,517	17,833	5,002	7,705	2,359	3,530	1,466	8,420	5,502	868	110,146
	Jul	18,274	7,517	1,609	27,998	7,344	3,178	1,932	21,652	5,407	9,233	3,058	4,333	2,068	11,263	6,009	511	131,386
	Aug	18,573	6,987	1,931	30,037	7,911	3,045	1,830	23,559	6,401	10,204	3,545	4,243	2,287	12,554	8,126	741	141,974
	Sep	16,243	6,985	1,627	24,991	6,534	2,556	1,756	19,731	5,488	8,026	2,866	3,701	1,990	9,263	7,050	610	119,417
	Oct	16,822	7,461	1,465	25,970	6,595	2,722	1,478	20,814	5,824	8,014	2,745	3,781	2,054	9,377	7,898	626	123,646
	Nov	16,258	6,589	1,494	18,398	6,125	2,561	1,590	19,470	5,971	7,656	3,069	3,858	1,888	8,862	7,322	709	111,820
	Dec	13,560	5,308	1,382	15,379	5,249	1,954	1,179	17,432	4,891	6,787	2,670	3,240	1,854	7,943	7,488	611	96,927
2019 Total	195,195	81,061	18,356	301,390	76,393	31,815	19,553	242,429	66,805	99,305	33,714	45,102	22,235	112,239	75,918	9,724	1,431,234	

No	Title	Value	Rec / non rec	Funding
1	Implement light controlled pedestrian crossing at Chislehurst Crossroads.	£350k	Non rec	2019/20 Central Contingency Underspends
2	Install a 20 mph speed limit outside 95 schools in the Borough which don't have them (30 already do).	£285k	Non rec	2019/20 Central Contingency Underspends
3	Revise CPZ charges to be based on emissions. Introduce higher charges for second & subsequent vehicles at one address.			Cost Neutral
4	Instigate building maintenance programme.	£500k pa for 4 years	Non rec	Invest to save
5	Charge maximum possible Council Tax for long term empty properties	£43k in 20/21, £87k in 21/22	Rec	
6	No Council Tax for Care Leavers till age 25.	Funded from item 5	Rec	Item 5
7	Landlord & tenant support	£70k	Rec	Revenue
8	Respite Services from IBCF, early years/Sure Start facilities	£300k	Rec	IBCF
9	London Living wage for all LLB staff, implications for contract staff.	£25k pa for LBB staff, £25k for report/review	Both	Revenue. Review funded from Commissioning reserve
10	Mental Health Service.	£100k	Rec	Revenue
11	Public Health	£250k	Rec	Revenue
12	CCTV inc monitoring	£200k capital, £40k staff	Both	Earmarked Reserve & Revenue
13	Youth Services / facilities	£100k	Rec	Revenue
14	Small business grants	£50k pa for 4 years	Non rec	Growth fund
15	Carbon Zero 2029 target	£5million	Non rec	Invest to save
16	Housing construction	£250k pa for 4 years	Non rec	Growth fund

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LONDON BOROUGH OF BROMLEY

MINUTES

**of the proceedings of the Annual Meeting of the
Council of the Borough
held at 6.30 pm on 13 May 2020**

Present:

**The Worshipful the Mayor
Councillor Nicholas Bennett MA J.P.**

**The Deputy Mayor
Councillor Kira Gabbert**

Councillors

Marina Ahmad	Peter Fortune	Angela Page
Gareth Allatt	Hannah Gray	Neil Reddin FCCA
Vanessa Allen	Will Harmer	Will Rowlands
Graham Arthur	Christine Harris	Michael Rutherford
Kathy Bance MBE	Colin Hitchins	Richard Scoates
Yvonne Bear	Samaris Huntington-	Suraj Sharma
Julian Benington	Thresher	Colin Smith
Kim Botting FRSA	William Huntington-	Diane Smith
Mike Botting	Thresher	Gary Stevens
Mark Brock	Simon Jeal	Melanie Stevens
Kevin Brooks	David Jefferys	Harry Stranger
David Cartwright QFSM	Josh King	Kieran Terry
Mary Cooke	Kate Lymer	Michael Tickner
Aisha Cuthbert	Christopher Marlow	Pauline Tunnicliffe
Peter Dean	Robert Mcilveen	Michael Turner
Ian Dunn	Russell Mellor	Stephen Wells
Nicky Dykes	Alexa Michael	Angela Wilkins
Judi Ellis	Peter Morgan	
Robert Evans	Keith Onslow	
Simon Fawthrop	Tony Owen	

The meeting was opened with prayers

In the Chair
The Mayor
Councillor Nicholas Bennett MA J.P.

187 To elect the Mayor of the Borough

It was moved by Councillor Judi Ellis, seconded by Councillor Peter Morgan and

RESOLVED that Councillor Hannah Gray be elected Mayor of the Borough.

Councillor Gray made and subscribed the Declaration of Acceptance of the Office of Mayor and received the insignia of office.

In the chair, Cllr Hannah Gray

The Mayor expressed her thanks for the honour conferred on her, and was congratulated on her appointment by the group leaders.

The Mayor thanked Councillor Nicholas Bennett and Councillor Kira Gabbert and their consorts for their service as Mayor and Deputy Mayor in 2019/20, and announced that there would be a proper opportunity for the Council to thank them at the first meeting held back in the Council Chamber.

188 To record the appointment of the Deputy Mayor signified to the Council in writing

The Mayor signified orally and in writing her appointment of Cllr Stephen Wells as the Deputy Mayor.

The Deputy Mayor was invested by the Mayor with the insignia of his office and expressed appreciation for the honour of his appointment.

189 Apologies for absence

Apologies for absence were received from Councillor Chris Pierce.

190 Declarations of Interest

There were no declarations of interest.

191 To confirm the Minutes of the meeting of the Council held on 24th February 2020

RESOLVED that the minutes of the meeting held on 24th February 2020 be confirmed.

192 To receive an address from the Leader of the Council

The Leader, Councillor Colin Smith, congratulated the Mayor on her appointment and announced that the Executive would continue with its current membership, but that Councillor Yvonne Bear would become Executive Assistant for Renewal, Recreation and Housing.

Councillor Smith referred to the difficult times that all residents were currently facing in the Covid-19 pandemic, and thanked the Council's staff and contractors for their work – especially those in frontline care, but also the bin crews, traffic wardens and others serving the borough. He also thanked Vinit Shukle, Assistant Director, IT Services and his team for enabling the majority of Council staff to continue working from home, and, with the assistance and expertise of Councillor Gary Stevens, for making the annual meeting happen.

He recalled saying at the 2019 annual meeting how crucial the Ageing Well and Mental Health Strategies were, emphasising the need to start combining health with social care and the importance of the loneliness agenda, which was being taken forward by Councillor Aisha Cuthbert. These issues had come centre stage. He commended the 4,300 members of the community who had volunteered in the current crisis, and stated that it would be important to harness this spirit of service.

193 To appoint Committees and their Chairmen and Vice-Chairmen and agree proportionality

A schedule of proposed committee appointments had been circulated. A motion that the appointment of Councillors to Committees and the election of Chairmen and Vice-Chairmen as set out in the schedule circulated was moved by Councillor Christine Harris, seconded by Cllr William Huntington-Thresher and **CARRIED**.

After the end of the meeting, Committees met to appoint their Sub-committees and appoint chairmen and vice-chairmen. The final version of the schedule is attached as Appendix A to these minutes.

Note: As Councillor Yvonne Bear had been appointed as Executive Assistant to the Renewal, Recreation and Housing Portfolio Holder she would no longer be a member of the Renewal, Recreation and Housing PDS Committee.

194 To receive the Scheme of Delegation of Executive Functions from the Leader of the Council and to approve the Scheme of Delegation of Non-Executive functions
Report CSD20064

A motion to note the Scheme of Executive Delegation and confirm the Scheme of Non-Executive Delegation was moved by Councillor Pauline Tunnicliffe, seconded by Councillor Stephen Wells and **CARRIED**.

195 To receive and note the Report of the Urgency Committee
Report CSD200

The report of the Urgency Committee's meetings on 19th March and 6th May 2020 was noted.

Council
13 May 2020

196 The Mayor's announcements and communications.

The Mayor confirmed that her Chaplain would be Major Angela Strickland of the Salvation Army.

The Mayor announced her charities and invited Michelle Simpson of the Chartwell Cancer Trust and Lisa Ellams of Cystic Fibrosis Supporters to each give a brief outline of their organisations' work.

The Meeting ended at 7.35 pm

Mayor

COUNCIL APPOINTMENTS 2020/21

1. POLICY DEVELOPMENT AND SCRUTINY COMMITTEES

(a) Proportionality and Size Of Committees

RECOMMENDED that the Committee sizes and proportionality indicated below be agreed.

	Size	Conservative	Labour	Independent
Executive, Resources and Contracts*	15	12	2	1
Adult Care and Health*	9	7	2	-
Children, Education and Families*	9	7	2	-
Environment & Community Services*	9	7	1	1
Public Protection and Enforcement*	9	7	1	1
Renewal, Recreation and Housing*	9	7	1	1

* Plus Co-opted members to be appointed at the first meeting of PDS Committees as appropriate

(b) Appointment of Members to Policy Development and Scrutiny Committees

RECOMMENDED that the following Schedule of Members to serve on Policy Development and Scrutiny Committees for the Municipal Year 2020/21 be agreed.

**(i) EXECUTIVE, RESOURCES AND CONTRACTS PDS COMMITTEE
(To include the Chairmen of other PDS Committees)**

	<u>Councillors</u>
1	Simon Fawthrop (CH)
2	Christopher Marlow (VC)
3	Gareth Allatt
4	Julian Benington (IND)
5	David Cartwright
6	Mary Cooke
7	Ian Dunn (LAB)
8	Nicky Dykes
9	Robert Evans
10	Will Harmer
11	Russell Mellor
12	Michael Rutherford
13	Michael Tickner
14	Stephen Wells
15	Angela Wilkins (LAB)
**	Plus Co-opted Members as appropriate

(ii) ADULT CARE AND HEALTH PDS COMMITTEE

	<u>Councillors</u>
1	Mary Cooke (CH)
2	Robert Mcilveen(VC)
3	Gareth Allatt
4	Judi Ellis
5	Robert Evans
6	Simon Jeal (LAB)
7	David Jefferys
8	Keith Onslow
9	Angela Wilkins (LAB)
**	Plus Co-opted Members as appropriate

(iii) CHILDREN, EDUCATION & FAMILIES PDS COMMITTEE

	<u>Councillors</u>
1	Nicky Dykes (CH)
2	Judi Ellis (VC)
3	Marina Ahmad (LAB)
4	Yvonne Bear
5	Kevin Brooks (LAB)
6	Christine Harris
7	Neil Reddin
8	Will Rowlands
9	(one Conservative vacancy)
**	Plus Co-opted Members as appropriate

(iv) ENVIRONMENT & COMMUNITY SERVICES PDS COMMITTEE

	<u>Councillors</u>
1	Will Harmer (CH)
2	Kieran Terry (VC)
3	Mark Brock
4	Ian Dunn (LAB)
5	Colin Hitchins
6	Samaris Huntington-Thresher
7	Melanie Stevens (IND)
8	Harry Stranger
9	Michael Tickner
**	Plus Co-opted Members as appropriate

(v) PUBLIC PROTECTION AND ENFORCEMENT PDS COMMITTEE

	<u>Councillors</u>
1	David Cartwright (CH)
2	Chris Pierce (VC)
3	Kathy Bance (LAB)
4	Julian Benington (IND)
5	Kim Botting
6	Mike Botting
7	Alexa Michael
8	Suraj Sharma
9	Harry Stranger
**	Plus Co-opted Members as appropriate

(vi) RENEWAL, RECREATION AND HOUSING PDS COMMITTEE

	<u>Councillors</u>
1	Michael Rutherford (CH)
2	Suraj Sharma (VC)
3	Gareth Allatt
4	Julian Benington (IND)
5	Kim Botting
6	Josh King (LAB)
7	Alexa Michael
8	Gary Stevens
9	(one Conservative vacancy)
**	Plus Co-opted Members as appropriate

(c) Appointment of Chairman and Vice-Chairman

RECOMMENDED that the following Councillors be appointed as Chairman and Vice-Chairman of Policy Development and Scrutiny Committees for 2020/21.

	<u>Chairman</u>	<u>Vice-Chairman</u>
Executive, Resources and Contracts	Simon Fawthrop	Christopher Marlow
Adult Care and Health	Mary Cooke	Robert Mcilveen
Children, Education and Families	Nicky Dykes	Judi Ellis
Environment & Community Services	Will Harmer	Kieran Terry
Public Protection and Enforcement	David Cartwright	Chris Pierce
Renewal, Recreation and Housing	Michael Rutherford	Suraj Sharma

2. GENERAL PURPOSES AND LICENSING COMMITTEE

(a) Proportionality, Size of Committee and Terms of Reference

RECOMMENDED that the Committee size and proportionately indicated above be agreed.

	<u>Size</u>	<u>Conservative</u>	<u>Labour</u>	<u>Independent</u>
General Purposes and Licensing Committee	15	12	2	1

(b) Membership of the General Purposes and Licensing Committee

RECOMMENDED that the following Schedule of Members to serve on the General Purposes and Licensing Committee be agreed.

(i) GENERAL PURPOSES AND LICENSING COMMITTEE

	<u>Councillors</u>
1	Pauline Tunnicliffe (CH)
2	Stephen Wells (VC)
3	Gareth Allatt
4	Vanessa Allen (LAB)
5	Mary Cooke
6	Robert Evans
7	Kira Gabbert
8	Josh King (LAB)
9	Christopher Marlow
10	Russell Mellor
11	Tony Owen
12	Neil Reddin
13	Melanie Stevens (IND)
14	Harry Stranger
15	Michael Turner

(c) Appointment of Chairmen and Vice-Chairman

RECOMMENDED that the following Councillors be appointed as Chairman and Vice-Chairman of the General Purposes and Licensing Committee.

	<u>Chairman</u>	<u>Vice-Chairman</u>
GENERAL PURPOSES AND LICENSING COMMITTEE	Pauline Tunnicliffe	Stephen Wells

3. DEVELOPMENT CONTROL COMMITTEE

(a) Proportionality and size of Committee

RECOMMENDED: That the Committee size and proportionately indicated below be agreed.

	<u>Size</u>	<u>Conservative</u>	<u>Labour</u>	<u>Independent</u>
Development Control Committee	17	14	2	1

(b) Membership of Development Control Committee

RECOMMENDED that the Schedule of Members to serve on Development Control Committee be agreed as follows.

(i) DEVELOPMENT CONTROL COMMITTEE

	<u>Councillors</u>
1	Alexa Michael (CH)
2	Yvonne Bear (VC)
3	Vanessa Allen (LAB)
4	Katy Boughey
5	Mark Brock
6	Kevin Brooks (LAB)
7	Peter Dean
8	Simon Fawthrop
9	Christine Harris
10	William Huntington-Thresher
11	Charles Joel
12	Russell Mellor
13	Tony Owen
14	Angela Page
15	Richard Scoates
16	Melanie Stevens (IND)
17	Michael Turner

(c) Appointment of Chairman and Vice-Chairman

RECOMMENDED: that the following Councillors be appointed as Chairman and Vice-Chairman of the Development Control Committee.

	<u>Chairman</u>	<u>Vice-Chairman</u>
DEVELOPMENT CONTROL COMMITTEE	Alexa Michael	Yvonne Bear

4. **STANDARDS COMMITTEE (5 Councillors)**

RECOMMENDED that

(1) Councillors Will Harmer, Michael Tickner and Stephen Wells (Conservative), Vanessa Allen (Labour) and Melanie Stevens (Independent) be appointed to serve on the Standards Committee for the 2020/21 Municipal Year

(2) Dr Simon Davey and Mr Ken Palmer be appointed as co-opted members of the Committee for 2020/21.

5. **STANDING ADVISORY COUNCIL FOR RELIGIOUS EDUCATION (SACRE) (7 Councillors)**

(a) Proportionality and size of SACRE

<u>Size</u>	<u>Conservative</u>	<u>Labour</u>	<u>Independent</u>
7	6	1	0

(b) Membership of SACRE

RECOMMENDED that Councillors Robert Evans, David Jefferys, Kate Lymer, Keith Onslow and Chris Pierce (Conservative) and Kevin Brooks (Labour), be appointed to serve on SACRE for the 2020/21 Municipal Year (one Conservative vacancy).

6. **APPOINTMENT PANELS**

(a) Proportionality and size of Appointment Panels (as and when required)

RECOMMENDED that the Panel sizes and proportionality indicated below be agreed.

<u>Size</u>	<u>Conservative</u>	<u>Labour</u>	<u>Independent</u>
8	7	1	0

(b) Membership of Appointment Panels

RECOMMENDED: that Appointment Panels to fill vacancies for Chief and Deputy Chief Officer posts should compose 8 Members as follows; the Leader of the Council, a majority Party Member of the Executive, a majority Party PDS

Chairman, the Chairman or Vice-Chairman of the General Purposes and Licensing Committee, one Labour Member and up to 3 other Majority Party Members nominated by the Leader of the Council.

7. CHIEF OFFICER DISCIPLINARY PANEL

(a) Proportionality And Size of Appointment Panel

RECOMMENDED that the Panel sizes and proportionality indicated below be agreed.

<u>Size</u>	<u>Conservative</u>	<u>Labour</u>	<u>Independent</u>
7	6	1	0

(b) Appointment of Members and Alternates

RECOMMENDED: that Chief Officer Disciplinary Panels for Chief and Deputy Chief Officer posts should compose 7 Members as follows; the Leader of the Council, a majority Party Member of the Executive, a majority Party PDS Chairman, one Labour Member, and 3 Members from the following 4 choices:

Either the Chairman of the General Purposes and Licensing Committee, the Vice-Chairman of the General Purposes and Licensing Committee, a second Majority Party Member of the Executive or a second Majority Party Member PDS Chairman.

8. CHIEF EXECUTIVE ANNUAL REVIEW PANEL

(a) Proportionality and size of Review Panels (as and when required)

RECOMMENDED that the Panel sizes and proportionality indicated below be agreed.

<u>Size</u>	<u>Conservative</u>	<u>Labour</u>	<u>Independent</u>
9	7	1	1

(b) Membership of Review Panels

RECOMMENDED: that the Chief Executive Remuneration Panel should compose 9 Members as follows; the Leader of the Council, the Deputy Leader of the Council, the Resources, Commissioning and Contracts Portfolio Holder, the Leaders of the Minority Groups (or their nominee) and up to four other Majority Party Members.

9. URGENCY COMMITTEE

To appoint 7 Councillors (comprising the Mayor, the Chairman of the General Purposes and Licensing Committee, the Chairman of the Executive, Resources and Contracts PDS Committee, the relevant Portfolio Holder or Committee Chairman and the Leaders of the three largest party groups) to deal with urgent non-executive decisions that are not of a sensitive nature.

RECOMMENDED: that the Urgency Committee be composed of the Mayor, the Chairman of the General Purposes and Licensing Committee, the Chairman of the Executive, Resources and Contracts PDS Committee, the relevant Portfolio Holder or Committee Chairman and the Leaders of the three largest party groups.

10. SAFER BROMLEY PARTNERSHIP

RECOMMENDED that Councillor Kate Lymer be appointed as the Council representative on the Safer Bromley Partnership.

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LEADER'S APPOINTMENTS 2020/21

EXECUTIVE

	Councillors
1	Colin Smith (Leader)
2	Peter Fortune (Deputy Leader) - Children, Education & Families
3	Graham Arthur - Resources, Commissioning & Contract Management
4	William Huntington-Thresher - Environment & Community Services
5	Kate Lymer - Public Protection & Enforcement
6	Peter Morgan - Renewal, Recreation & Housing
7	Diane Smith - Adult Care & Health

EXECUTIVE ASSISTANTS

	Councillors
1	Yvonne Bear - Renewal, Recreation & Housing
2	Aisha Cuthbert - Assistant to the Leader
3	Kira Gabbert - Resources, Commissioning & Contract Management
4	Angela Page - Adult Care & Health
5	Will Rowlands - Environment & Community Services
6	Kieran Terry - Children, Education & Families

HEALTH AND WELLBEING BOARD

	Councillors
1	David Jefferys (Chairman)
2	Robert Evans (Vice-Chairman)
3	Marina Ahmad (LAB)
4	Gareth Allatt
5	Yvonne Bear
6	Mike Botting
7	Mary Cooke
8	Judi Ellis
9	Keith Onslow
10	Diane Smith

COMMITTEE APPOINTMENTS 2020/21

1. DEVELOPMENT CONTROL COMMITTEE APPOINTMENTS

1. PROPORTIONALITY OF SUB-COMMITTEES

RECOMMENDED that the following proportionality be agreed -

	<u>Size</u>	<u>Conservative</u>	<u>Labour</u>	<u>Independent</u>
Plans Sub No. 1	9	8	1	0
Plans Sub No. 2	9	8	1	0
Plans Sub No. 3	9	8	1	0
Plans Sub No. 4	9	8	1	0

2. MEMBERSHIP OF SUB-COMMITTEES

RECOMMENDED that the following Schedule of Members to serve on the Sub-Committees of the Development Control Committee be agreed.

(i) PLANS SUB-COMMITTEE NO. 1

	<u>Councillors</u>
1	Alexa Michael (CH)
2	Angela Page (VC)
3	Kathy Bance (LAB)
4	Katy Boughey
5	Kira Gabbert
6	Christine Harris
7	Tony Owen
8	Will Rowlands
9	Suraj Sharma

(ii) PLANS SUB-COMMITTEE NO. 2

	<u>Councillors</u>
1	Peter Dean (CH)
2	Michael Turner (VC)
3	Mark Brock
4	Nicky Dykes
5	Simon Fawthrop
6	Colin Hitchins
7	Josh King (LAB)
8	Neil Reddin
9	Richard Scoates

(iii) PLANS SUB-COMMITTEE NO. 3

	<u>Councillors</u>
1	Katy Boughey (CH)
2	Tony Owen (VC)
3	Kevin Brooks (LAB)
4	Samaris Huntington-Thresher
5	Charles Joel
6	Alexa Michael
7	Keith Onslow
8	Angela Page
9	Kieran Terry

(iv) PLANS SUB-COMMITTEE NO. 4

	<u>Councillors</u>
1	Richard Scoates (CH)
2	Simon Fawthrop (VC)
3	Marina Ahmad (LAB)
4	Gareth Allatt
5	Aisha Cuthbert
6	Peter Dean
7	Nicky Dykes
8	Kate Lymer
9	Michael Turner

3. APPOINTMENT OF CHAIRMEN AND VICE CHAIRMEN

RECOMMENDED: that the following Councillors be appointed as Chairmen and Vice Chairmen of the Sub-Committees of the Development Control Committee.

PLANS SUB-COMMITTEE NO. 1	Alexa Michael	Angela Page
PLANS SUB-COMMITTEE NO. 2	Peter Dean	Michael Turner
PLANS SUB-COMMITTEE NO. 3	Katy Boughey	Tony Owen
PLANS SUB-COMMITTEE NO. 4	Richard Scoates	Simon Fawthrop

2. GENERAL PURPOSES AND LICENSING COMMITTEE APPOINTMENTS

1. PROPORTIONALITY OF SUB-COMMITTEES

RECOMMENDED that the proportionality of Sub-Committees be agreed as follows -

	<u>Size</u>	<u>Conservative</u>	<u>Labour</u>	<u>Independent</u>
Audit Sub-Committee	7	6	1	0
Industrial Relations Sub-Committee	7	6	1	0
Local Joint Consultative Cttee	9	8	1	0
Pensions Investment Sub-Committee	7	6	1	0
Rights of Way Sub-Committee	7	6	1	0

2. MEMBERSHIP OF SUB-COMMITTEES

RECOMMENDED that the Schedule of Members to serve on the Sub-Committees of the General Purposes and Licensing Committee be agreed as below.

(i) AUDIT SUB-COMMITTEE

	<u>Councillors</u>
1	Neil Reddin (CH)
2	Robert Evans (VC)
3	Gareth Allatt
4	Ian Dunn (LAB)
5	Keith Onslow
6	Tony Owen
7	Stephen Wells

(ii) INDUSTRIAL RELATIONS SUB-COMMITTEE (to include Leader, Deputy Leader, Chairman and Vice-Chairman of the General Purposes and Licensing Committee.)

	<u>Councillors</u>
1	Colin Smith (CH)
2	Peter Fortune (VC)
3	David Cartwright
4	Simon Fawthrop
5	Josh King (LAB)
6	Pauline Tunnicliffe
7	Stephen Wells

(iii) LOCAL JOINT CONSULTATIVE COMMITTEE (to include Leader or named Deputy, Chairman of Executive, Resources and Contracts Policy Development and Scrutiny Committee or named Deputy and Chairman of the General Purposes and Licensing Committee or named Deputy)

	<u>Councillors</u>
1	Russell Mellor (CH)
2	David Cartwright
3	Simon Fawthrop
4	Will Harmer
5	Josh King (LAB)
6	Kate Lymer
7	Colin Smith
8	Pauline Tunnicliffe
9	Michael Turner

(iv) PENSIONS INVESTMENT SUB-COMMITTEE

	<u>Councillors</u>
1	Keith Onslow (CH)
2	Gareth Allatt (VC)
3	Simon Fawthrop
4	Simon Jeal (LAB)
5	David Jefferys
6	Christopher Marlow
7	Gary Stevens

(v) RIGHTS OF WAY SUB-COMMITTEE

	<u>Councillors</u>
1	Michael Rutherford (CH)
2	Mike Botting (VC)
3	Vanessa Allen (LAB)
4	Simon Fawthrop
5	Robert Mcilveen
6	Harry Stranger
7	Michael Tickner

3 APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN

RECOMMENDED that the following Councillors be appointed as Chairman and Vice-Chairman of the Sub-Committees of the General Purposes and Licensing Committee.

AUDIT SUB-COMMITTEE	Neil Reddin	Robert Evans
INDUSTRIAL RELATIONS SUB-COMMITTEE	Colin Smith	Peter Fortune
LOCAL JOINT CONSULTATIVE COMMITTEE	Russell Mellor	(Staff-side appointment)
PENSIONS INVESTMENT SUB-COMMITTEE	Keith Onslow	Gareth Allatt
RIGHTS OF WAY SUB-COMMITTEE	Michael Rutherford	Mike Botting

4. APPOINTMENT OF APPEALS SUB-COMMITTEE

RECOMMENDED:

(1) that all Members of the Council, except Executive Members, be eligible for appointment to the Appeals Sub-Committee.

(2) three Members be drawn as required, to constitute an Appeals Sub-Committee.

5. APPOINTMENT OF LICENSING SUB-COMMITTEE

RECOMMENDED:

(1) that all Members of the General Purposes and Licensing Committee be eligible for appointment to the Licensing Sub-Committee;

(2) three Members be drawn as required, to constitute a Licensing Sub-Committee.

3. **ADULT CARE AND HEALTH PDS COMMITTEE - APPOINTMENTS**

1. **PROPORTIONALITY OF SUB-COMMITTEE**

RECOMMENDED that the following proportionality be agreed.

	<u>Size</u>	<u>Conservative</u>	<u>Labour</u>	<u>Independent</u>
Health Scrutiny Sub-Committee	9	8	1	0

2. **MEMBERSHIP OF SUB-COMMITTEE**

RECOMMENDED that the following Schedule of Members to serve on the Sub-Committee of the Adult Care and Health PDS Committee be agreed.

(i) **HEALTH SCRUTINY SUB-COMMITTEE**

	<u>Councillors</u>
1	Mary Cooke (CH)
2	Robert Mcilveen (VC)
3	Gareth Allatt
4	Ian Dunn (LAB)
5	Judi Ellis
6	Robert Evans
7	David Jefferys
8	Keith Onslow
9	(Conservative Vacancy)

Plus Co-opted Members as appropriate, and as appointed to the Adult Care and Health PDS Committee.

3. **APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN**

RECOMMENDED: that the following Councillors be appointed as Chairman and Vice Chairman of the Sub-Committee of the Adult Care and Health PDS Committee.

HEALTH SCRUTINY SUB-COMMITTEE	Mary Cooke	Robert Mcilveen
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4. **CHILDREN, EDUCATION AND FAMILIES PDS COMMITTEE - APPOINTMENTS**

1. **PROPORTIONALITY OF SUB-COMMITTEE**

RECOMMENDED that the following proportionality be agreed.

	<u>Size</u>	<u>Conservative</u>	<u>Labour</u>	<u>Independent</u>
Children, Education and Families Budget Sub-Committee	6	5	1	0

2. **MEMBERSHIP OF SUB-COMMITTEE**

RECOMMENDED that the following Schedule of Members to serve on the Sub-Committee of the Children, Education and Families PDS Committee be agreed.

(i) **CHILDREN, EDUCATION AND FAMILIES BUDGET SUB-COMMITTEE**

	<u>Councillors</u>
1	Judi Ellis (CH)
2	Will Rowlands (VC)
3	Marina Ahmad (LAB)
4	Nicky Dykes
5	Neil Reddin
6	(Conservative vacancy)

Plus Co-opted Members as appropriate, and as appointed to the Children, Education and Families PDS Committee

3. **APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN**

RECOMMENDED: that the following Councillors be appointed as Chairman and Vice Chairman of the Sub-Committee of the Children, Education and Families PDS Committee.

CHILDREN, EDUCATION AND FAMILIES BUDGET SUB-COMMITTEE	Judi Ellis	Will Rowlands
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Report No.
CSD200075

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: COUNCIL

Date: Monday 20 July 2020

Decision Type: Non-Urgent Executive Non-Key

Title: BUDGET MONITORING 2019/20: NEW HOMES BONUS - HOUSING INVESTMENT FUND

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: All

1. Reason for report

- 1.1 On 17th April 2020 the Leader approved the recommendations in the attached report, including one recommendation (2.1 (l)) requiring approval from full Council. An earlier report to the Executive on 15th January 2020 had referred to a future approach on the New Homes Bonus. The level of funding is expected to continue to fall in future years and given the priority to fund housing schemes, and that funding is non-recurring, it is proposed that funding of £2,531k is set aside to fund housing investment which ultimately will reduce the cost of homelessness in the longer term. This approach is consistent with the arrangements for future years' use of the New Homes Bonus.
-

2. **RECOMMENDATION**

That a sum of £2,531k for New Homes Bonus be set aside as a contribution to the Housing Investment Fund reserve as detailed in para. 3.2.8 of the attached report.

Impact on Vulnerable Adults and Children

1. Summary of Impact: Not Applicable
-

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Excellent Council
-

Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: Recurring Cost
 3. Budget head/performance centre: Council wide
 4. Total current budget for this head: £210.3m
 5. Source of funding: Part of the overall funding for the Council's budget.
-

Personnel

1. Number of staff (current and additional): 2,061 fte posts (2019/20 budget), including 493 posts delegated to schools.
 2. If from existing staff resources, number of staff hours: Not Applicable
-

Legal

1. Legal Requirement: Statutory Requirement: The statutory duties relating to financial reporting are covered within the Local Government Act 1972, the Local Government Finance Act 1998, the Local Government Act 2000, the Local Government Act 2002 and the Accounts and Audit Regulations 2015.
 2. Call-in: Not Applicable: Full Council decisions are not subject to call-in.
-

Procurement

1. Summary of Procurement Implications: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Not Applicable
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

Non-Applicable Sections:	See attached report
Background Documents: (Access via Contact Officer)	See attached report

Decision Maker: EXECUTIVE

Date: Wednesday 1 April 2020

Decision Type: Non-Urgent Executive Non-Key

Title: BUDGET MONITORING 2019/20

Contact Officer: David Bradshaw, Head of Finance
Tel: 020 8313 4807 E-mail: david.bradshaw@bromley.gov.uk

Chief Officer: Director of Finance

Ward: Borough Wide

1. Reason for report

- 1.1 This report provides the second budget monitoring position for 2019/20 based on expenditure and activity levels up to the end of December 2019. The report also highlights any significant variations which will impact on future years as well as any early warnings that could impact on the final year end position.
-

2. RECOMMENDATION(S)

2.1 Executive are requested to:

- (a) consider the latest financial position;
- (b) note that a projected net overspend on services of £392k is forecast based on information as at December 2019;
- (c) consider the comments from Chief Officers detailed in Appendix 2;
- (d) note a projected variation of £702k credit from investment income as detailed in sections 3.5 and 3.6;
- (e) note a projected increase to the General Fund balance of £798k as detailed in section 3.3;
- (f) consider the full year cost pressures of £6.6m as detailed in section 3.4;

- (g) note the return of £115k to the 2019/20 Central Contingency relating to additional resources due to a delay in recruitment as detailed in para. 3.2.2;**
- (h) agree to the release of £500k debit from the 2019/20 Central Contingency relating to an IBCF allocation in Adult Social Care as detailed in para. 3.2.3;**
- (i) agree to the release of £365k from the 2019/20 Central Contingency relating to Tackling Troubled Families as detailed in para. 3.2.4;**
- (j) agree to the release of £52k from the 2019/20 Central Contingency relating to Family Group Conferences as detailed in para. 3.2.5;**
- (k) agree to the release of £79k from the 2019/20 Central Contingency relating to refurbishment work of North Lodge as detailed in para. 3.2.6;**
- (l) recommend to Council that a sum of £2,531k for New Homes Bonus be set aside as a contribution to the Housing Investment Fund reserve as detailed in para. 3.2.8;**
- (m) agree that a sum of £250k is set aside as an earmarked reserve for Housing feasibility and viability as detailed in section 3.2.9 of the report to be met from underspends in the 2019/20 central contingency sum;**
- (n) subject to approval of (m), agree that the use of the monies are delegated to the Director of Housing, Planning, Property and Regeneration with the agreement of the Resources, Commissioning and Contracts Management Portfolio Holder and the Renewal, Recreation and Housing Portfolio Holder;**
- (o) agree the allocation of £200k from the Better Care Fund to offset pressures in Adult Social Care as detailed in paragraph 3.2.10**
- (p) Members are requested to agree a loan of up to £3.6m, funded through treasury management funds, on the basis of a 50% LTV. Further details are included within the supplementary information on part two of the agenda;**
- (q) Subject to approval of (p) above, delegate the final due diligence work to the Director of Finance and Director of Corporate Services with the agreement of the Portfolio Holder for Resources, Commissioning and Contract Management.**
- (r) identify any issues that should be referred to individual Portfolio Holders for further action.**

Impact on Vulnerable Adults and Children

1. Summary of Impact: None arising directly from this report
-

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Excellent Council
-

Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: Recurring Cost
 3. Budget head/performance centre: Council wide
 4. Total current budget for this head: £210.3m
 5. Source of funding: See Appendix 1 for overall funding of Council's budget
-

Personnel

1. Number of staff (current and additional): 2,061 fte posts (per 2019/20 Budget) which includes 493 for budgets delegated to schools
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Statutory Requirement: The statutory duties relating to financial reporting are covered within the Local Government Act 1972, the Local Government Finance Act 1998, the Local Government Act 2000, the Local Government Act 2002 and the Accounts and Audit Regulations 2015.
 2. Call-in: Applicable
-

Procurement

1. Summary of Procurement Implications: None arising directly from this report
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The 2019/20 budget reflects the financial impact of the Council's strategies and service plans which impact on all of the Council's customers (including council tax payers) and users of our services.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Council Wide

3. COMMENTARY

3.1 Summary of Projected Variations

3.1.1 The Resources Portfolio Plan included a target that each service department will spend within its own budget. Current projections show an overall net overspend of £392k within portfolio budgets and a £1,889k credit variation on investment income, central items and prior year adjustments.

3.1.2 A summary of the 2019/20 budget and the projected outturn is shown in the table below:

	2019/20 Original Budget £'000	2019/20 Latest Budget £'000	2019/20 Projected Outturn £'000	2019/20 Variation £'000
Portfolio				
Adult Care & Health	69,505	69,123	69,730	607
Children, Education & Families (inc. Schools Budget)	44,678	44,736	46,068	1,332
Environment & Community	31,294	31,315	31,039 Cr	276
Public Protection & Enforcement	2,447	2,485	2,470 Cr	15
Renewal, Recreation & Housing	16,015	15,726	15,544 Cr	182
Resources, Commissioning & Contracts Management	46,040	46,553	45,479 Cr	1,074
Total Controllable Budgets	209,979	209,938	210,330	392
Capital Charges and Insurance	11,769	11,769	11,769	0
Non General Fund Recharges	Cr 793	Cr 793	Cr 793	0
Total Portfolio Budgets	220,955	220,914	221,306	392
Income from Investment Properties	Cr 10,290	Cr 10,264	Cr 9,466	798
Interest on General Fund Balances	Cr 3,291	Cr 3,291	Cr 4,791	Cr 1,500
Total Investment Income	Cr 13,581	Cr 13,555	Cr 14,257	Cr 702
Contingency Provision	11,155	11,713	2,407 Cr	9,306
Other Central Items	Cr 9,003	Cr 8,753	531	9,284
General Government Grants & Retained Business Rates	Cr 42,922	Cr 43,040	Cr 43,040	0
Collection Fund Surplus	Cr 6,753	Cr 6,753	Cr 6,753	0
Total Central Items	Cr 47,523	Cr 46,833	Cr 46,855	Cr 22
Total Variation on Services and Central Items	159,851	160,526	160,194 Cr	332
Prior Year Adjustments	0	0 Cr	1,165 Cr	1,165
Total Variation	159,851	160,526	159,029 Cr	1,497

3.1.3 A detailed breakdown of the latest approved budgets and projected outturn for each Portfolio, together with an analysis of variations, is shown in Appendix 3.

3.1.4 Chief Officer comments are included in Appendix 2.

3.2 Central Contingency Sum

3.2.1 Details of the allocations from and variations in the 2019/20 Central Contingency are included in Appendix 4.

3.2.2 Members are requested to note that the following item has been returned to the Central Contingency this cycle totalling £115k:-

- (i) £115k has been returned to central contingency within PPE. This relates to the £163k carry forward for additional resources due to delay in recruitment of which £115k has now been returned as it is no longer required within this service
- 3.2.3 The Central Contingency includes a sum of £500k which was allocated from the iBCF allocation pending the agreement of expenditure plans. This sum is now requested to be drawn down and carried forward to 2020/21, where £290k will be used to fund growth/cost pressures in Adult Social Care as agreed in the Draft 2018/19 Budget report.
- 3.2.4 Executive are requested to agree the drawdown of £365k for Tackling Troubled Families (TTF) grant to contribute to the cost of the Multi Agency Safeguarding Hub (MASH) team in Childrens Social Care to support the work of the TTF programme for 2019/20. There is a report on the same agenda that gives further details.
- 3.2.5 At the end of November 2019 the Department for Education announced grant funding of £52k for Bromley as part of the Supporting Families; Investing in practice programme. The funding will be used to enhance and extend a current contract.
- 3.2.6 It is proposed to refurbish the North Lodge in order to provide a Care Leavers Hub, improving services for young people. The house will allow the service to meet and engage with young people in a less formal environment. Additional group work events are planned for young people who are NEET (not in education employment or training) as well as group sessions for young mothers and young people preparing to leave care. The group work programme will offer important life skills as well as create new relationships and benefit from support from staff. The active involvement team also run the Living in Care Council (LinCC) and the Change for Care Leavers Forum (CFCL) which operate fortnightly. Both groups offer social opportunities for young people to meet other care experienced young people but those involved also work with officers to inform thinking around how practice is delivered to ensure we are responding to their needs. Funding of £79k is required to carry out the refurbishment.
- 3.2.7 The 2019/20 budget includes the use of non-recurring Collection Fund Surplus (£6,753k), set aside in an earmarked reserve towards balancing the budget. The outcome of the latest 2019/20 monitoring position results in this funding not being required in 2019/20. The projected outturn assumes that these monies will not be released in 2019/20 and therefore can continue to be set aside to support the future years budget.
- 3.2.8 The draft 2020/21 Budget and Update on Council's Financial Strategy 2021/22 to 2023/24, reported to Executive on 15th January 2020 referred to a future approach on the New Homes Bonus. The level of funding is expected to continue to fall in future years and given the priority to fund housing schemes, and that funding is non-recurring, it is proposed that the funding of £2,531k is set aside to fund housing investment which ultimately will reduce the cost of homelessness in the longer term. This approach would be consistent with the arrangements for future years use of the New Homes Bonus.
- 3.2.9 It is proposed to set aside £250k in a Housing feasibility/viability reserve. This will enable the Council to effectively and efficiently assess the viability of potential capital schemes, ensuring that opportunities are rigorously tested to inform wider decision making. The viability assessments will be tailored to respond to the needs of the individual projects, however they will typical include surveys (from building condition surveys to transport surveys), massing and layout studies, and high level business model reviews. This will be funded from underspends within the central contingency.
- 3.2.10 Executive are requested to approve the one-off allocation of £200k of Better Care Fund grant from the additional allocation (above the previously announced inflationary increase) for

2019/20 that was not announced until July to offset additional cost pressures within Adult Social Care. The use of this funding has been agreed with Bromley CCG.

3.2.11 On the 12th February the Executive agreed to set aside funding from the CCG of £2m into a reserve for transformation funding which would provide a benefit to health care with a positive impact on social care. The social care impact is one of the determinants for the release of such funds and any proposal for the use of the monies will require the approval of the Executive. Since the last meeting the CCG have reduced the contribution to £1.5m.

3.3 General Fund Balances

3.3.1 The level of general reserves is currently projected to increase by £798k to £20,798k at 31st March 2020 as detailed below:

	2019/20 Projected Outturn £'000
General Fund Balance as at 1st April 2019	Cr 20,000
Net Variations on Services & Central Items (para 3.1)	Cr 1,497
	<u>Cr 21,497</u>
Adjustment to Balances:	
Carry Forwards (funded from underspends in 2018/19)	699
General Fund Balance as at 31st March 2020	<u>Cr 20,798</u>

3.4 Impact on Future Years

3.4.1 The report identifies expenditure pressures which could have an impact on future years. The main areas to be considered at this stage are summarised in the following table:

	2019/20 Budget £'000	2020/21 Impact £'000
Adult Care & Health Portfolio		
Assessment & Care Management - Care Placements	22,320	3,025
Learning Disabilities - Care Placements, Transport & Care Management	35,089	1,077
Mental Health - Care Placements	6,554	1,270
Better Care Funding	0 Cr	464
National Living Wage	479 Cr	318
		<u>4,590</u>
Children, Education & Families Portfolio		
Children's Social Care	37,225	1,970
		<u>1,970</u>
Renewal, Recreation and Housing		
Supporting people	1,004 Cr	116
Housing Needs	8,797	143
		<u>27</u>
TOTAL		<u>6,587</u>

- 3.4.2 A significant part of the above has been reflected in the 2020/21 as part of the budget setting process. The main increases in the full year effect compared to the last monitoring report are in the area of adult and childrens social care. Additional full year costs of £3.4m were assumed in the 2020/21 budget and officers will continue to explore options to mitigate these additional costs such as through the utilisation of the additional Better Care Fund allocation of £658k above the 2.5% inflation assumptions that has recently been announced for 2020/21.
- 3.4.3 Given the significant financial savings that the Council will need to make over the next four years, it is important that all future cost pressures are contained and that savings are identified early to mitigate these pressures.
- 3.4.4 Further details are included in Appendix 5.

Investment Income

3.5 Income from Investment Properties

- 3.5.1 A deficit of £798k is projected for net investment income which takes into consideration the following issues:
- (i) Savings of £700k were built into the 2019/20 budget reflecting the additional income and cost reductions expected to be achieved through the TFM contract with Amey. A deficit against this target for net investment income continues to be predicted which, assuming planned savings in Q4 are achieved, would result in a shortfall of £424k this financial year. This includes cost savings on other TFM budgets that have also been achieved and which contribute towards the overall savings target.
 - (ii) The Glades Shopping Centre rental income is currently projected to be below the income budget for 2019/20 by £131k based on achieving the minimum rent share only. Accounts are supplied by Alaska UK quarterly in arrears making it difficult to provide a precise forecast, as LBB income is determined by rental income less the level of contribution to any minor works. The budget for the Glades is currently £2.01m and the minimum rent share is £1.88m.
 - (iii) The Walnuts Shopping Centre rental income is currently projected to be above the income budget for 2019/20 by £20k, which is based on achieving the minimum rent share for the current year plus an additional £20k due in regard to a prior year based on end of year calculations agreed since Q1.
 - (iv) Properties purchased from the investment fund are also likely to underachieve on income by £278k, mainly due to rent free periods negotiated with several tenants, including Shoko, Five Guys and Lakeland.
 - (v) There is additional income of £17k relating to turnover rent expected from Biggin Hill Airport based on the continued growth seen in recent years and £2k of other minor variations across the portfolio.

Summary of variations within Investment Income

	£'000
Shortfall in savings anticipated relating to TFM contract	424
Shortfall in Glades income	131
Walnuts Shopping Centre income	-20
Shortfall in Rent from Properties Purchased from Investment Fund	278
Increased Turnover Rent from Biggin Hill Airport	-17
Other minor variations	2

Total variations within Investment Income

798

3.6 Interest on Balances

- 3.6.1 Despite an increase in the Bank of England base rate from 0.50% to 0.75%, there has been relatively little impact on interest income from lending to banks. This is partly due to banks having the continued ability to borrow from the Bank of England at very low rates as well as the strengthening of 'balance sheets' reducing the need to borrow and the fact that expected increases in the base rate had already been 'priced in'.
- 3.6.2 In addition, the utilisation of the Investment and Growth funds as well as the Highways Investment Scheme, have reduced the resources available for treasury management investment. However, the treasury management strategy has been revised to enable alternative investments of £100m which will generate additional income of around £2m compared with lending to banks
- 3.6.3 Balances available for investment were anticipated to decrease in 2019/20 as a result of the utilisation of capital receipts and earmarked revenue reserves and the internal lending for the Site G development will have an impact on investment income until the future capital receipts are realised. A decrease of £200k was included in the draft 2019/20 budget to reflect this.
- 3.6.4 The contribution of higher risk and longer-term investments within Treasury Management has generated additional income and contributed towards the Council being in the top decile performance (top 10%) against the local authority benchmark group. The Treasury Management Annual Investment Strategy for 2019/20 was reported to Council on 25th February 2019 and the Annual Report for 2018/19 was reported to Executive, Resources and Contracts PDS Committee on 3rd July 2019.
- 3.6.5 Latest projections indicate a £1,500k increase in income for the year to 31st March 2020. This is primarily due to the revised strategy of increasing lending to housing associations, and the Council has also increased its investment in alternative investments with an additional sum having been invested in a Multi-Asset Income Fund; these changes have led to higher interest rates being received than was budgeted for. In addition, the Council has benefitted from higher than forecast investment balances due to slippage on the capital programme, and has received more interest from its investments in Money Market Funds (MMFs); the average interest rate from MMF investments in December 2019 was 0.7% compared to a rate of 0.57% in December 2018.

3.7 The Schools Budget

- 3.7.1 Expenditure on schools is funded through the Dedicated Schools Grant (DSG) provided for by the Department for Education (DfE). DSG is ring-fenced and can only be applied to meet expenditure properly included in the Schools Budget. Any overspend or underspend must be carried forward to the following year's Schools Budget.
- 3.7.2 There is a current projected overspend of DSG of £1,095k. This will be deducted from the £2,495k carried forward from 2018/19. We have agreed to use £278k of the brought forward balance to support services in-year. The carry forward figure will need to be adjusted for the Early Years adjustment for 2018/19 of an additional £869k. This gives us an estimated DSG balance of £1,991k at the end of the financial year.
- 3.7.3 It should be noted that the DSG can fluctuate due to pupils requiring additional services or being placed in expensive placements. The Council are contributing £1.9m of core funding to DSG services in 2019/20 and potentially any underspend could be used to minimise the Council contribution.

3.8 Prior Year Adjustments

- 3.8.1 Financial provisions were made in prior years accounts for Learning Disability and Mental Health Services, and an element of these are no longer required and have therefore been released in 2019/20 resulting in a credit of £577k.
- 3.8.2 Central Government has recently agreed to compensate for legal action taken against LBB by property search companies in response to erroneous charges on property searches following the introduction of the Environmental Information Regulations 2004. A one-off grant of £388k has now been received in settlement.
- 3.8.3 A number of provisions were set up in previous financial years in respect of backdated utility costs that were potential liabilities to LBB following new contract arrangements. A recent review of these provisions has concluded that the risk of this has reduced allowing an amount of £200k to be released.

3.9 Investment Fund and Growth Fund

- 3.9.1 Full details of the current position on the Investment Fund and the Growth Fund are included in the 'Capital Programme Monitoring Q3 2019/20 & Capital Strategy 2020 to 2024' report considered by the Executive on 12th February 2020. The uncommitted balances currently stand at £12.5m for the Investment Fund and £11.5m for the Growth Fund.

3.10 Early warning

- 3.10.1 At this stage it is not possible to report the potential financial impact of COVID 19 (Coronavirus). Any future financial outcomes will be reflected in future budget monitoring reports and will be reported to the Executive in due course.

3.11 Loan

- 3.11.1 A £3.6m loan request is contained in part two of the agenda as a supplementary item to this report.

3.12 Financial Context

- 3.12.1 The 2020/21 Council Tax report identified the latest financial projections and a future year budget gap due to the impact of inflation, service and cost pressures and ongoing significant reductions in government funding. Details were reported in the 2020/21 Council Tax report to Executive in February 2020.
- 3.12.2 As reported, as part of the Council's financial strategy, a prudent approach has been adopted in considering the central contingency sum to reflect any inherent risks, the potential impact of new burdens, population increases or actions taken by other public bodies which could affect the Council. The approach has also been one of 'front loading' savings to ensure difficult decisions are taken early in the budgetary cycle. This has enabled a longer term approach to generate further income from the additional resources available as well as to mitigate against significant risks and provide a more sustainable financial position in the longer term.
- 3.12.3 The 2020/21 Council Tax report identified a budget gap of £16.9m per annum by 2023/24. The financial forecast and budget will be affected by inflation, changes in government funding and new burdens and realistically any future year overspends will need to be funded from alternative savings. It is therefore important to ensure that action is taken, where possible, to contain costs within budget which reduces the risk of the Council's budget gap increasing further thereby increasing the savings required in future years.

4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

4.1 The 2019/20 budget reflects the financial impact of the Council's strategies and service plans which impact on all of the Council's customers and users of our services.

5. POLICY IMPLICATIONS

5.1 "Building a Better Bromley 2016-2018" identifies the following key priority:

Ensure financial independence and sustainability through:

- Strict management of our budgets to ensure we live within our means;
- Working to achieve the benefits of the integration of health and social care;
- Early intervention for our vulnerable residents.

5.2 The 2020/21 Council Tax report highlighted the financial pressures facing the Council. It remains imperative that strict budgetary control continues to be exercised in 2020/21 to minimise the risk of compounding financial pressures in future years.

6. FINANCIAL IMPLICATIONS

6.1 These are contained within the body of the report with additional information provided in the appendices.

Non-Applicable Sections:	Personnel, Legal, Procurement
Background Documents: (Access via Contact Officer)	Provisional Final Accounts 2018/19 – Executive 21 st May 2019; 2019/20 Council Tax – Executive 13th February 2019; Draft 2019/20 Budget and Update on Council's Financial Strategy 2020/21 to 2022/23 – Executive 16 th January 2019; Capital Programme Monitoring Report – elsewhere on agenda; Treasury Management Annual Investment Strategy 2019/20 and Quarter 3 performance– Council 25 th February 2019; Financial Management Budget Monitoring files across all portfolios.

Report No.
CSD20076

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: COUNCIL

Date: Monday 20 July 2020

Decision Type: Non-Urgent Executive Non-Key

Title: HOUSING REVENUE ACCOUNT

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: All

1. Reason for report

- 1.1 The supply of social/affordable housing cannot keep pace with the level of housing need. The Council is engaged in a number of work streams to tackle homelessness at source, but the principle mitigation is to increase housing delivery. Re-opening a Housing Revenue Account (HRA) is an additional tool to secure the provision of affordable housing. The attached report was considered by the Leader following pre-decision scrutiny at the Executive, Resources and Contracts PDS Committee meeting on 1st July 2020. As the setting up of a Housing Revenue Account has not already been approved as part of the last approved budget or plans approved by Council then a decision is required by full Council.
-

2. **RECOMMENDATION**

That Council approves the setting up of a Housing Revenue Account (HRA) for the provision of affordable housing.

Impact on Vulnerable Adults and Children

1. Summary of Impact: The initiatives set out in the attached report seek to ensure the provision of affordable housing to support vulnerable adults and young people into settled accommodation suitable for their needs.
-

Corporate Policy

1. Policy Status: New Policy: See attached report
 2. BBB Priority: Excellent Council Supporting Independence:
-

Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Operational Housing
 4. Total current budget for this head: £7.6m
 5. Source of funding: 2020/21 Approved Revenue Budget
-

Personnel

1. Number of staff (current and additional): Not applicable
 2. If from existing staff resources, number of staff hours: Not applicable
-

Legal

1. Legal Requirement: Statutory Requirement: The Council has a statutory duty in relation to the provision of accommodation for homeless households.
 2. Call-in: Not Applicable: Full Council decisions are not subject to call-in.
-

Procurement

1. Summary of Procurement Implications: Not applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): See attached report.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

Non-Applicable Sections:	See attached report
Background Documents: (Access via Contact Officer)	See attached report

Decision Maker: **THE LEADER
FULL COUNCIL**

Date: July 2020

Decision Type: Non-Urgent Full Council Key

Title: **HOUSING REVENUE ACCOUNT**

Contact Officer: Sara Bowrey, Director of Housing, Planning, and Regeneration
Tel: 020 8313 4013 E-mail: sara.bowrey@bromley.gov.uk

Chief Officer: Director of Housing, Planning, and Regeneration

Ward: (All Wards);

1. Reason for report

- 1.1 The supply of social/affordable housing cannot keep pace with the level of housing need. The risk of insufficient housing and associated cost of temporary accommodation provision is one of the Council's major risks. Whilst the Council is engaged in a number of work streams to tackle homelessness at source the principle mitigation is to increase housing delivery.
- 1.2 This report considers the option of re-opening a Housing Revenue Account (HRA) as an additional tool for the provision of affordable housing.
-

2. **RECOMMENDATION(S)**

2.1 **RR&H PDS Committee is asked to note and comment on the contents and recommendations of this report.**

2.2 **The Leader is requested to:**

- (i) **Approve and recommend to full Council to approve the setting up of a Housing Revenue Account (HRA) for the provision of affordable housing.**
- (ii) **Note that future reports will be presented in relation to consideration of business cases for individual schemes, the development of a full HRA business plan and gateway report for the provision of management and maintenance services for any affordable housing units held in the HRA.**

Impact on Vulnerable Adults and Children

1. Summary of Impact: The initiatives set out in this report seek to ensure the provision of affordable housing to support vulnerable adults and young people into settled accommodation suitable for their needs.
-

Corporate Policy

1. Policy Status: Not Applicable Existing Policy New Policy: Further Details
 2. BBB Priority: Supporting Independence
-

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Operational Housing
 4. Total current budget for this head: £7.6m
 5. Source of funding: 2020/21 Approved Revenue Budget
-

Personnel

1. Number of staff (current and additional): N/A
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Statutory Requirement: The Council has a statutory duty in relation to the provision of accommodation for homeless households
 2. Call-in: Applicable:
-

Procurement

1. Summary of Procurement Implications:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): There is an increasing housing need in the Borough for affordable housing with approximately 3,000 households on the housing waiting list and approximately 1,700 households in temporary accommodation. Around 300 households approach each month in housing need. The current average net cost to the Council for households placed into temporary nightly paid accommodation is approximately £6,300 per household per annum.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 The Council continues to face increased pressure from those presenting as homeless and, without a sufficient supply of accommodation, the Council faces no alternative but to utilise costly nightly rate accommodation. Despite all efforts to increase the supply of accommodation coming through housing association partners and private sector options this supply continues to be insufficient to meet the level of need and is likely to slow further as a result of COVID-19. Demand is also forecast to increase following financial pressures on households and evictions restarting.
- 3.2 Whilst the focus on preventative measures has assisted in slowing the rate of growth in temporary accommodation (TA) use, options are extremely limited and increasing pressure is being seen from households faced with homelessness.
- 3.3 This means that there are currently approximately 1,700 households in TA of which around 1,000 are in costly forms of nightly rate accommodation.
- 3.4 Projecting forward, this pressure looks set to continue meaning that without new affordable housing supply, numbers and the length of stay in TA will continue to rise.
- 3.5 The housing transformation plan sets out the need for approximately 1,000 affordable units in addition to anticipated new supply to mitigate against the costs of temporary accommodation.
- 3.5 Within this context the Housing, Planning and Regeneration Transformation Board has developed the following key work streams in relation to the Council's direct involvement in facilitating affordable housing and temporary accommodation supply as a viable alternative to the current reliance on the use of nightly rate temporary accommodation. It must be noted these work streams run alongside and compliment a wider range of activities enshrined in the Council's Homelessness and Housing Strategies which seek to ensure that homelessness is prevented or relieved wherever possible and that planning, regeneration and housing policies are aligned to support and promote the wider development of housing across the borough:
- Increasing the supply of new cost-effective temporary accommodation
 - Property acquisition through purchase and repair
 - Use of Bromley-owned or acquired sites to establish a development programme for new affordable housing supply
 - a) Identification of sufficient sites to facilitate this development programme
 - b) establishing a delivery, ownership and management vehicle to enable delivery of this programme.
- 3.6 If we are unable to secure the supply of housing needed then the current reported 'budget gap' of £16.9m would increase by a further £9.6m per annum (total £26.5m) by 2024/25.
- 3.7 To date the schemes identified and being progressed will achieve in the region of 227 new units, subject to planning determination. In order to progress further to meet the overall level of supply required a decision needs to be made regarding the delivery and ownership vehicle.
- 3.8 Bromley, like many authorities previously transferred its housing stock to a housing association and closed its Housing Revenue Account. At the time of the transfer there were many reasons this offered one of the most favourable routes to continue to secure investment and support for social housing. However, since this time regulations and legislation relating to Housing Revenue Accounts and Council-owned stock have changed significantly, not least the abolition of the previous complex subsidy redistribution system in favour of a self-financing mode, more flexible rent regimes to meet a range of needs, and the removal of constraints around investment to better enable Councils to reinvest and develop affordable housing. All of these changes have

served to make the option to reopen an HRA to meet increasing levels of housing need more viable and attractive. A number of councils are now reviewing their position in light of the changes and considering reopening an HRA.

- 3.9 This paper therefore considers the option of establishing a HRA for the ownership of additional affordable homes as an additional tool to enable delivery of this programme to increase affordable housing supply.

What is a Housing Revenue Account (HRA)?

- 3.10 An HRA is a landlord's account. It is the mechanism used to record all expenditure and income on running a Council's own housing stock and closely related services or facilities. It sits as a separate ring-fenced budget outside of the General Fund.
- 3.11 It is a relatively quick and simple process to open a housing revenue account which then immediately enables Councils to develop and acquire a range of affordable housing to help meet statutory rehousing duties and thus address the financial pressures related to homelessness and the provision of temporary accommodation. There is no direct cost involved in re-opening an HRA as HRA's can be set up on a clean-slate basis.
- 3.12 This would also enable the Council to access grant funding to assist in the development and acquisition of units and, should the Council wish to do so, access the most favourable financing rates (approximately 1.3% for a 30 year loan from the PWLB), again, outside the General Fund.
- 3.13 If formal Member approval is given to open an HRA the process is very easy. Councils do not need approval but must write to the Secretary of State declaring their intention to open an HRA.

Financing development and management of affordable homes.

- 3.14 Opening an HRA does not in itself create more homes but provides an additional mechanism to enable the Council to better set the rate and pace of additional affordable supply and a vehicle for the ownership of units to ensure ongoing control of affordable units to directly meet statutory rehousing duties and this reduces the current cost pressures associated with costly forms of nightly rate accommodation.
- 3.15 The basic premise for operation of an HRA is that it will operate on the basis that all costs are met through the rental stream gained from the properties developed.
- 3.16 Councils with an HRA are eligible to receive grants for new affordable housing. Grant rates can vary dependent upon the funding round and tenure applied to each particular property ranging from £28K for homes designed for working households through to £100K for properties aimed at the most vulnerable with reduced rent levels. All schemes would be subject to a full feasibility study before approval to proceed to explore and design the best mix on site to meet housing needs, ensure rents are affordable for tenants, and reach financial viability. In most cases this will mean that schemes have a mix of units and associated grant levels. A full business case and feasibility study would be presented on a scheme-by-scheme basis for Member consideration and approval prior to progressing any housing scheme and would be dependent on Planning determination.
- 3.17 It must be noted that Councils are allowed to hold up to 200 housing units without the need to open an HRA. Once a council reaches the 200 threshold it must open an HRA. As set out above, the existing development programme is likely to achieve in excess of 200 units and as such a decision is now needed on the delivery model and question of an HRA as this

exceeding of the 200 threshold limit effectively could establish an HRA by default. Whilst Councils can request the secretary of state's permission to hold above 200 units outside of an HRA, this is usually only granted by exception where Councils hold marginally more units than the 200.

3.18 Thus a decision is needed prior to progressing any additional schemes.

3.18

Next Steps

3.19 If approved, work would then progress to review all potential sites for new affordable housing supply to enable fully worked business cases to be presented for consideration before progressing schemes, as well as consideration of whether any of the current scheme that have been agreed for TA should transfer to the HRA.

3.20 Alongside this, a full HRA operational business plan will be developed to mobilise the HRA.

3.21 As schemes progress, work will also need to be undertaken to commission the management and maintenance services. A further report will therefore come forward for consideration on the management and maintenance model and procurement route for these services.

4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

The provision of cost-effective temporary accommodation and affordable housing supply will provide suitable, safe accommodation to meet housing need enabling the Council to meet its statutory housing obligations and to safeguard vulnerable adults and children.

5. POLICY IMPLICATIONS

The Council has a published Homelessness Strategy, which sets out the approved strategic policy in terms of homelessness. This includes temporary accommodation and settled housing provision to reduce the reliance on nightly paid accommodation. The Council already works with a range of providers in the provision of affordable housing and the option of an HRA increases the range of options available to maximise access and supply to affordable housing provision.

6. FINANCIAL IMPLICATIONS

6.1 The current average net cost of nightly paid accommodation is around £6,300 per household per annum, as set out in the table below:

	Annual charge	Rent income	Net cost
	£	£	£
Single room	13,535	9,988	3,547
Studio	12,105	8,015	4,090
Self contained (1 bed)	12,696	7,174	5,522
Self contained (2 bed)	15,166	8,593	6,573
Self contained (3 bed)	18,561	10,596	7,965
Self contained (4 bed)	23,019	15,724	7,295
Weighted average	15,316	9,027	6,289

6.2 The full financial appraisal of future proposed schemes, the resulting savings on the cost of temporary accommodation and any opportunities to obtain grant funding will be considered as part of the business case for each individual site in subsequent reports.

6.3 In addition to being eligible for grant funding, homes let as affordable housing through an HRA can achieve significantly higher rent levels, as benefits are capped at current Local Housing Allowance (LHA) rates, compared to temporary accommodation, where benefits are capped at 90% of the 2011 LHA rates, as set out in the table below (using Outer South East London rates, which covers the majority of Bromley):

	Affordable Housing	Temporay Accommodation
	Current LHA	90% 2011 LHA
	£	£
Self contained (1 bed)	10,740	7,310
Self contained (2 bed)	13,200	8,934
Self contained (3 bed)	15,600	10,776
Self contained (4 bed)	19,200	14,079

6.4 However, the Council continue to look at other housing options which attract full Local Housing Allowance rates which will be considered with HRA opportunities. As indicated in this report the HRA option provides an additional means of providing affordable housing.

7. LEGAL IMPLICATIONS

- 7.1 Section 9 of the Housing Act 1985 is the key power for local authorities to provide housing accommodation.
- 7.2 The government issued Direction on 14 March 2019 with regards to HRA. Any local authority that owns fewer than 200 social dwellings does not need to account for them in a HRA, however conditions do apply. Any local housing authority that owns 200 or more social dwellings are required to account for them within their HRA.
- 7.3 Under section 74 of the Local Government and Housing Act 1989 (the 1989 Act) a local housing authority is required to keep a housing review account in accordance with proper practices. The keeping of the HRA is governed by Schedule 4 of the 1989 Act.. If a HRA is opened then the Council must follow "proper practices", as defined in Section 21 of the Local Government Act 2003, including Regulations and Guidance made thereunder

8. PROCUREMENT IMPLICATIONS

Whilst there are no procurement implications arising directly from this report. A future procurement exercise will be required to secure management and maintenance services for any properties held in the HRA. This will be subject to a further report setting out the recommendations for the management and maintenance model to be adopted along with the procurement routes and full timescales to ensure this is in place before units are operational.

Non-Applicable Sections:	9. PERSONNEL IMPLICATIONS
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<p>Background Documents: (Access via Contact Officer)</p>	<p>Executive Part 2 – Increasing housing supply to meet housing need. 28th November 2018. Executive – part 1- Contingency drawdown homelessness and temporary accommodation pressures – 27th March 2019 London Borough of Bromley Homelessness Strategy 2018-2023 Executive – part 1 -Transformation: Increasing affordable housing Supply: 21st May 2019 Housing Strategy Homelessness Strategy</p>
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Report No.
CSD20077

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: COUNCIL

Date: Monday 20 July 2020

Decision Type: Non-Urgent Executive Key

Title: SAFER BROMLEY PARTNERSHIP STRATEGY UPDATE

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: All

1. Reason for report

- 1.1 The overarching aim of the Safer Bromley Partnership Board (SBPB) is to build safer, stronger, more resilient communities in Bromley and reduce the fear of crime. The Strategy sets out the high level ambitions and intentions of the Partnership over the next 3 years. The updated strategy has already been considered by members of the Public Protection and Enforcement PDS Committee and the Council's partners. The Bromley Community Safety Partnership Strategy forms part of the Council's Policy Framework, and as such requires approval by full Council.
-

2. **RECOMMENDATION**

That the updated Bromley Community Safety Partnership Strategy be formally adopted.

Impact on Vulnerable Adults and Children

1. Summary of Impact: See attached report
-

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Children and Young People Excellent Council Quality Environment Safe Bromley Vibrant, Thriving Town Centres:
-

Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Public Protection
 4. Total current budget for this head: £170,520
 5. Source of funding: Revenue Budget and granny funding from MOPAC.
-

Personnel

1. Number of staff (current and additional): Not Applicable
 2. If from existing staff resources, number of staff hours: Not Applicable
-

Legal

1. Legal Requirement: Statutory Requirement:
 2. Call-in: Not Applicable: Decisions by full Council are not subject to call-in.
-

Procurement

1. Summary of Procurement Implications: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Not Applicable
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

Non-Applicable Sections:	See attached report
Background Documents: (Access via Contact Officer)	See attached report

Decision Maker: THE LEADER

Date: July 2020

Decision Type: Non-Urgent Executive Key

Title: SAFER BROMLEY PARTNERSHIP STRATEGY UPDATE
(CRIME REDUCTION STRATEGY)

Contact Officer: Joanne Stowell, Assistant Director of Public Protection
Tel: 020 8313 4332 E-mail: Joanne.Stowell@bromley.gov.uk

Chief Officer: Director of Environment and Public Protection

Ward: (All Wards);

1. Reason for report

The overarching aim of the Safer Bromley Community Safety Board (SBPB) is to build safer, stronger, more resilient communities in Bromley and reduce the fear of crime.

This report sets out the high level ambitions and intentions of the partnership over the next 3 years as outlined in the Safer Bromley Community Safety Strategy' (2020 – 23) for formal approval.

The Safer Bromley Community Safety Strategy forms part of the Council's Policy Framework, and as such requires approval by full Council.

2. **RECOMMENDATION(S)**

The Leader is asked to:

1. **Agree the priorities within the Safer Bromley Community Safety Strategy (the Strategy);**
2. **Present the Strategy to full Council for formal adoption;**
3. **Agree that the Director of Environment and Public Protection, together with the Chair of the Safer Bromley Partnership Board, approve any minor changes required to the Strategy arising from emerging local crime priorities identified in the crime needs assessment.**

Impact on Vulnerable Adults and Children

1. Summary of Impact: The Safer Bromley Partnership Strategy 2020-23 (SBPS) is intended to serve all members of its communities, and to improve all forms of hate crime reporting and domestic violence and abuse related incidents which are under reported.
-

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Children and Young People Excellent Council Quality Environment Safe Bromley Vibrant, Thriving Town Centres:
-

Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre:£170,520
 4. Total current budget for this head:£170,520
 5. Source of funding: Revenue Budget and grant funding from Mayors Office for Policing & Crime (MOPAC)
-

Personnel

1. Number of staff (current and additional): Not Applicable
 2. If from existing staff resources, number of staff hours: Not Applicable
-

Legal

1. Legal Requirement: Statutory Requirement:
 2. Call-in: Applicable:
-

Procurement

1. Summary of Procurement Implications: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Borough Wide.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

Background

- 3.1 The Safer Bromley Partnership Board (SBPB) is a statutory partnership set up under Section 5-7 of the Crime and Disorder Act 1998; the overarching aim is to ensure that Bromley continues to be one of the safest boroughs in London. There is also a statutory requirement to prepare and implement a local Crime and Disorder Reduction Strategy every 3 years (known locally as the Safer Bromley Partnership Strategy (SBPS) Appendix 1)).
- 3.2 The SBPB (The Board) is chaired by the Portfolio Holder for Public Protection and Enforcement, and usually meets on a quarterly basis, however, the last board was cancelled due to COVID 19 pandemic. The Board has established a structure that brings together Partners at a strategic, performance and operational level. Membership of the Board is based on an individual's ability to represent their own organisational interests and further ability to embed jointly agreed actions into mainstream frontline business, commissioning and strategic plans. The Board has overarching responsibility for The SBPB members include senior representatives from: the Council, Metropolitan Police, the London Fire Brigade, National Probation Service, National Health Service, and other Non-statutory Partners.
- 3.3 In preparing 'The Strategy' there must be regard to:
- The local high volume crime priorities, together with the high harm priorities as set out in the Mayor's Police and Crime Plan 2017-2021 (see sections 3.12 – 3.15);
 - Feedback from Partners (see sections 3.16 -3.18);
 - Findings from the latest Strategic Assessment (ratified 2019);
 - Feedback from the public consultation exercise carried out in December 2019 (snapshot page 6 Appendix 1).
- 3.4 In attempting to maintain and indeed improve Bromley's current position, broad strategic themes have been identified as priorities within 'The Strategy'. This enables flexibility in responding to changing crime trends and any emerging local issues. Delivery will be reviewed annually in line with Bromley's annual strategic assessment and local trends, this will ensure that delivery reflects local need, whilst also maximising opportunities for joint working across the borough.
- 3.5 Delivering on the priorities outlined in 'The Strategy' requires a range of partner organisations working together to share the skills, powers and resources that are available to them. Such an approach is essential to improving community safety, as the drivers of crime and anti-social behaviour (ASB) are often multiple and complex, cutting across a range of different agencies and services. As a framework strategy, the intention is not to provide comprehensive, prescriptive detail on Partner actions. Instead it provides a broad outline of actions that will be taken by Partners in supporting the overall ambitions, and further signposts the partner strategies, policies and plans that contain the detailed actions. (Appendix 1 page 17).
- 3.6 This report presents the strategic priorities that have been chosen for approval. These priorities ensure that the strategic approach meets the local trends of crime and ASB in Bromley, and the operational landscape.
- 3.7 'The Strategy' was endorsed by the Chair of the SBPB in April 2020; and scrutinised by the members of the Public Protection and Enforcement Policy Development and Scrutiny Committee (PP&E PDS 10th June 20 ES 20031), and the Portfolio Holder for Public Protection and Enforcement agreed the recommendations. However, in accordance with the Constitution of Bromley Council for key strategies identified in the Council's Policy Framework, it must be presented to full Council prior to formal adoption.

How the Priorities Were Agreed

- 3.8 MOPAC consulted with local police leaders, Chief Executives and elected Leaders in every borough and developed a new system of agreeing local priorities that reflect local need. This means that local police teams are focusing on local priorities, backed up by data and evidence and local strategic assessments.
- 3.9 Under this system each borough selects three high volume local priority crimes, the first being ASB which is a mandatory priority for all London boroughs, and two additional priorities based on local knowledge, crime data and police intelligence.
- 3.10 In accordance with the Mayor's Police and Crime Plan 2017-2021, The Strategy must have priorities that tackle both high volume crime (see 3.11) and high harm crimes which reinforce the commitment to tackle violence, vulnerability and exploitation in the borough (see 3.15).

High Volume Crimes

Priority One: Safer Neighbourhoods (Appendix 1 p 7).

- 3.11 The following high volume crimes have been agreed with the Mayor's Office for Policing and Crime (MOPAC):
1. Non-domestic violence with injury
 2. Residential Burglary; and
 3. ASB (mandatory for all London boroughs);
 4. Financial abuse of the elderly and vulnerable (a local priority)
- 3.12 Priority One Safer Neighbourhoods, addresses the crime and anti-social behaviour that concern our residents the most, and that MOPAC and the Police have identified as relevant to our borough. The specific high volume crimes (points 1-3 above) will be tackled, and resources will be targeted on those areas that are highlighted as hot-spots, through either the highest levels of crimes reported, or through noted increases. The aim within this Priority is to reduce crime, reduce ASB, improve the confidence of residents and provide reassurance.
- 3.13 Data analytical tools and partnership tasking groups (e.g. Police led Tactical Tasking Crime Group and the Council led Joint Action Group) will be used to track and respond to local crime trends in real time, and to provide local input to develop appropriate responses to borough concerns. This will include the development of a bespoke intelligence package, and the introduction of specific police tasking teams. These teams (the Serious Inquisitive Crime Team (burglary and motor vehicle theft) and the Violence Reduction Team)) are dedicated to reduce local priority crimes (see 3.11 above) across the Metropolitan Police South Borough Command Unit (BCU), together with motor vehicle theft.
- 3.14 An additional high volume crime has been included within Priority One Safer Neighbourhoods, that being financial abuse of the elderly and vulnerable. The proportion of older people in Bromley (aged 65 and over) is expected to increase to 18% of the population by 2022, additionally, the rise in the number of over 75 year olds since 2010 continues to have an impact on the provision of health and social care services within the borough. Although this is not a MOPAC priority, it has been included to capture the work carried out by Bromley Trading Standards in relation to scams. The aim of this priority's inclusion is to prevent older (and otherwise vulnerable) residents from becoming victims of scams and doorstep crime, enable

them to stay within their homes, and further contribute to reducing their dependence on social care support, which is a common outcome for those who become victims.

High Harm Crimes

- 3.15 'The Strategy' also has a strong focus on high harm crimes that have been identified as priority issues within the Mayor's Police and Crime Plan 2017-2021, and they reinforce the commitment to tackle violence, vulnerability and exploitation in the borough. These are:

Priority Two: Violence Against Women and Girls; (Appendix 1 page 9)

This priority looks at protecting women and girls from violence. Too many women and girls suffer harassment, abuse and violence on a daily basis, whether at the hands of partners, family members or strangers, this is always unacceptable. This priority supports MOPAC in their stance of taking a zero tolerance approach wherever this violence and abuse takes place. This does not mean that the suffering experienced by men and boys is diminished, and the services commissioned will support victims and survivors whatever their gender. The Metropolitan Police Service has made tackling domestic abuse a high priority and has a Community Safety Unit within the BCU. They will investigate all instances of domestic abuse, even in cases where a victim has not reported it themselves.

Priority Three: Keeping Young People Safe (Appendix 1 page 12);

This priority's ambition is for our borough to be safe for our children and young people, where they can grow up, thrive and have the best life chances in families who flourish and are happy to call Bromley home. To achieve this we want to improve neighbourhoods affected by ASB and crime, and reduce crimes that cause the most harm to children and young people by preventing crime and through early intervention for those who are at risk of offending or re-offending.

Priority Four: Stand Together Against Hate Crime and Extremism (Appendix 1 page 14)

This Priority focuses on work to tackle those crimes that are motivated by malice or ill will towards a social group on the basis of race, religion, sexual orientation, disability or gender identity. Communities that are divided and fearful are more susceptible to intolerance, hatred and targeting. In addition to the aforementioned often targeted groups, there is emerging recognition that financial abuse of the elderly (or other vulnerable residents) should also be considered as a hate crime, as in this area perpetrators deliberately choose their victims on the basis of their perceived vulnerability that may be associated with their age or otherwise.

Consultation and Engagement

- 3.16 In refreshing 'The Strategy' and priorities, consultation and engagement was undertaken with partners, stakeholders and relevant services within the council. The first SBPS draft was sent to partners and the Chair of the SBPB in March 2020 for comment, and subsequent feedback was included; the updated draft was agreed by the Chair of the SBPB in April 20. As the PP&E PDS committees have been suspended due to the COVID pandemic, the updated draft was sent to members by email for scrutiny on 10th June 20 (ES 20031). All comments were addressed, minor amendments to the Strategy made, and the Portfolio Holder for Public Protection agreed the recommendations.
- 3.17 The opinions of residents were sought via the Crime Survey 2019-20; 1,118 residents responded to a variety of questions, including feelings of safety and concerns about crime and ASB in the borough. With regards to perception of crime and particularly in relation to feelings of safety, 88% of residents reported feeling safe when in their local area during the day, 54% felt safe when out alone after dark, and 72% felt safe on public transport.

3.18 A snapshot of the responders opinions who perceived are highlighted on page 6 of ‘The Strategy’ (Appendix 1). It should be noted that the resident’s perceptions were not necessarily borne out of personal experience, but often influenced by the media or anecdotal experiences of others. The survey highlighted that 82% of responders thought that burglary and motor vehicle theft was a serious problem, and this was supported by Police and MOPAC data, as a result, residential burglary was an agreed high volume crime to be targeted in Priority One (see 3.11 above). Notwithstanding that motor vehicle theft was not specifically included as a priority; it is still being tackled by the newly formed Serious Inquisitive Crime Team (see 3.13 and Appendix 1 page 8).

IMPACT ON VULNERABLE ADULTS AND CHILDREN

4.1 The Safer Bromley Partnership Strategy 2020-23 (SBPS) is intended to serve all members of its communities, and to improve all forms of hate crime reporting and domestic violence and abuse related incidents which are under reported.

4. FINANCIAL IMPLICATIONS

The Work associated with delivering the SBPS is funded by MOPAC and other third party funding, and also is undertaken by officers within existing budgets. As such, there are no direct additional costs arising as a result. However, should and external funding streams be reduced or cut, the ability to deliver to all the ambitions within the framework strategy, and associated partner strategies identified within, will be compromised.

5. LEGAL IMPLICATIONS

5.1 In line with the statutory duty under Section 6 of the Crime and Disorder Act 1998 the Safer Bromley Partnership must formulate and implement a strategy for reducing crime and disorder in the area (including anti-social and other behaviour adversely affecting the local environment).

Non-Applicable Sections:	POLICY IMPLIICATIONS, PERSONNEL IMPLICATIONS; PROCUREMENT IMPLICATIONS
Background Documents: (Access via Contact Officer)	SBPS 2017-19

BROMLEY COMMUNITY SAFETY PARTNERSHIP STRATEGY

2020-2023

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MAYOR OF LONDON
OFFICE FOR POLICING AND CRIME



Working together for a safer London



Bromley
Clinical Commissioning Group



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Abbreviations/Acronyms

- ASB Anti-Social Behaviour
- BCU Borough Command Unit
- CCTV Close Circuit Television
- CPN Community Protection Notice
- CPW Community Protection Warning
- DHR Domestic Homicide Review
- DO Dispersal Order
- DVIP Domestic Violence Intervention Programme
- JAG Joint Action Group
- LFB London Fire Brigade
- MACCA Multi Agency Child Criminal Exploitation
- MARAC Multi Agency Risk Assessment Conference
- MASH Multi Agency Safeguarding Hub
- MEGA Missing, Exploited, Gang Affiliated
- MOPAC Mayor's Office for Policing & Crime
- MPS Metropolitan Police Service
- NHS National Health Service
- PSPO Public Space Protection Order
- SBP Safer Bromley Partnership
- SNB Safer Neighbourhood Board
- TTCG Tactical Tasking Coordination Group
- VAWG Violence Against Women & Girls
- YOS Youth Offending Service

FOREWORD.

We are pleased to introduce the Safer Bromley Partnership (SBP) Community Safety Strategy 2020-2023, which incorporates the Community Plan and the Crime Reduction Strategy into a single document. It has been produced by the Community Safety Team on behalf of the SBP, and the overarching aim for the Partnership is for Bromley to continue to be one of the safest boroughs in London. In attempting to maintain and indeed improve Bromley's current position, broad strategic themes have been identified as priorities within this strategy. This enables flexibility in responding to changing crime trends and any emerging issues. Delivery will be reviewed annually in line with Bromley's annual strategic assessment and local trends, to ensure that delivery reflects need whilst also maximising opportunities for joint working across the borough.

Delivering on the priorities outlined in this strategy requires a range of partner organisations working together, to share the skills, powers and resources that are available to them. The SBP has established a structure that brings together partners at a strategic, performance and operational level, that of the Safer Bromley Partnership Board (SBPB). The SBPB holds the overarching responsibility for the SBP Strategy, and works closely with other key strategic boards, to support the delivery of the priorities set out in this strategy. Issues such as violence against women and girls, tackling serious violence and keeping children and young people safe, requires a safeguarding focus and long term interventions, to ensure that the underlying causes are addressed. To be effective, a number of the priorities, cross cutting themes and emerging trends outlined in the plan are shared across the strategic partnerships. As such, the intention within the SBP Strategy is not to provide comprehensive, prescriptive detail on Partner actions, but to provide a broad outline of Partner ambitions in supporting the priorities within, and further signpost the Partner Strategies, Policies and Plans that contain their respective detailed actions (page 17).



Since the publication of the last strategy in 2017, the Metropolitan Police introduced a new policing model, and created 12 Basic Command Units (BCUs), which replaced the previous 32 borough model. Bromley, Sutton and Croydon now form the South BCU, which is the largest in the MET. As the SBP Board recognises that crime practices often extend beyond geographic boundaries, and can impact on several geographical locations, the partnership will focus on an intelligence led approach to tackle any cross boundary issues that may affect the residents of this borough.

Finally, every member of the community has a role to play in reducing the negative impacts caused by crime and disorder and the challenges we are facing, and we will look to increase our work with communities to assist us in our ambition to keep Bromley a safe borough, now and for future generations.

The Safer Bromley Partnership Board

This SBP Board comprises of statutory and non statutory partners. It brings the organisations together so that they can cooperate at a strategic level to improve community safety outcomes for the residents of Bromley.

The Board has the responsibility for developing a Strategy that delivers the priorities determined by MOPAC, as well as those that are important to our residents.

STATUTORY PARTNERS

Mayor's Office Police and Crime



Community Safety & ASB



Police and Fire Brigade



National Probation Service & Community Rehabilitation Service



NHS Clinical Commissioning Group



NON-STATUTORY PARTNERS



OUR 4 PRIORITIES

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We chose our priorities by:



Incorporating the agreed Borough specific priorities within the Policing and Crime Plan 2017-21, as determined by MOPAC, and undertaking a strategic assessment of crime data;



Taking the concerns of residents into account through analysis of the results of the Crime Survey, which highlighted those issues that impact on their quality of life;



Considering collective partnership impact, and identifying areas of work where the Partnership is best placed to have the largest cooperative impact, due to cross cutting and coordinated themes;



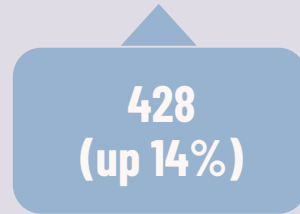
By considering impact on victims, as some crimes have a more significant impact on a victim than others. For example, the differing impact of shoplifting compared to that of residential burglary or domestic violence are hugely contrasting for a victim;

Each priority has associated delivery mechanisms to drive them forward, and will be reviewed annually to ensure that they are relevant, and monitored periodically to determine progress. If priorities are changed in the future this document will be updated to reflect them.

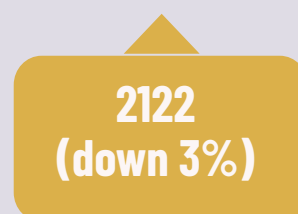
Metropolitan Police Reported Crime Data showed us that between Feb 19 and Jan 20

What did our police data say?...

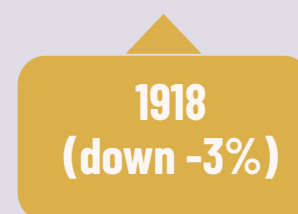
Personal Robbery



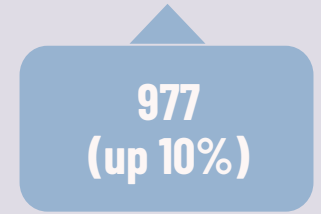
Residential Burglary



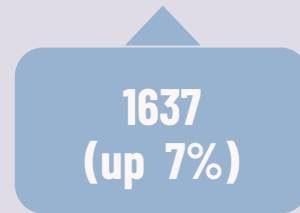
Criminal Damage



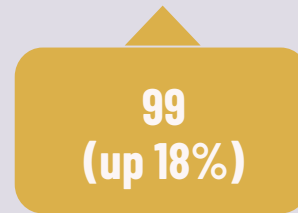
Motor Vehicle Theft



Public Order Offences



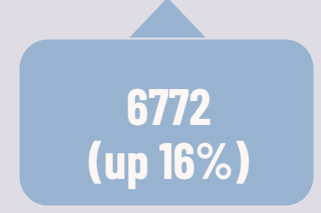
Arson



Race and Religious Hate Crime



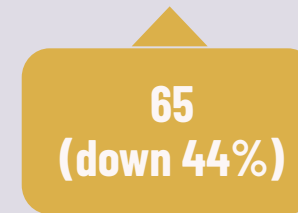
ASB



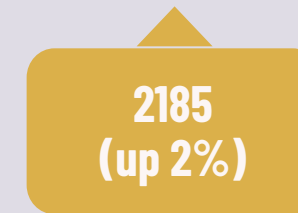
Possession of Drugs



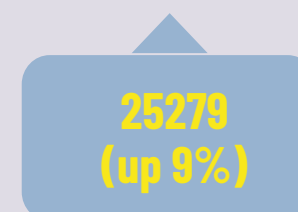
Possession of a Knife



Violence Against The Person



All Crime Types

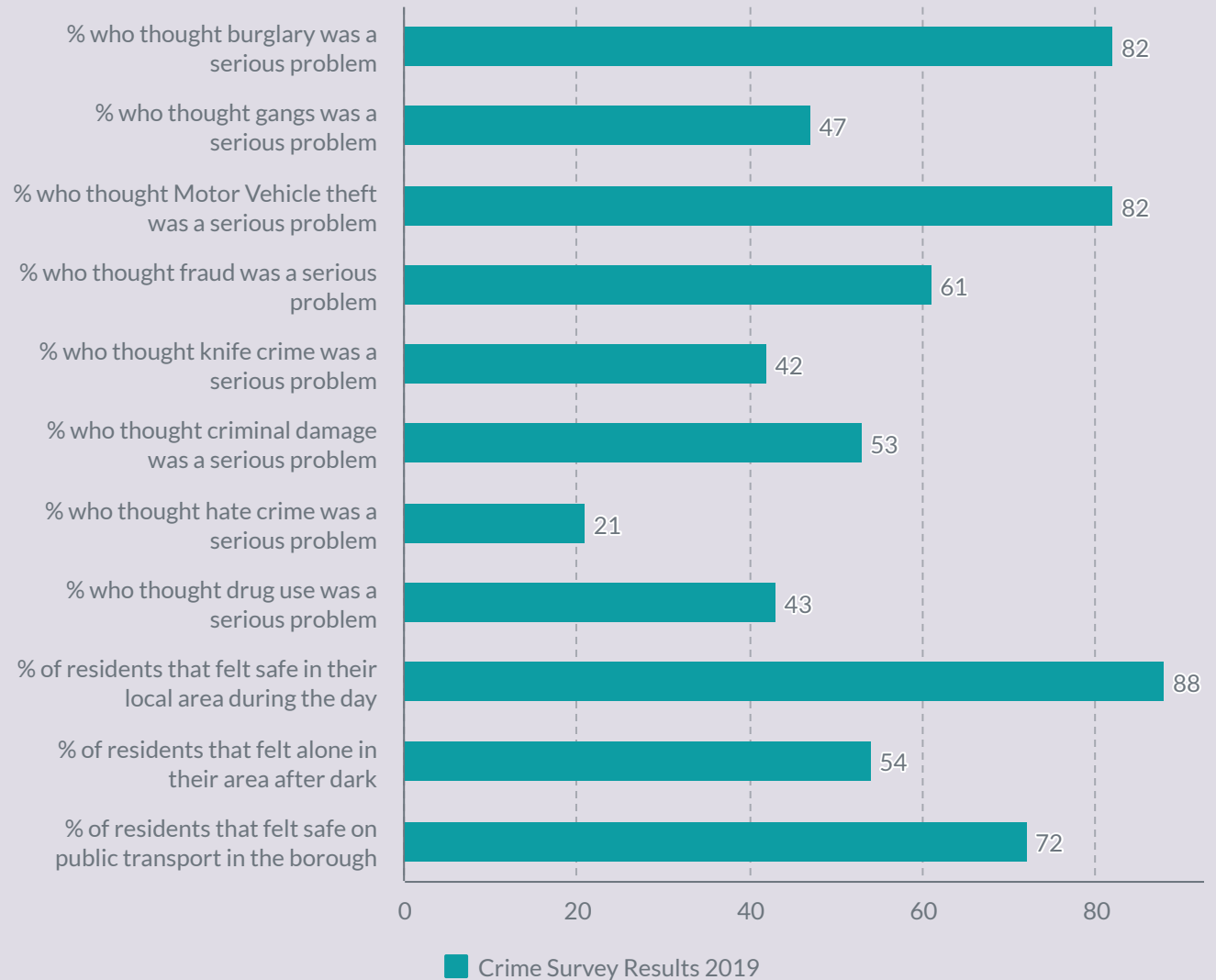




What did our residents say?...

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In 2019-20 the Community Safety Team surveyed residents to find out what their concerns and perceptions were.....



PRIORITY 1: SAFER NEIGHBOURHOODS

This Priority looks at the crime and anti-social behaviour that concern our residents the most, and that MOPAC has identified as relevant to our borough.

We will tackle issues across the borough as well as targeting resources on those areas that are highlighted as hot-spots through either the highest levels of crimes reported, or through noted increases.

Our aim will be to reduce crime, reduce ASB and improve the confidence of residents and provide reassurance.

There are key inter-relationships between this priority and our priorities For: Violence Against Women and Girls (2), Keep Children and Young People Safe (3), and Stand Together Against Hate Crime and Extremism (4).

OUR AIMS:

to achieve reductions in crimes that are deemed by MOPAC, the Police and Residents to be local priorities, these being:

- Non-domestic Violence with Injury;
- Residential Burglary;
- ASB;
- Crime Against the Elderly and Vulnerable (Financial Abuse).

What we will tackle

Take a joint problem solving approach in respect of those crimes that affect our residents and businesses the most, including:

Non-domestic Violence with injury

Establishing a specific Police led tasking group to tackle and reduce violent crime.

Taking an intelligence led partnership approach to tackle violent crime, serious youth and gang violence and hate crime to develop taskings, and further deliver against the actions within any associated plans or strategies pertaining to these issues;

Residential Burglary

Establishing a specific Police led tasking group to tackle and reduce residential burglary and also theft of and from motor vehicles in identified hot-spots;

ASB

Managing high volume and problematic areas of anti-social behaviour including fly-tipping;

Financial Abuse of the Elderly & Vulnerable

Working with all stakeholders to protect older and otherwise vulnerable residents from scams and doorstep crime.



What we will do....



Improve partnership and stakeholder engagement and collaboration: Through improved communication between all interested parties, to ensure that stakeholders have the opportunity to provide feedback on their concerns, and that the work of partners is optimised through aligning strategic aims, targeting resources based on evidence, and by avoiding duplication. A framework will be established for consultation and engagement with partners and the wider community through networks, meetings and other mechanisms (email, bulletins etc). Community Impact days will continue to be held 12 times a year, to tackle ASB hot-spot areas for reductions in issues including: fly-tipping, arson, carrying of weapons, nuisance mopeds etc, and neighbourhood policing teams will be used to better protect and support vulnerable children and adults.



Use an intelligence led approach: Through use of data analytical tools and partnership tasking groups (e.g TTCG and JAG), to track and respond to local crime trends in real time, and to provide local input to develop appropriate responses to Borough concerns. This will include the development of a bespoke intelligence package, and the introduction of specific police tasking teams. These teams (**the Serious Inquisitive Crime Team and the Violence Reduction Team**), will be dedicated to reduce local priority crimes including non-domestic violence with injury, residential burglary, motor vehicle theft, and ASB in general.



Make use of legislation: Through appropriate use of the powers within various Acts including the Environmental Protection Act 1990 and Antisocial Behaviour Crime and Policing Act 2014, to ensure that all available remedies are considered, including the use of DO's CPW,s CPN,s PSPO.s and dispersal orders, subject to a balanced approach involving support and treatment outreach services and enforcement where necessary.



Reducing violence: Through delivering the work streams within the Violence Reduction Action Plan, the Gang Violence Matrix, the VAWG strategy, the Youth Justice Strategy and the Police Police led Violence Reduction Team.



CCTV: Through ensuring the effective use of public space CCTV on targeted areas as determined by intelligence, and the investment in new deployable cameras.



Reduce risk of financial abuse of the elderly or vulnerable: Through targeted communications campaigns and enforcement.

PRIORITY 2: VIOLENCE AGAINST WOMEN AND GIRLS

This priority looks at protecting women and girls from violence. Too many women and girls suffer harassment, abuse and violence on a daily basis; whether at the hands of partners, family members or strangers, this is always unacceptable. We support MOPAC in their stance of taking a zero-tolerance approach wherever this violence and abuse takes place, with meaningful support for victims and survivors, and significant consequences for perpetrators. This does not mean that we diminish or ignore the suffering experienced by men and boys. The services we commission will support victims and survivors whatever their gender. The Metropolitan Police Service has made tackling domestic abuse a high priority, and has a dedicated unit within the BCU. They will investigate all instances of domestic abuse, even in cases where a victim has not reported it themselves. There are key inter-relationships between this priority and our priorities for: Safer Neighbourhoods (1), Keep Children and Young People Safe (3), and Stand Together Against Hate Crime and Extremism (4).

OUR AIMS:

to reduce violence against women and girls, change the culture that allows this to happen, and empower them to take control, in doing so we will:

- Better protect women and girls, and Improve support for those affected; and
- Target offenders.

What we will do

Take a joint problem solving approach to better protect women and girls in the borough by:



Prevention

Changing attitudes and preventing violence by raising awareness through campaigns, safeguarding and educating children, early identification, intervention and training;



Provision

Assisting survivors to get on with their lives by providing effective provision of services, advice and support;



Partnership

Developing a coordinated multi agency approach by ensuring that the response to domestic abuse is shared by all stakeholders;



Protection

Providing an effective criminal justice system by working towards effective prosecution, supporting victims and providing perpetrator interventions.

How will we do it?....



Provide strategic direction: By refreshing the VAWG 2016- 2019 strategy and update the DHR protocol



Communicate: By developing a communication plan to increase awareness of the services VAWG provide. Tackle under-reporting through media engagement, partnership and information sharing between professionals (particularly health), and engaging the third sector including campaign groups.



Take an intelligence led approach: By improving the response to victims by developing mechanisms to capture data in addition to that provided by the Police, to enable accurate mapping of the prevalence of VAWG and implement appropriate responses and services where needed.



Protect high risk victims: By supporting them through an effective and robust MARAC, implementing any learning points from DHRs, and by ensuring that all local domestic violence services are aware of the relevant support services that are available, including: The One Stop Shop , Outreach Support and the Domestic Violence Intervention Programme (DVIP).



Make use of legislation: To ensure that perpetrators of violence against women and girls are held accountable according to the law, and are provided with assistance to change their abusive behaviour in order to prevent them from causing harm or violence to their current, past or future partners.

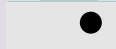


Work in partnership: With Children's Social Care and Children's Early Intervention Teams to provide support, advocacy and deliver age appropriate work in a range of educational, youth and community settings.

How will we know we are on track?



Safer Neighbourhoods PRIORITY 1



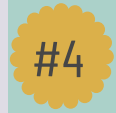
This theme will be included as a substantive discussion item at the SBP Board in quarter 1; Police will provide a crime update at each SBP board, and Partners will present an end of year update in quarter 4.



Local data via the MPS crime dashboard (updated monthly) will be monitored, and Community Safety will attend TTCG each month to provide input into tasking and analyse effectiveness of responses.



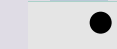
Local data via the MOPAC performance framework and monthly updates on high harm crime across boroughs will be monitored to identify trends and developments and analyse effectiveness of responses.



Police will present an update to the Public Protection & Enforcement Policy Development and Scrutiny Committee every quarter.



Violence Against Women and Girls PRIORITY 2



This theme will be included as a substantive discussion item at the SBP Board in quarter 2, whereby VAWG, Police and associated Partners will provide an update. Partners will also present an end of year update in quarter 4.



The Domestic Violence and VAWG subgroup will lead on the effective monitoring and scrutiny of partner agencies in their service delivery, present findings within that setting, and report exceptions to the SBPB if they occur.



Update the VAWG Strategy and the DHR Protocol by August 2020

PRIORITY 3: KEEPING YOUNG PEOPLE SAFE

Our ambition is for our borough to be safe for our children and young people, where they can grow up, thrive and have the best life chances in families who flourish, and are happy to call Bromley home. To achieve this we want to improve neighbourhoods affected by ASB and crime. We want to reduce crimes that cause the most harm to children and young people, by preventing them through early intervention (where possible) for those who are at risk of offending, or re-offending. There are key inter-relationships between this priority and our priorities for Safer Neighbourhoods (1), VAWG (2), and Stand Together to Tackle Hate Crime and Extremism (4).

OUR AIMS: are to improve outcomes and life chances for children and young people in contact with the youth justice system, or at risk of becoming involved in crime and anti-social behaviour by:

- Reducing the number of first time entrant children in the youth justice system, and reduce re-offending;
- Reducing the number of knife crimes, by volume and repeat victims and reduce levels of serious youth violence ;
- Preventing and reducing substance misuse.

What we will do

through the delivery of the prevention and support programme we will work with partners to take a holistic approach to address the issues that can compromise the safety of our young people by:



Reducing first time entrants into the criminal justice system and by reducing reoffending

Supporting young people on the cusp of offending through the offer of the prevention support programme, through providing support to parents, and working closely with our probation partners.



Reducing the number of knife crimes and levels of serious youth violence

Diverting, disrupting and preventing those at risk of serious youth violence and gang involvement becoming tomorrow's offenders



Enforcing against businesses that sell age restricted products to children and young people

Detering businesses from selling age restricted products to young people with the intention of improving community safety and public health

How will we do it?....



Provide support: By setting up an in-house Prevention Support Programme working closely with Community Safety and Children's Social Care to assist children early away from offending, and publish a serious youth violence toolkit. Also by delivering the cross cutting key actions within the Youth Justice Strategy 2019-21 and the Serious Youth Violence strategy 2018.



Work with partners to disrupt gangs: By tracking and sharing information on those young people who have associations with gangs, through the weekly MEGA meetings. In addition by providing gang awareness training and by supporting young people to exit gangs, as well as applying for gang injunctions where appropriate.



Work with partners to tackle knife crime, serious youth violence, child exploitation and ASB: By delivering the knife crime intervention programme for young people who carry weapons, working on a robust approach to prevention in identifying young people through Merlin reports, and using partnership taskings to develop and deliver the Violence Reduction Action Plan. By working with partners to recognise that child exploitation must also be understood in terms of its connectivity with a wider range of vulnerabilities that young people can be exposed to, including: harmful sexual behaviours, missing children, gang involvement and youth crime. By working in partnership with the Police ASB Team, and schools to address ASB issues, through the adoption of an early intervention approach, that utilises informal approaches that can be escalated to formal enforcement where necessary or appropriate.



Carry out joint operations with Trading Standards, Licensing and Police: By delivering a programme of test purchasing in respect of age-restricted legislation pertaining to products and activities including, sale of alcohol, cigarettes knives, as well as underage gambling and drinking on licensed premises.

PRIORITY 4: Stand Together Against Hate Crime and Extremism

This Priority focuses on work to tackle those crimes that are motivated by malice or ill-will towards a social group, on the basis of race, religion, sexual orientation, disability or gender identity or other protected characteristic.

Communities that are divided and fearful are more susceptible to intolerance, hatred and targeting. In addition to the aforementioned often targeted groups, there is emerging recognition that financial abuse of the elderly (or otherwise vulnerable residents) should also be considered as a hate crime, as perpetrators deliberately choose their victims on the basis of the perceived vulnerability that may be associated with their age.

There are key inter-relationships between this priority and our priorities for Safer Neighbourhoods (1), Tackling Violence Against Women and Girls (2) and Keeping Young people Safe (3).

OUR AIMS:

to improve reporting of hate crime and to reduce repeat victimisation of victims of hate crime

What we will do

Protect our vulnerable communities by :



Working to reduce the levels of Hate Crime and repeat victimisation;



Working to raise awareness of the issues;



Working to gain community support;



Working to understand the risks of and journey to radicalisation and extremism;



Recognising that targeted financial abuse of the elderly (or otherwise vulnerable) can be also be considered as a hate crime.

How will we do it?....



Undertake ongoing analysis of hate crimes levels, to ensure increases and trends are identified and tackled early.



Work in partnership with Safer Neighborhood Police together with Community and faith groups to raise awareness and tackle all forms of hate crime. Maintain a high visibility in the community by delivering talks and awareness raising events; ensure training on how to spot financial abuse is delivered to practitioners within social care, police and other relevant stakeholders; ensure a rapid response service is provided to all urgent requests for assistance;



Encourage support from communities to undertake community tension assessments if needed, and to report incidents of hate crime as they occur;



Continue to fulfill our Channel and Prevent Duties to process and signpost cases to ensure all requirements are met;



Work to Support- those who are victims of hate crimes;



Explore options for restorative justice mechanisms.



Recognise that by perpetrators deliberately choosing their victims on the basis of their perceived vulnerability that may be associated with their age (or otherwise) is akin to a hate crime. Provide a 2 hour rapid response service for those residents who are victims of doorstep crime or scams.

How will we know we are on track?



Keeping Young People Safe PRIORITY 3

#1

This theme will be included as a substantive discussion item at the SBP Board in quarter 3; and Partners will present an end of year update in quarter 4.

#2

First time entrants into custody and re offending will be monitored through national KPIs. Reports will be made to the YOS Board on a quarterly basis highlighting concerns within indicators.

#3

YOS will complete an in depth analysis to identify areas of focus for the above.

#4

Serious youth violence will be measured by the MOPAC Weapon enabled crime dashboard and also through local data. Repeats monitored by MOPAC dashboard and local data.

#5

Measure success of reduction in weapons crime through published data on MOPAC performance framework.

#6

Community Safety will attend and add value at YOS Board MEGA and MACCA.

#7

Victims will be monitored by local data over time to look at reductions of numbers.



Standing Together Against Hate Crime PRIORITY 4

#1

This theme will be included as a substantive discussion item at the SBP Board in quarter 4; Partners will provide an update at each board, and present an end of year update in December quarter 4 .

#2

The Metropolitan Police Hate Crime and Special Crime Dashboard will be used to monitor increased reporting of victims of Hate crime. Data is published into the public domain monthly for each London Borough.

#3

Data through the MOPAC Hate Crime Dashboard for figures at a borough level will be monitored.

#4

Levels of early identification of hate crime and extremism through referrals will be monitored and tracked.

#5

The number of rapid response calls to the scam hotline, and the associated outcomes will be tracked and monitored.

Supporting strategies and actions plans delivering the SBP Strategy

OUR Supporting Strategies

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	Safer Neighbourhoods 1	VAWG 2	Keeping Young People Safe 3	Standing Together Against Hate Crime 4
Bromley Child Sexual Exploitation Protocol	✓	✓	✓	✓
Building a Better Bromely	✓		✓	
Children's and Young Peoples Plan 2018-21	✓	✓	✓	✓
Homelessness Strategy 2018-21	✓	✓	✓	
Police and Crime Plan 2017-21	✓	✓	✓	✓
Public Protection & Enforcement Portfolio Plan	✓	✓	✓	✓
VAWG Strategy 2016-19	✓	✓	✓	✓
Youth Justice Strategy 2019-21	✓	✓	✓	✓
Serious Youth Violence Strategy	✓	✓	✓	✓
Violence Reduction Action Plan	✓	✓	✓	✓
Bromley Safeguarding Adults Board Strategy	✓			✓

Report No.
CSD20080

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: COUNCIL

Date: Monday 20 July 2020

Decision Type: Non-Urgent Non-Executive Non-Key

Title: LOCAL PLANNING PROTOCOL

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: All

1. Reason for report

- 1.1 At its meeting on 14th July 2020 (see paragraphs 3.2 to 3.4) the Development Control Committee will be considering the attached report on Planning Service Improvements. Subject to the Committee's views, it is proposed that the Local Planning Protocol becomes part of the Council's Constitution, which requires a decision by full Council. The Local Planning Protocol has already been considered, in an initial version, by Development Control Committee on 28th January 2020 and was on their agenda for the meeting on 18th March 2020; the text has been updated to reflect comments from the Standards Committee at their meeting on 12th March 2020.
-

2. **RECOMMENDATION**

Subject to the decision of the Development Control Committee on 14th July 2020, Council is recommended to adopt the Local Planning Protocol as part of the Council's Constitution.

Impact on Vulnerable Adults and Children

1. Summary of Impact: Not Applicable
-

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council Quality Environment Regeneration:
-

Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Planning Division
 4. Total current budget for this head: £1.653m
 5. Source of funding: Revenue Budget
-

Personnel

1. Number of staff (current and additional): 66.8fte
 2. If from existing staff resources, number of staff hours: Not Applicable
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance:
 2. Call-in: Not Applicable: Decisions by full Council are not subject to call-in.
-

Procurement

1. Summary of Procurement Implications: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Not Applicable
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

Non-Applicable Sections:	See attached report
Background Documents: (Access via Contact Officer)	See attached report

Decision Maker: DEVELOPMENT CONTROL COMMITTEE

Date: Tuesday 14th July 2020

Decision Type: Non-Urgent Non-Executive Non-Key

Title: PLANNING SERVICE IMPROVEMENTS

Contact Officer: Tim Horsman, Assistant Director Planning & Building Control
Tel: 020 8313 4956 E-mail: Tim.Horsman@bromley.gov.uk

Chief Officer: Director of Housing, Planning and Regeneration

Ward: (All Wards)

1. Reason for report

This report sets out the current position in respect of continuous service improvements to the Planning Service. Aspects in this report were originally published on the agenda for the DCC in March 2020, and were subject to delegation, however some matters required Councillor decisions and these are reported below.

2. **RECOMMENDATION(S)**

1. **Members are asked to agree the Local Planning Protocol for referral on to Full Council for adoption as part of the Council's Constitution.**
2. **Members are asked to agree the approach set out in this report in respect of planning conditions and 'Lists' for planning committee agendas and reports.**
3. **Members are asked to agree the recording of Plans Sub and Development Control Committee meetings and consider whether they wish the recordings to be published.**

Impact on Vulnerable Adults and Children

1. Summary of Impact: N/A
-

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council Quality Environment Regeneration:
-

Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Non-Recurring Cost:
 3. Budget head/performance centre: Planning Department
 4. Total current budget for this head: £1.653m
 5. Source of funding: Existing revenue budget 2019/20
-

Personnel

1. Number of staff (current and additional): 66.8ftes
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance:
 2. Call-in: Not Applicable:
-

Procurement

1. Summary of Procurement Implications: N/A
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

3.1 The previously considered recommendations for service improvements are set out below with the latest update information

Recommendation	Proposed Action	Update / Timescale
1. New Local Planning Protocol for Members	To be adopted by Full Council as part of Council Constitution	See para 3.2 below – draft Protocol attached for consideration
2. Reduce number of Members on DCC	Not agreed there are necessarily any strong benefits to this	No action at present
3. Criteria for applications to be considered at DCC	Planning Officers to draft criteria	Criteria agreed at DCC in October 2019 and in operation
4. Scheme of delegation to be broadened	Planning Officers to provide draft changes	Adopted in May 2020
5. 'Call ins' to be in writing with clear planning reasons	Councillors to note - to take immediate effect – reasons to be planning or strong public interest reasons	Ongoing
6. 'Call in' monitoring to be reported to DCC	Planning Officers to report every six months to DCC with first report to September DCC for the previous year	Report on this agenda
7. Format of committee agenda to be reviewed including 'Lists'	Planning Officers to liaise with Legal and Democratic Services to review and produce draft revised report template	Planning application reports on this agenda in new format for final approval – also see para 3.7 below
8. Officer role at committee to be reviewed including presentations	Trial presentation of major cases at DCC by Officers	To be taken forward as set out in Planning Protocol see Para 3.2 below
9. Quality of committee reports to be improved	Planning Officers to liaise with Legal and Democratic Services to review and produce draft revised report template	New report format now fully implemented - further information on conditions set out in Para 3.7 below
10. Review of appeal decisions and costs to be reported to DCC	Planning Officers to provide six monthly report to DCC	To be reported to future DCC
11. Less emphasis on 'local view' at committee	Councillors to note – both local and strategic views to be considered to ensure balanced decision is reached	Ongoing
12. Substitutions at committee should not be related to Ward interest	This could impact on the ability to provide substitutes and may not be necessary as long as other recommendations are followed in respect of Member training and approach	Ongoing
13. Where motion goes	Councillors to note and action	Ongoing

against Officer recommendation, clear reasons for refusal or conditions to be agreed before vote is taken		
14. Deferral of items where there is a risk of losing appeal and / or costs	This is potentially too onerous and would create unnecessary delay and additional committee time. This could be dealt with by a combination of better discussions with Ward Councillors during the planning application process and legal and planning officer advice at and before the meeting where appropriate.	Ongoing
15. Review of site visit procedures for committee members	This is already a feature with some cases and also that it can be difficult for Members to attend visits although visits can be arranged wherever possible. The inclusion of more information in the report and presentations at DCC will assist visualisation of impact where Members are unable to attend site visits.	Ongoing
16. Consideration of use of different room for committee meetings	This would cause practical difficulties in room booking (which takes place months in advance) as some meetings may require a larger space and this may not be known until close to the meeting. As an alternative, improvements to Council Chamber can be considered along with improvements to information available to attendees. Planning and Legal and Democratic Services Officers to action.	Ongoing
17. More pro-active approach to major pre-application discussions including early Member involvement such as presentations to committee and improved communication between Officers and Members	Planning Officers to action	Ongoing
18. Committee should include at least one Executive Member	Not agreed there are necessarily any strong benefits to this – strategic considerations can be represented by other committee Members and in the committee report	No action at present
19. Effective compulsory training should be provided for all committee members including substitutes and a	In person and online training (at least quarterly) to be offered by Planning, Legal and Democratic Services Officers but does not need to be compulsory (although strongly	In progress, first training session on probity successfully delivered.

list of trained Members retained	encouraged for committee members). List of trained Members not required as Members will be aware of available training and any gaps in their knowledge, as well as benefitting from a new Local Planning Protocol.	
20. Regular reports on performance of planning and appeals team	Previously agreed for quarterly reports to DCC, however now meetings are every 2 months, to be reported to every other meeting	Ongoing

Recommendation #1 – New Local Planning Protocol

- 3.2 The Planning Advisory Service report put considerable weight on the importance of a Local Planning Protocol for Bromley to help improve knowledge and decision making. This protocol would allow members and officers have a clear reference for procedures and approaches which are specific to Bromley as well as incorporating guidance from the PAS publication ‘Probity in Planning’ which strongly encourages the adoption of a local code.
- 3.3 Following initial consideration at January DCC, the draft Local Planning Protocol is appended to this report for final consideration by DCC. The draft was considered at Standards Committee on 12th March and their resolution was as follows:
- 1. The draft protocol be strengthened to clearly emphasise that all decisions in relation to planning applications have to be based purely on material planning considerations;*
 - 2. All councillors sitting on the Development Control Committee and its Sub-Committees should be fully conversant with the report of the Planning Advisory Service and the Probity in Planning document as these document clearly set out the expectations for standards of behaviour; and*
 - 3. Once the Planning Protocol has embedded the Chairman of the Development Control Committee be invited to a Standards Committee meeting to discuss the impact of the Protocol.*
- 3.4 The text has been slightly updated to reflect recommendation 1 above and the updated draft is appended to this report. It is intended that once approved by Development Control Committee, the Protocol will then be considered by full Council, to be adopted as part of the Council’s Constitution.

Recommendations #7&9 – Improvements to Committee Reports

- 3.5 Members approved the format of future planning application committee reports at DCC in January 2020. The planning application reports on this agenda include a revised approach to planning conditions which provides for a clear description of each condition in a list at the end of the report.
- 3.6 Providing the complete wording of each condition for larger applications was taking up a considerable amount of space on the agenda and creating additional potentially unnecessary paper wastage. The previous approach to conditions was to use a short code at the end of each report to reference each condition; however that did not make clear what the condition required. The approach set out in this agenda is proposed as a compromise between the full and short code approach and Members are asked to agree this for all planning application reports moving forwards.
- 3.7 Members are also asked to agree the deletion of ‘Lists’ from Plans Sub Committee agendas as these are at this time no longer considered to assist with the determination process. Council

applications will continue to be clearly identified in the report header. Members should note that this would include the removal of List 4 and therefore any applications reported with a recommendation for refusal could be permitted at the same meeting.

Recording of Planning Committee Meetings

- 3.8 Members are also asked to consider whether the recording of Plans Sub and Development Control Committee meetings would be helpful to those attending and those unable to attend, if they were subsequently published. This meeting and the previous DCC meeting have been broadcast on the internet due to meeting constraints created by the COVID-19 pandemic, and Members may wish to consider options for the longer term future involving technology in light of this, which does make the meetings more accessible to those who may not be able to attend in person.
- 3.9 There are a number of benefits of recording / broadcasting meetings, including the availability of clear transcript of decision making, which can be useful at appeal, in dealing with complaints and to defend cost claims. The public availability of recording would enable those who could not attend a particular meeting to listen back to the discussion.

4. FINANCIAL IMPLICATIONS

- 4.1 Initial recommendations are likely to be absorbed within existing workload and there should be no substantial additional cost at this stage, however additional staff and / or financial resources may be required for training, evening meetings, technology and other commitments involving greater staff input or external support. This will need to be assessed based on specific proposals / decisions.
- 4.2 Better decision making may result in a reduction of costs awarded against the Council at appeal and some changes may reduce the cost of processing applications, for example those determined under delegated powers as opposed to committee decisions.
- 4.3 As a result, if these recommendations are approved and implemented, the impact on workloads and costs be need to be monitored, with a view to manage these changes within existing resources.

5. LEGAL IMPLICATIONS

- 5.1 The recommended measures should reduce the likelihood of successful legal challenge against planning decisions

6. PERSONNEL IMPLICATIONS

- 6.1 See financial implications above

Non-Applicable Sections:	Policy Implications Impact on Vulnerable Adults and Children Procurement Implications
Background Documents: (Access via Contact Officer)	Planning Advisory Service Report May 2019 Probity in Planning (PAS) December 2019 Bromley Council Constitution

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London Borough of Bromley Local Planning Protocol and Code of Conduct



Contents:

1. Introduction
2. Referral of Applications to Committee
3. Agenda and Reports
4. Site Visits
5. Late Representations
6. Public Speaking Procedure
7. Order of Proceedings
8. Decision Making and Voting
9. Councillor and Officer Roles

1 Introduction

1.1 Planning has a positive and proactive role to play at the heart of local government. It helps councils to stimulate growth whilst looking after important environmental areas. It can help to translate goals into action. It balances social, economic and environmental needs to achieve sustainable development.

1.2 The planning system works best when officers and councillors involved in planning understand their roles and responsibilities, and the context and constraints in which they operate. Planning decisions are based on balancing competing interests and making an informed judgement against a local, regional and national policy framework.

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1.3 This protocol and code of conduct applies to all planning committee meetings, currently known as Development Control Committee and Plans Sub Committees, and to all Officers and Councillors attending committee meetings. Reference to planning committee is to either of these meetings. Planning committee is a formal meeting of elected Members who make statutory decisions as the Local Planning Authority.

1.4 The purpose of this document is to help all those involved with planning committees, and in particular those making decisions, be consistent in their behaviour and approach and to ensure that the meetings are conducted fairly, transparently and in accordance with the relevant legislation. It has been produced in accordance with the Planning Advisory Service publication 'Probity in Planning' – December 2019.

1.5 In addition, where permission is refused, applicants can appeal against planning decisions to the independent Planning Inspectorate, with a possibility of costs being awarded against the Local Planning Authority if unreasonable behaviour by the Authority can be demonstrated. Appeals can also be submitted against the imposition of planning conditions.

1.6 Planning decisions can be the subject of judicial review, and aggrieved parties can go to the Local Government and Social Care Ombudsman with complaints about maladministration. Adherence to this protocol will minimise the risk of appeals being lost, successful costs claims, lost court cases and upheld complaints.

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2. Referral of Applications to Committee

2.1 Applications can be included on a committee agenda for any of the following reasons:

1. They are subject to a written 'call in' by a Councillor
2. They fall outside of the powers delegated to Planning Officers
3. Planning Officers decide to refer the application to committee

2.2 This is a summary and reference should be made to the Scheme of Delegation (Appendix 10 of the London Borough of Bromley Constitution https://www.bromley.gov.uk/downloads/download/211/constitution_of_the_london_borough_of_bromley) which provides the constitutional framework for powers of delegation to Officers and sets out the arrangements for 'call in'.

2.3 Planning applications, tree matters and contravention reports can be considered by either Plans Sub Committee or Development Control Committee. Matters of policy and strategic reports are only considered by Development Control Committee.

2.4 If an application is to be considered at planning committee (see 2.1 above), the following procedures apply to determining which committee to report it to:

- 'Non-major' applications are considered by Plans Sub Committee unless the Assistant Director (Planning) determines that the application is of strategic importance and refers it to Development Control Committee.
- 'Major' applications - Officers recommend a decision route and this is agreed by the Chairman and/or the Vice Chairman of Development Control

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Committee within 3 working days of receiving the Officer recommended decision route in writing. This will normally be via a monthly recommendation list.

3. Agenda and Reports

3.1 The planning committee agenda will include planning applications in numerical order based on the application reference number.

3.2 Application reports are normally presented in a standard format provided by the Assistant Director (Planning). Reports will identify and analyse the material considerations, of which the committee will need to take account when considering the application on its planning merits. The presentation of reports for matters other than applications may vary according to their content but will present a clear recommendation where appropriate.

3.3 Planning committee agendas must be published on the Council's website a minimum of 5 working days prior to the committee meeting.

3.4 Planning application reports will always include an officer recommendation for approval or refusal. Non application reports will include a recommendation where appropriate.

4. Site Visits

4.1 Planning Officers will normally visit each application site and these visits are used to inform the committee report and recommendation. Photographs from these visits are often used within reports to illustrate particular important points.

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4.2 For formally arranged Councillor site visits, the Chairman of the relevant committee in consultation with the Assistant Director (Planning) or Head of Development Management will decide whether a site visit for committee members is necessary in advance of any particular application being determined at committee. Such visits will not be publicised.

4.3 A site visit for committee members is only likely to be necessary if either:

- I. the impact of the proposed development is particularly difficult to visualise from the plans and any supporting material, including photographs taken by officers; or
- II. the proposal is particularly contentious

4.4 Formally arranged site visits are for observing the site and gaining a better understanding of the issues. They should not be used as a lobbying opportunity by applicants or their agents, local residents, objectors or supporters or for debating any aspect of the proposal or for making any decision. Councillors will usually be accompanied by a Planning Officer.

4.5 It may be useful for committee members to visit a site to familiarise themselves with it prior to consideration of an application at committee. Any informal visit should be carried out discreetly and if Members do encounter an applicant or neighbour they should ensure that there is no risk of this leading to the perception that they were no longer impartial, for example by expressing a particular view.

4.6 Doing so could be misinterpreted as lobbying and may create a suspicion of bias. If such contact is made this should be declared in Committee, but this should

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not prevent that Member from taking part in the consideration of that application provided they have acted in accordance with the advice in this Protocol.

5. Late Representations

5.1 Planning applications involve public consultation which has to comply with a legal statutory minimum requirement. In many cases we consult over and above the statutory minimum and our approach to this is set out in Section 4 of our published Statement of Community Involvement

https://www.bromley.gov.uk/info/1004/planning_policy/154/statement_of_community_involvement.

5.2 Public consultation on planning applications includes a formal period for representations to be submitted, and representations are accepted only on a discretionary basis after the expiry of the formal consultation period. Representations received after formal consultation has closed are not guaranteed to be considered in the determination of an application.

5.3 To ensure that all representations can be assessed and presented to planning committee as appropriate, it is necessary to have a cut off time for receiving representations on applications to be considered at committee and this is 12 noon on the day of the meeting. The Assistant Director (Planning) has the final decision on whether to accept late representations.

5.4 As committee reports are prepared and published some time in advance of committee meetings, any representations (including those from consultees) received after publication of the report will be uploaded to our website and may be verbally summarised by the Officer attending the meeting.

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5.5 If late representations affect the conclusions of the report or recommendation this will be reported verbally to the committee.

5.6 Documents must not be distributed to committee members at the committee meeting (including by public speakers) to ensure that the material considered in the determination of the application is available to all.

6. Public and Visiting Councillor Speaking Procedure

6.1 Members of the public making written comments on planning applications which are to be considered by a planning committee have the opportunity to verbally address Councillors at committee if they wish. Anyone wishing to speak must have already written in expressing their views on the application. Speakers are not normally permitted on items other than planning applications.

6.2 Members of the public wishing to speak at planning committee must give notice to the Democratic Services Team of their intention to speak by calling 020 8313 4745 or 020 8461 7566 no later than 10:00 am on the working day before the meeting. Requests to speak will only be registered once the relevant agenda has been published.

6.3 Should speakers wish to table any correspondence or photographs to supplement their speech to the committee, all documents must be submitted to the Democratic Services Team by 5.00 p.m. on the working day before the meeting. A permanent copy of any item must be provided and it is not acceptable to refer to online maps, photographs on phones/ipads or similar. The Chairman's agreement must be sought at the meeting for any items to be considered.

6.4 Order of public speakers: if the recommendation is 'permission' then it will normally be the opponent first, supporter second. If the recommendation is 'refusal', the reverse order will apply.

6.5 Normally one person is permitted to speak for an application and one person permitted to speak against it. If there are more than two requests to speak for or against, people with similar views should get together and agree spokespersons. , If there is no agreement, the first person to notify Democratic Services of their intention to speak will be called. Among supporters, the applicant (or if the applicant wishes, the agent) takes precedence, and if the applicant or agent do not wish to speak, the first supporters will be called.

6.6 Residents' Associations or other organisations wishing to make use of these arrangements must appoint a single spokesperson to represent their views.

6.7 Speakers are reminded that only material planning considerations are relevant to the determination of planning applications.

6.8 Each speaker will normally be given up to three minutes and this will be indicated by the warning light system in front of the speaker: - an amber light will show the passing of two-and-a-half minutes and a red light will show the completion of the three minute period. At the red light the Chairman will normally ask the speaker to cease their presentation.

6.9 Members of the Committee (but not visiting Ward Members) may ask speakers to clarify points raised. Otherwise, once members of the public have spoken, no further intervention will be permitted. Visiting Members must not sit with members of the committee or sub-committee.

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6.10 Visiting Ward Councillors should notify the Democratic Services Team of their intention to speak at committee prior to 5:00pm the day before the meeting. Visiting Councillors do not have a formal time constraint but should aim to keep their presentation to within 3 minutes. Any representations must be limited to material planning considerations

7. Order of Proceedings

7.1 Whilst the order of consideration of items at planning committee is ultimately a matter for the Chairman, planning applications will normally be heard first, followed by other items.

7.2 The Chairman will normally vary the order of the agenda taking items with visiting Councillors and public speakers first. Speakers and visiting Councillors should leave the table once they have spoken, prior to the debate on the item commencing.

7.3 Matters will proceed for each item as follows, skipping items where there is nothing to report or no speaker present:

1. Update from Planning Officer and presentation for major applications
2. Public speaker(s) (see 6.7 above)
3. Visiting Ward Councillor (see 6.13 above)
4. Committee debate
5. Chairman summarises motions put and seconded
6. Chairman to clarify reasons for refusal or permission if different to that recommended or if additional reasons / conditions are to be added

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7. Planning Officer opportunity to advise committee prior to motion being considered
8. Vote taken
9. Chairman to summarise and confirm the decision

Planning, legal and other professional officers have a right to be heard and to give advice within their area of professional expertise at any point in the consideration of an application.

7.4 The Chairman should be careful to ensure that additional conditions or reasons for refusal are clearly identified prior to going to the vote and not afterwards to ensure that the committee is clear what it is voting on. The Chairman can take advice from legal planning or other professional officers present.

7.5 Should there be differing views about the content of reasons for refusal or conditions, the Chairman may take a separate vote following the main vote to clarify the outcome.

7.6 Committee members are given the opportunity to record their vote against whatever motion is put if they wish.

7.7 It is important for the quality of decision making that the Planning Officer is provided with an opportunity to update Members and make any final comment immediately prior to the vote being taken to help ensure that the committee is fully aware of any further advice pursuant to the debate / motion.

7.8 Meetings will normally finish by 10:00pm.

8. Decision Making and Voting

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8.1 The Chairman should take the motion that is proposed and seconded first and only if that motion fails move to the next motion that is proposed and seconded.

8.2 Should votes for or against a recommendation both fail it is still open to the committee to consider whether they might defer the application for possible changes to make it acceptable to the majority of the committee. The Chairman can use her or his casting vote to decide if voting is equal for and against a motion.

8.3 Councillors should state motions they put clearly and include any specific changes they propose to the officer recommendation so that the committee understand the extent of the motion being proposed (see also 7.5 above).

8.4 When voting, committee members should raise their hands clearly to ensure an accurate count for the vote.

Motions and Votes Against Officer Recommendation:

8.5 If a motion is proposed that contradicts that in the Officer report the Planning Officer should be given the opportunity to give the committee advice on that motion prior to any vote. That advice will be based upon the material considerations that have been discussed by the Committee and whether there are grounds that could be defended in the event of an appeal or legal challenge. The solicitor advising the Committee will be called upon as necessary to give advice on legal matters.

8.6 If the officer considers that he/she is unable to give that advice immediately, further consideration of the matter will be suspended and the agenda item will be adjourned so that the officer can bring a report to the next available committee setting out his/her advice.

9. Councillor and Officer Roles

9.1 The PAS publication 'Probity in Planning' 2019 states: *"Councillors and officers have different but complementary roles within this system, and effective communication and a positive working relationship between officers and councillors is essential to delivering a good planning service.."*

9.2 The 7 Standards of Public Life identified in the Localism Act 2011 are:

- Selflessness – public interest
- Integrity – not open to inappropriate influence/private gain
- Honesty – truthful; declaration of interests and gifts
- Objectivity – use best evidence; impartial; non-discriminatory
- Accountability – open to scrutiny
- Openness – open and transparent decisions in public
- Leadership – uphold and exhibit standards and behaviours

9.3 The Planning Advisory Service Report for Bromley (May 2019) states: *"The role of Councillors on the Committees presents a challenge to the individual. It is often considered to be a quasi-judicial role, but has been described as*

"A formal administrative process involving the application of national and local policies, reference to legislation and case law as well as rules of procedure, rights of appeal and an expectation that people will act reasonably and fairly."

(Local Government Association/Planning Advisory Service: Probity in Planning for Councillors and Officers 2013.)

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In this role Councillors are expressly being asked to place to one side any party political interests, and their role as the representatives of a particular ward, and assess, debate, and then determine often controversial planning proposals in the wider public interest of the whole Council area, and in line with national and local planning policy. They must do so in a way which demonstrates they have understood their role and have approached the decision point open to considering and weighing the merits of all the material issues.”

Members must never consider applications submitted by themselves, a family member or a close personal associate, and must comply with the Members Code of Conduct at all times when such applications are submitted,

If on consideration of a planning application a fair minded and informed observer, having considered the facts, would conclude that there was a real possibility that a Member was biased the Member must recuse themselves from consideration of that application.

9.4 The role of the committee Chairman is to lead and manage the committee and in particular:

- determine the order in which questions may be addressed from the committee members following the officers presentation;
- ensuring that the public speaking procedure is followed;
- managing the committee debate about applications including the order in which Councillors who wish to address the committee may speak;

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- determining when the debate has come to a close and votes should be cast in the order in which the motions were first completed (i.e. where the motion has been moved and seconded by Members of the Committee).
- ensuring that debate and decisions made are suitably focused on relevant planning considerations.

9.5 Councillors sitting on the planning committee should:

- make planning decisions on applications presented to the Committee openly, impartially, with sound judgement and for sound planning reasons.
- consider only material planning considerations in determining applications
- exercise their responsibilities with regard to the interests of the London Borough of Bromley as a whole rather than with regard to their particular Ward's interest and issues;
- Come to meetings with an open mind.
- Not allow anyone (except officers, other committee Members and public speakers when they are addressing the committee) to communicate with them during the meeting (orally or in writing) as this may give the appearance of bias. For the same reason, it is best to avoid such contact immediately before the meeting starts.
- Consider the advice that planning, legal or other officers give the committee in respect of the recommendation or any proposed amendment to it.
- Comply with section 38(6) of the Planning and Compulsory Purchase Act 2004 which requires the Local Planning Authority to make decisions in accordance with the development plan unless there are good planning reasons to come to a different decision.

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- Come to their decision only after due consideration of all of the information available to them, including the local information that Members are uniquely placed to access, but always remembering to take decisions on planning grounds alone. If Members feel there is insufficient time to digest new information or that there is insufficient information before them, then they should seek an adjournment to address these concerns.
- Not vote on a proposal unless they have been present to hear the entire debate, including the officer update and any public speaking.
- Make sure that if they are proposing, seconding or supporting a decision contrary to the officer's recommendation or the development plan, that they clearly identify and understand the planning reasons leading to this conclusion and that they take into account any advice planning, legal or other officers give them. Their reasons must be given prior to the vote and be recorded. Be aware that they may have to justify the resulting decision by giving evidence in the event of challenge.
- Members should avoid requests for officers to speed up or delay the determination or assessment of particular applications for their own personal or political convenience or following lobbying by applicants, agents/advisers, local residents or other interested parties.
- seek to attend relevant training and briefing sessions organised from time to time for them.

9.6 The role of Planning Officers at committee is:

- to use professional judgement when recommending decisions on applications and other planning matters.

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- to provide professional advice to the committee on planning applications and other matters at any point in the meeting.

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Report No.
CSD20079

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: COUNCIL

Date: Monday 20 July 2020

Decision Type: Non-Urgent Non-Executive Non-Key

Title: HEALTH AND WELLBEING BOARD - ANNUAL REPORT
2019/20

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: All

1. Reason for report

At its meeting on 2nd July 2020 the Health and Wellbeing Board received a report from its chairman, Cllr David Jefferys, summarising the Board's work during 2019/20. The Board noted the report and that it would be submitted to full Council.

2. **RECOMMENDATION**

Council is recommended to receive and note the Health and Wellbeing Board's annual report for 2019/20.

Impact on Vulnerable Adults and Children

1. Summary of Impact: Not Applicable
-

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council Healthy Bromley:
-

Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Not Applicable
 4. Total current budget for this head: Not Applicable
 5. Source of funding: Not Applicable
-

Personnel

1. Number of staff (current and additional): Not Applicable
 2. If from existing staff resources, number of staff hours: Not Applicable
-

Legal

1. Legal Requirement: Statutory Requirement:
 2. Call-in: Not Applicable: Reports to full Council are not subject to call-in
-

Procurement

1. Summary of Procurement Implications: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Not Applicable
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

Non-Applicable Sections:	All
Background Documents: (Access via Contact Officer)	Health & Wellbeing Board 2 nd July 2020 - report and minutes.

Health and Wellbeing Board Chairman's Annual Report 2019/20

Chairman: Cllr. Dr David Jefferys
Vice-Chairman: Cllr. Robert Evans

Health and Wellbeing Boards (HWB) were established in 2012 through the Health and Social Care Act Chapter 2 with a defined composition and a range of statutory responsibilities. Boards are required to oversee the development of a Joint Strategic Needs Assessment (JSNA), receive, discuss and publish the reports of the Adults and Children's Safeguarding Boards and undertake the Pharmaceutical Strategic Needs Assessment (PSNA). The Board also has a statutory duty to overview and sign off on the Better Care Fund and Improved Better Care Fund.

The Bromley HWB undertook all these statutory roles during the civic year, although the PSNA submission has subsequently been postponed by the Government because of the impact of the Covid-19 pandemic.

We received regular updates from the working groups which have been established to take forward the priority actions set out in the JSNA published in the January 2019 Health and Wellbeing Strategy.

Priority Area Action Plan Updates were presented on cancer services, dementia, childhood obesity, diabetes, adolescent mental health and falls in the elderly. Additional Joint Strategic Needs Assessment Updates discussed included the impact of homelessness on health.

Four face to face meetings were held during the year and one virtual meeting. The latter was one of the first virtual meetings to be held during the pandemic. It was felt important to hold this meeting to receive an update on behalf of the public on the response of the NHS, the Public Health Department and the Care Services Department to the pandemic crisis in Bromley. This meeting opened with a minute of silence to remember those Bromley residents who had died from Covid-19 and to recognise all those who were working in the NHS, in care homes, community care services and other critical functions to support our community.

Beyond the statutory duties, the Bromley HWB has sought to work as a "catalyst" and a "facilitator" with other stakeholders to enhance health and wellbeing in Bromley. In this role the following issues were considered:

- Delayed Transfer of Care (DToC) Performance Updates
- Special Educational Needs and Disability (SEND) Reform Updates
- Bromley Winter Assurance Plan Updates
- One Bromley / System Reform / Integrated Commissioning Board / Primary Care Commissioning Update / Place Based Board Updates
- Ravensbourne School's Period Poverty Pilot Scheme Updates
- Violence against Women and Girls Update
- Joint Mental Health Strategy Update
- Ageing Well in Bromley Update

- Transitional Safeguarding Workshop Update
- Physical Activity and Mytime Active Update
- Bromley Local CAMHS Transformation Plan
- Issues related to Covid-19 (Informal meeting)
- Social isolation and loneliness.

The Board considered and endorsed the following Annual Reports:

- Bromley Clinical Commissioning Group: Annual Engagement Report 2018/19
- Bromley Safeguarding Adults Board Annual Report 2018/19
- Bromley Communications and Engagement Network Annual Report 2019
- Bromley Safeguarding Children Board Annual Report 2018/19.

I would especially like to highlight the contribution all members of the Board have given this year. The Board brings together the key partners in the health sector, social care, the voluntary and third sector along with Healthwatch Bromley and the Independent Chairs of the Children and the Adult Safeguarding Boards. The engagement with the third sector and the amazing network of volunteers across Bromley is particularly welcomed and appreciated. During the year the Board gave close attention to the issue of Bromley Well and of the integration of health and social care.

At the end of March, Bromley CCG was merged into the new SE London CCG and will be replaced by a Bromley “place-based board”. During the past year I regularly attended the meetings of the Bromley CCG as an observer and at the last meeting in March publicly expressed my appreciation for the close working and great contribution the CCG and its members on the HWB had made to health and wellbeing for our residents. We are fortunate that we will not lose these members with the great expertise and insight from the HWB for the civic year 2020/21.

The Chairs of the London HWBs now meet bimonthly to exchange best practice and be briefed on pan London initiatives. These meetings have increased in frequency and importance over the past year, becoming especially important during the pandemic with additional virtual meetings being held.

Looking to the future the Board already had a full agenda. The Covid-19 pandemic has emphasised the critical role of public health. It has accentuated several matters of concern already being taken forward, especially dementia care and mental health and mental wellbeing. It has been encouraging to see the increase in walking, physical exercise and cycling during the lock down period and the support neighbours and local communities are giving to the lonely and isolated. We are seeing our parks being appreciated as places to promote wellbeing. There is a renewed attention upon obesity as a major public health imperative. The Bromley HWB is well placed to take forward the agenda of further improving health and wellbeing for all who live and work in Bromley.

Councillor David Jefferys
Chairman, Health and Wellbeing Board

Report No.
CSD20078

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: COUNCIL

Date: Monday 20 July 2020

Decision Type: Non-Urgent Non-Executive Non-Key

Title: SACRE ANNUAL REPORT 2018/19

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: All

1. Reason for report

- 1.1 At its meeting on 4th March 2020, the Bromley Standing Advisory Council on Religious Education (SACRE) approved its annual report for the academic year 2018/19. The annual report has been sent to the Secretary of State for Education as required, and is reported to Council for information.
-

2. **RECOMMENDATION**

That the SACRE annual report for 2018/19 be received and noted.

Impact on Vulnerable Adults and Children

1. Summary of Impact: Not Applicable
-

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Children and Young People:
-

Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Not Applicable
 4. Total current budget for this head: Not Applicable
 5. Source of funding: Revenue Budget
-

Personnel

1. Number of staff (current and additional): Not Applicable
 - . If from existing staff resources, number of staff hours: Not Applicable
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: Reports to full Council are not subject to call-in
-

Procurement

1. Summary of Procurement Implications: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Not Applicable
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

Non-Applicable Sections:	Impact on Vulnerable Adults and Children/Policy/Legal/Finance/Personnel/Procurement
Background Documents: (Access via Contact Officer)	SACRE agenda and minutes, 4 th March 2020

BROMLEY STANDING ADVISORY COUNCIL
ON
RELIGIOUS EDUCATION

BROMLEY SACRE
ANNUAL REPORT
FOR THE ACADEMIC YEAR 2018-2019



Introduction to the Annual Report 2018-19

Bromley Standing Advisery Council on Religious Education (SACRE)

Every Local Authority is required to have a SACRE which is made up of four groups; (A) Faith representatives, (B) The Church of England, (C) Teachers and (D) Councillors. The committee should reflect the faiths within the community.

SACREs have responsibility for advising a Local Authority (LA) on religious education and collective worship in its schools. SACREs have a duty to publish an annual report. The main purpose of the annual report is to hold the LA to account, by informing the Secretary of State and key partners what advice SACRE gave the LA during the year and how that was responded to; this includes advice on RE and Collective Worship in those schools for which the LA has responsibility.

This report covers the academic year 2018-2019 and the three meetings of SACRE that were held at Bromley Civic Centre once each term.

Contacts

SACRE Chairman

Rev. Roger Bristow
SACRE.Chair@bromley.gov.uk
0208 462 1280

Clerk to SACRE

Mrs Jo Partridge, Bromley Council
joanne.partridge@bromley.gov.uk
0208 461 7694

Chair's Introduction

I am, as always, indebted to Joanne Partridge who, in her role of Clerk to SACRE, continues to give invaluable support to both the Committee and to me. This past year we have been delighted to welcome Stacey Burman as our new RE Adviser and begin working with her to provide as much support as possible to schools as well as the major task of revising the Bromley Agreed Syllabus. I am grateful also to Jared Nehra, Bromley Director of Education, and to Julia and Carol, the officers of the London Borough of Bromley, who, together with Stacey, help us to deliver a high level of support to Bromley's schools and especially those at the front line of delivering high quality RE and the experience of life enhancing collective worship for all.

As the world we live in becomes ever more complex and fragile, and ignorance and intolerance in respect of the place of religion in society continues to grow, I am convinced that our role is vital. Bromley SACRE seeks to encourage and support those who deliver RE and lead Collective Worship in Bromley's schools (whether maintained or not) in helping to ensure that the children in Bromley's schools are given every opportunity to discover for themselves the role of faith in everyday life for many people.

Rev. Roger Bristow.

Advice to Statutory Bodies

Local Authority

During the year the Bromley SACRE met at the Bromley Civic Centre three times: 31st October 2018, 27th February 2019 and 3rd July 2019. The topics under discussion at these meetings included:

- Networking and training for teachers
- Revision of the Bromley Agreed Syllabus
- Ramadan Guidance for schools
- Self-evaluation using the SACRE Reporting and Evaluation Toolkit (see Appendix)
- The challenges of working within a largely local academised landscape and without a dedicated SACRE budget
- Determination Guidance and Collective Worship within schools

During the year the Chairman attended the NASACRE AGM. Members were provided with feedback from the event and information from the AGM has informed various discussions at meetings since. Further, SACRE's Adviser also attended a conference in the Summer of 2019, which supported the revision of the Bromley Agreed Syllabus.

Bromley SACRE is strongly supported by the LA, with two senior members attending meetings. They have provided continuous support in a way that empowered leadership, management and governance, and allowed flexibility, independence and choice in the way SACRE carried out its work, therefore reflecting the 'Transforming Bromley Priorities'.

Schools

Throughout 2018-2019 the RE Adviser, with immense support from the LA, has set up and run termly teacher networks for both primary and secondary schools. These have had increasing attendance and school engagement (20 primary schools, 9 secondary), including academies, Special schools and schools with specialist SEND/Autism units.

These sessions have included a lengthy consultation supporting the revision of the Locally Agreed Syllabus, as well as training ranging from effective teacher activities in Religious Education, enquiry learning and Ofsted expectations. Teacher evaluations of these have been very positive, with much appreciation for teaching strategies and resources that have been shared.

Teachers are now working collaboratively with the RE Adviser to create curriculum and teacher support materials in line with the Locally Agreed Syllabus, which can be uploaded onto the Bromley Education Matters website as supplementary materials for the Syllabus.

Bromley SACRE is aware that CoE and RC schools in the Borough run their own networks and training sessions for RE. CoE schools are provided with materials for teaching Christianity by the Education Office of the Church of England, and whilst advised to teach other religions and world views as per their locally agreed syllabus, they have also been provided with some additional resources from the Diocesan Adviser. Bromley SACRE wishes to develop links with these schools, and support and encourage the sharing of teaching materials between all Bromley schools. Efforts have been, and will continue to be made by SACRE to ensure relevant representation on its Council, the promotion of these teacher networks and the using approved materials via these representatives.

Government

The 2017-18 annual report was sent to the Secretary of State for Education and was acknowledged by the Ministerial and Public Communications Division at the Department for Education.

Provision, Attainment and Quality of Religious Education

Through the RE Teacher networks (see above) a wider spreading and more accurate knowledge of school provision has been attained. All the primary schools engaging with SACRE through these networks are delivering Religious Education in accordance to the current Bromley Agreed Syllabus (2013). 'Drop down days' or 'off timetable'/focus days in RE are rare, with most schools opting for regular teaching of Religious Education by the usual class teacher as part of the permanent wider school curriculum. We are aware of one school that also runs a weekly lunchtime optional RE club, and this academic year the number of primary schools engaged in the SACRE's RE calendar artwork competition was doubled.

In Bromley Secondary schools the picture is more varied, with 4 schools admitting that the RE curriculum time is below the 5% recommended in the Bromley Agreed Syllabus, and in one school it is limited to just 50 minutes every third week. The RE Adviser is working with these schools via the networks to support streamlined curriculum development, so that at least pupils in these schools can attain a foundation of Religious Literacy.

The RE Adviser has been working with Bromley LA to populate the new SACRE page on the Bromley Education Matters website has now replaced the Fronter system used by schools. The Revised Locally Agreed Syllabus will be uploaded onto this, along with other previously approved guidance and policy documents already made available, including the Ramadan Guidance published this academic year.

During the year there were no complaints about Religious Education referred to SACRE.

Standards and Quality of Provision of RE 2018 - Public Examinations

The public examination results give SACRE information on standards and are provided for SACRE by the LA for all 31 secondary schools, including Academies and Special Schools.

GCSE Full Course in Religious Studies 2013-2019

Year	No. Bromley schools	No. Bromley Entries	Bromley % A* - C	National % A* - C		
2018	16	1,526	Bromley % 9-5	National % 9-5	Bromley % 9-4	National % 9-4
			57%	60%	69%	72%
2019	14	1524	64%	61%	75%	72%

Please Note: The new GCSE specifications and new marking schemes came on line for the 2018 examinations with a new marking structure to replace the alphabet grading system. Grade 4 is now considered a 'standard pass', whilst Grade 5, which is intended to be the equivalent to the previous high C or low B Grades, will now be considered a 'strong pass'.

Although comparisons of attainment with previous years is more complicated due to these changes, Bromley schools appear to be performing just above with the national average.

School	No. entries: 2017	No. entries: 2018	No. entries: 2019
Bishop Justus	175	172	172
Bullers Wood	35	32	185
Charles Darwin	1	1	0
Chislehurst School for Girls	180	149	187
Coopers	5	47	-
Darrick Wood	237	232	230
Harris Academy Beckenham	88	53	58
Harris Girls' Academy Bromley	106	0	1
Harris Academy Orpington	163	145	40
Hayes School	215	205	213
Kemnal Technology College	12	-	-
Langley Park School for Boys	62	30	28
Langley Park School for Girls	79	44	29
Newstead Wood	135	157	152
Ravenswood	22	47	23
St Olave's & St Saviour's	9	1	1
The Ravensbourne	194	210	205

The number of pupils being entered for the GCSE Full Course examination has reduced by approximately 200 pupils. Several Bromley schools have remained consistent in the proportion of pupils in a cohort (year group) being entered, but Harris Academy Bromley again entered only 1 pupil where in previous years they entered 100. More optimistically, Bullers Wood has seemingly moved from an option group of about 30 to enter the whole cohort. Meanwhile, Harris Girls' Academy Bromley and Harris Academy Orpington continue to have a large reduction in pupil numbers, with the former drastically reducing from approx.100 in 2017 to only 1 in 2018.

GCSE Short Course in Religious Studies 2019

Year	No. Bromley Schools	No. Bromley Candidates	Bromley % 9-5	National % 9-5	Bromley % 9-4	National % 9-4
2019	6	135	94%	48%	96%	59%

School	No. entries: 2019
Bishop Justus	1
Charles Darwin	1
Harris Academy Orpington	1
Hayes School	6
Langley Park School for Girls	1
St Olave's & St Saviour's	125

Please Note: No figures for 2018 Short Course were provided.

There only appears to be one school in Bromley which continues to enter a whole cohort for the Short Course, despite Bromley results being far superior to national figures for the percentage of pupils achieving both 'strong' and 'standard' passes.

A Level in Religious Studies 2013-2019

Exam Year	No. Bromley schools	No. of Bromley entrants	Bromley % A*-A grades	National % A*-A grades	Bromley % A*-B grades	National % A*-B grades	Bromley % A-E grades	National % A-E grades
2013	13	138	30%	22%	62%	51%	99%	99%
2014	13	137	30%	21%	57%	49%	100%	98%
2015	14	156	27%	21%	56%	50%	98%	99%
2016	13	177	26%	20%	64%	51%	100%	100%
2017	13	142	31%	24%	59%	51%	100%	99%
2018	13	149	25%	20%	54%	49%	99%	98%
2019	14	178	16%	22%	39%	50%	96%	98%

School	No. entries: 2017	No. entries: 2018	No. entries: 2019
Bishop Justus	12	22	8
Bullers Wood	16	10	11
Chislehurst School for Girls	11	7	19
Darrick Wood	4	6	17
Harris Academy Beckenham	-	2	-
Harris Girls' Academy Bromley	5	12	25
Harris Academy Orpington	4	0	4
Hayes School	16	12	14
Kemnal Technology College	-	-	2
Langley Park School for Boys	10	11	21
Langley Park School for Girls	12	13	6
Newstead Wood	11	11	9
Ravenswood	10	11	7
St Olave's & St Saviour's	15	11	13
The Ravensbourne	16	21	22

The Number of entrants for A Level examinations dropped by more than half in two schools in 2018, Bishop Justus and Langley Park School for Girls. However, four schools doubled the number of pupils they entered for A Level, these being Chislehurst School for Girls, Darrick Wood, Harris Girls Academy Beckenham and Langley Park School for Boys. The number of entrants in the other schools/colleges remains similar to the previous year.

For the first time in over five years, Bromley's attainment in the A Level examinations fell below the national figures. There may be some correlation between the lower % A*-B grades being achieved in schools with larger numbers of entrants, if pupils were taught in only one group/class. However, there is no way to discern this without individual school attainment figures.

AS Level in Religious Studies 2018-2019

Exam Year	No. Bromley schools	No. of Bromley entrants	Bromley % A-B grades	National % A-B grades	Bromley % A-E grades	National % A-E grades
2018	13	189	36%	36%	89%	86%
2019	8	119	48%	36%	90%	88%

School	No. entries: 2019
Bishop Justus	4
Bullers Wood	17
Darrick Wood	1
Harris Girls' Academy Bromley	3
Langley Park School for Boys	1
Newstead Wood	6
St Olave's & St Saviour's	34
The Ravensbourne	53

Please Note: No figures for 2018 AS Level were provided.

The number of examination entrants and attainment seems solid in Bromley schools and colleges. In particular, there are large numbers of entrants in St Olave's & St Saviour's and The Ravensbourne, and attainment of both % A-B grades and % A-E grades has increased and are now above the national figures.

Agreed Syllabus

Bromley's currently Agreed Syllabus was launched in the autumn term of 2013, and is being revised, with lengthy consultation with Bromley schools, by the RE Adviser.

This will be in three sections with an introduction by the Chair, including supplementary teacher materials and examples devised with schools through the teacher networks. A strong enquiry pedagogy model is at the core of the revised Syllabus, with clarity about what quality RE should look like and why it should be taught in all Bromley schools.

Collective worship

Bromley guidance on Collective Worship with ideas and suggestions for quality collective worship is on the Bromley Education website, and SACRE has agreed to review its guidance on determinations for Collective Worship.

There have been no determinations regarding Collective Worship this year.

Management of SACRE

The Chair of Bromley SACRE is Rev. Roger Bristow from the Church of England representative Group B. The Vice Chair is currently Councillor Brooks, from Group D.

A detailed action/development plan is produced for SACRE each year aligned with the financial year of the council and is regularly updated by the RE Adviser and revisited by SACRE in meetings.

In the Summer meeting SACRE completed a detailed self evaluation (Appendix 1), and the RE Adviser provides recommendations from this, from which the year's action plan (above) is derived.

One of the priorities has continued to be to involve more teachers in the SACRE. A number of teachers from both primary and secondary and Academy and maintained schools have responded to an invitation in joining the Council. All new members are given a copy of the NASACRE handbook when they join.

Membership of Bromley SACRE during 2018-19

A - Other Faith representatives	
Mrs Samantha Barnett (until July 2019) <i>Jewish</i>	Mr Saiyed Mahmood <i>Muslim</i>
Mrs Patricia Colling <i>Roman Catholic</i>	Mr Arvinder Nandra <i>Sikh</i>
Mrs Donna Gold (from July 2019) <i>Jewish</i>	Dr Omar Taha (from July 2019) <i>Muslim</i>
Mr Sanjay Gupta <i>Hindu</i>	Mrs Edlene Whitman <i>Free Church</i>
Mr Ray Hagley (until March 2019) <i>Free Church</i>	

B – Church of England representatives	
Rev. Roger Bristow (<i>Chair</i>)	Mr Christopher Town
Mrs Virginia Corbyn (until March 2019)	Rev. Steve Varney (until March 2019)
Ms Jan Thompson (from July 2019)	

C – Teachers representatives	
Mrs Denise Angell (<i>Primary</i>)	Mr Lee Kings (from February 2019) (<i>Secondary</i>)
Ms Hannah Arnold (<i>Primary</i>)	Ms Stella Odusola (<i>Secondary</i>)

D – Councillor representatives	
Councillor Robert Evans	Councillor Kate Lymer (from May 2019)
Councillor Kevin Brooks	Councillor Keith Onslow
Councillor David Jefferys	Councillor Chris Pierce

Officers

Mrs Carol Arnfield Head of Service - Early Years, School Standards and Adult Education
 Mrs Julia Andrew Head of School Standards
 Mrs Jo Partridge Clerk

Attendance of Bromley SACRE during 2018-19

Wednesday 31st October 2018				
A	B	C	D	Apologies
Samantha Barnett Edlene Whitman	Rev. Roger Bristow (Chair) Virginia Corbyn Christopher Town Rev. Steve Varney	Denise Angell Hannah Arnold	Cllr Kevin Brooks Cllr Keith Onslow Cllr Chris Pierce	Saiyed Mahmood Arvinder Nandra Ray Hagley Cllr Robert Evans Cllr David Jefferys

Wednesday 27th February 2019				
A	B	C	D	Apologies
Saiyed Mahmood Arvinder Nandra Ray Hagley Sanjay Gupta Edlene Whitman	Rev. Roger Bristow (Chair) Virginia Corbyn Christopher Town Rev. Steve Varney	Denise Angell Hannah Arnold Lee Kings	Cllr Kevin Brooks Cllr Chris Pierce	Samantha Barnett Cllr Robert Evans Cllr David Jefferys Cllr Keith Onslow

Wednesday 3rd July 2019

A	B	C	D	Apologies
Donna Gold Saiyed Mahmood Edlene Whitman	Rev. Roger Bristow (Chair) Jan Thompson Christopher Town	Denise Angell Lee Kings	Cllr Kevin Brooks Cllr Robert Evans Cllr David Jefferys Cllr Kate Lymer Cllr Keith Onslow Cllr Chris Pierce	Arvinder Nandra Hannah Arnold Dr Omar Taha

Bromley SACRE Self Evaluation July 2019

Appendix 1

Section 1: Standards and quality of provision of RE

How effectively does the SACRE gain information about RE provision in schools and put in place strategies to support delivery of pupil entitlement?	<u>Established</u> : Having set up teacher networks SACRE now has a picture of what some schools are delivering. Not every schools has engaged in these networks, so schools being contacted to provide correct details of subject leader to ensure all SACRE/LA opportunities are being disseminated.
How does SACRE use information about standards and examinations to target support and training for schools?	<u>Established</u> : LA provides examination data, and the presentation of GCSE results has been amended in the Annual Report so that a clearer picture of school standards and provision can be defined. Information regarding performance and standards has also been collated direct with schools engaging in the teacher networks. In addition, a cross phase assessment tool has been shared with subject leaders in the hope of consistent reporting of progression in the subject.
How well does SACRE use knowledge of quality of learning to target support appropriately?	<u>Established</u> : teacher networks have been set up where schools have been able to identify areas of concern and training has been delivered to address these specified needs.
To what extent does SACRE have and use information about the effectiveness of senior and middle management of RE in schools?	<u>Established</u> : SACRE are able to identify schools where SLT support is given as identified by Subject Leaders (middle managers) attending teacher networks. SACRE are also aware of Cllr visits to schools, and are investigating ways these visits could include reference/information finding about RE. SACRE is also building links with LA and have been invited to share messages directly to SLT via the LA Borough meetings.
To what extent does SACRE use information about specialist provision in their schools to target training and recruitment?	<u>Established</u> : All schools are invited to join the teacher networks, and some specialist schools are regularly attending and sharing information. In addition, RE Adviser has built a relationship with local ITT centre. RE Adviser will liaise/inform the RE training to new recruits currently delivered by a qualified SACRE member.
To what extent has SACRE developed a proactive strategy in relation to academies and other non-LA maintained schools in its area?	<u>Advanced</u> : Regular attendance to, engagement with and even hosting the teacher networks and input to ASC by academy schools, even hosting these networks.
<u>Recommendations:</u>	
a. Strengthen information gleaning and sharing via LA run SLT meetings and SACRE led subject leader networks.	
b. Invite schools to launch event for SACRE Syllabus to help build relationships with SACRE	
c. Consider creating a school-friendly RE audit form that could be shared with schools via LA website, bulletin and teacher networks.	

Section 2: effectiveness of the Locally Agreed Syllabus

How does SACRE review the success of the existing Agreed Syllabus?	<u>Advanced</u> : Effective working relationships have been established with schools through subject leader networks, and Agreed Syllabus Conferences have been attended by teachers and members from all 4 SACRE committees providing effective opportunities for consultation and have informed the revision of the Agreed Syllabus Borough. A budget is in place.
How well does the Agreed Syllabus promote effective teaching and learning in RE?	<u>Advanced</u> : LA has supported and endorses the revision of the syllabus which will include contemporary pedagogy at its core, and clarifies expectations of pupils and teachers in line with Ofsted guidelines that prepares pupils for the further study of RE in Key Stage 4.
How well does SACRE promote the Agreed Syllabus and provide training to prepare teachers to use it effectively?	<u>Established</u> : Systems are in place for all teachers to receive training via local teacher networks, and LA are in process or updating website that has open access. LA is also open to supporting training/promotion through head teachers forums. A budget is in place for the launch of the Syllabus once completed.
To what extent is the membership of the Agreed Syllabus Conference able to fulfil its purpose?	<u>Advanced</u> : two well-evaluated ASCs have been held that included training, one of which was attended by members from all 4 groups of SACRE. Outcomes from the ASC have been shared with all members of SACRE who have provided further comment.
How robust are the processes for producing a strong educational Agreed Syllabus?	<u>Advanced</u> : An open invitation has been sent to all SACRE members and teachers to inform the revision through plural ASC, SACRE meetings and teacher networks. Consultations have also been held with Diocese of Rochester officials, Ofsted representatives, other Advisers and through attendance to two relevant national conferences in the past year.

How well does the Agreed Syllabus make choices relating to the use of national documents?	Advanced: RE Adviser familiar with national documents and local Diocese materials and has delivered training to teachers, SACRE members ASC. Relevant elements of these materials will be included in the Syllabus.
Recommendations: d. Consider a launch event and/or publicity for the release of Syllabus one completed. e. Ensure consultation with those faith groups and schools that have not engaged/attended/ had input on Syllabus revision previously.	

Section 3: Collective Worship	
What strategies are in place to enable SACRE to support the delivery of pupil entitlement in LA's schools?	Established: some resources and materials have been provided to schools will continue to be available via the new LA website. A picture of what Collective Worship (CW) has been gained from schools attending networks, but not all schools across the Borough, and currently no visits to schools have been arranged.
How does SACRE seek to influence the quality of collective worship in the LA's schools?	Established: SACRE Chair regularly leads worship in two church schools in Borough, and other members have been invited into schools. CW has been discussed in SACRE meetings previously and were active in collating and sharing some guidance materials to schools.
How robust are SACRE's procedures for responding to requests from schools for a determination?	Established: systems are in place were a school to request a determination, and further materials and resources have been procured by SACRE in readiness, but no requests have been received. A review of policies and school application materials is required.
Recommendations: See recommendation e f. SACRE could review current policy documents and guidance g. Following launch of the Syllabus SACRE Adviser could work with schools attending teacher networks to create a profile of suitable materials/guidance document i. SACRE could include in the above guidance to schools, key evaluation questions school leaders could use to gauge quality of CW in their schools.	

Section 4: Management of SACRE and partnership with LA and other key stakeholders	
How purposeful, inclusive, representative and effective are SACRE meetings?	Advanced: Meetings are well organised and attended with SACRE members from all 4 groups/committees sharing experiences, ideas and suggestions in meetings to support agreed priorities and actions.
To what extent is the membership of SACRE able to fulfil SACRE's purpose?	Established: Membership reflects the diversity of the local community, and all SACRE members are invited be involved in and/or attend training opportunities.
How effective are the priorities and actions identified by SACRE in improving the experience of pupils in schools?	Advanced: Action plan is detailed with resourcing at each step, which is linked to key SACRE objectives, that is in line with some of the LA priorities (e.g. building links with schools) and is updated at every SACRE meeting.
How well supported and resources is SACRE?	Advanced: SACRE is now supported by an RE Specialist as Adviser and senior LA representatives attend and contribute to the meetings and in the completion of agreed actions, including the funding/resourcing.
How well informed is SACRE in order to be able to advise the LA appropriately?	Advanced: SACRE has an excellent relationship with the LA, working in unison to improve the quality and provision of RE in schools.
What partnerships does SACRE have with key local and national stakeholders?	Established: SACRE is building and strengthening links with local networks, including academy and local faith communities and teacher training organisations. SACRE Adviser and Chair have also attended national conferences including NASACRE. More contact with further interfaith and HE groups would 'boost' our work.

How effectively is SACRE encouraging academies etc to see themselves as stakeholders in their local area, specifically devising ways in which their presence is incorporated into SACRE itself?	Advanced: Academies are already attending and contributing to teacher network meetings and SACRE also has a representative from one of the larger academies as a member. Academies have and continue to host the teacher network meetings and contribute to the ASC.
<u>Recommendations:</u> See recommendations b and e. j. To include in action plan reference to relevant LA initiatives k. Build links with other inter faith and higher education organisations that could contribute to SACRE	

Section 5: Contribution of SACRE to promoting cohesion across the community	
How representative is SACRE's membership of the local community?	Established: We have membership that broadly reflects the religious diversity of the local community. We have also amended presentation of attendance to SACRE by each group/committee in the Annual Report so that gaps can be more easily identified.
How much do SACRE members know and understand the local community in its religious, cultural and ethnic dimensions?	Developing: Limited knowledge about religious and cultural diversity in community
How much does SACRE understand the contribution that RE can make to schools' provision for community cohesion?	Established: In the last year Bromley SACRE has engaged pupils in creating artwork to promote and share dates of religious and secular celebrations in an interfaith calendar was sent to every school in the Borough. We also published a Ramadan Guidance as a learning resource as and to support schools in providing for their Muslim pupils.
How well is SACRE linked to or consulted about LA initiatives promoting community cohesion?	Developing: We don't receive enough information from the LA about their community initiatives.
<u>Recommendations:</u> l. Continue to monitor membership and attendance to identify and send invitations as needed to fill any gaps m. Investigate opportunities for members to share more information about local community/religious events in area n. Report specifically on SACRE activities that promote community cohesion to LA in the Annual Report o. Ensure reference to community cohesion is included in the Locally Agreed Syllabus currently being revised p. To include in agenda opportunities for LA to share relevant initiatives regarding community cohesion	

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Report No.
CSD20081

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: COUNCIL

Date: Wednesday 13 May 202019

Decision Type: Non-Urgent Non-Executive Non-Key

Title: COUNCILLOR ATTENDANCE 2019/20

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: All

1. Reason for report

- 1.1 One of the recommendations of the Constitution Improvement Working Group, endorsed by Council on 15th December 2009, was that details of Councillor attendance at meetings be published at the end of each Council year. The data for 2019/20 is set out in this report (with appendix B to follow). The data covers formal meetings of the Council, the Executive, Committees and Sub-Committees, plus at the request of the Constitution Improvement Working Group various other meetings including executive and non-executive working groups.
- 1.2 This report does not purport to cover every meeting or to give an exhaustive account of the very wide range of activities undertaken by Councillors, of which these meetings form only a part.
-

2. **RECOMMENDATION**

Council is asked to note the Councillor attendance data for 2019/20 and agree that, subject to inclusion of data from any outstanding meetings and any minor corrections, this be published on the Council website.

Impact on Vulnerable Adults and Children

1. Summary of Impact: Not Applicable
-

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council:
-

Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Representation
 4. Total current budget for this head: £1,087k
 5. Source of funding: 2019/20 Revenue budget
-

Personnel

1. Number of staff (current and additional): Not Applicable
 2. If from existing staff resources, number of staff hours: Not Applicable
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: Reports to Council are not subject to call-in.
-

Procurement

1. Summary of Procurement Implications: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Not Applicable
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Yes
2. Summary of Ward Councillors comments: Any comments from members will be included in the schedule.

3. COMMENTARY

3.1 The Constitution Improvement Working Group in its third report, presented to full Council on 15th December 2009, recommended that information about Councillor attendance at meetings should be recorded and published annually. This information has always been available through the published minutes of meetings, but was not previously been brought together in one document. The following recommendation was adopted by Council -

“That attendance information be routinely collected and that it be published annually at the end of the Municipal Year including details of apologies for absence and the appointment of substitutes.”

3.2 The meetings covered are listed in appendix A; these are all Council, Committee, Sub-Committee and Executive/Portfolio Holder meetings during the Council year 2019/20, plus a variety of other meetings. Virtual meetings are included in the totals. A schedule covering attendance of individual Members will be circulated as appendix B before the Council meeting. The Constitution Improvement Working Group also suggested that individual Members be offered the opportunity to add any further notes or comments that take into account any other meetings not already covered – Members will be consulted on the draft figures before they are published, and any comments received will be included in a notes column in appendix B.

3.3 The attendance data presented in this report does not purport to reflect all the variety of work that Councillors carry out. The data in appendix B will not include attendance at a variety of more informal meetings, pre-meetings and callovers, partnership meetings, official engagements carried out by the Mayor and Deputy Mayor, or any of the wide range of ward-related activities and case-work carried out by Councillors throughout the year.

Non-Applicable Sections:	Impact on Vulnerable Adults and Children/Policy/ Financial/Personnel/Legal/Procurement
Background Documents: (Access via Contact Officer)	Minutes of meetings held in 2019/20

Appendix A

Meeting Name	Number of Meetings in 2018/19	Number of meetings in 2019/20
Council, Committees & Sub-Committees		
Council	8	6
General Purposes & Licensing	8	6
Appeals Sub-Committee	6	5
Audit Sub-Committee	3	3
Licensing Sub-Committee	7	6
Local Joint Consultative Committee	2	1
Pensions Investment Sub-Committee	6	7
Development Control Committee	7	6
Plans Sub-Committees (x4)	25	24*
Appointment Panel	1	0
Standards Committee	1	3
Urgency Committee	0	3
PDS Committees and Sub-Committees		
Adult Care & Health PDS Committee	6	5
Children, Education & Families PDS Committee	6	5
Environment & Community PDS Committee	6	4
Executive, Resources & Contracts PDS Committee	10	8
Public Protection & Enforcement PDS Committee	5	4
Renewal, Recreation & Housing PDS Committee	6	6
CEF Budget & PM Sub-Committee	4	0
Health Scrutiny Sub-Committee	5	3
Contracts Sub-Committee	6	0
OHSEL Joint Scrutiny Committee	2	2
Executive meetings		
Executive	10	9
Portfolio Holder Meetings	1	0
Other Meetings		
Health & Wellbeing Board	5	5
SACRE	3	3
Bromley Economic Partnership	4	3
Safer Bromley Partnership	4	3
Fostering & Adoption Panel	24	18
Chief Executive Remuneration Panel	1	1
Executive Working Groups		
Constitution Improvement WG	1	0
Children's Services Governance WG	7	0
PDS Working Groups		
Beckenham Town Centre WG	5	0
School Places WG	1	1
TOTAL	194	150

*includes informal virtual meetings